



Tampa Bay Regional Planning Council

4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 www.tbrpc.org

Agenda Item #1
5/14/18

Council Minutes

April 09, 2018

10:00 a.m.

REPRESENTATIVES PRESENT

Commissioner Janet Long, Pinellas County, Chair
Commissioner Ronald Kitchen, Citrus County, Vice Chair
Commissioner Robin DiSabatino, Manatee County, Secretary/Treasurer
Vice Mayor Patrick Roff, City of Bradenton, Past Chair
Commissioner Jamie Robinson Alternate for Mayor Woody Brown, City of Largo
Mr. Jacob Creamer, Hillsborough County Gubernatorial Appointee
Commissioner Victor Crist, Hillsborough County
Commissioner Jonathan Davis, City of Palmetto
Commissioner Carlos Diaz, City of Safety Harbor
Commissioner Maureen Freaney, City of Dunedin
Council Member Michael Fridovich, City of Gulfport
Vice Mayor Ward Friszolowski, City of St. Pete Beach
Council Member Brandi Gabbard, City of St. Petersburg
Council Member Hoyt Hamilton, City of Clearwater
Council Member Heidi Horak, City of Treasure Island
Ms. Angeleah Kinsler, Hillsborough County Gubernatorial Appointee
Councilman Guido Maniscalco, City of Tampa
Councilor Bob Matthews, City of Seminole
Deputy Mayor Bill Phillips, City of New Port Richey
Mr. Frank Rygiel, Pasco County Gubernatorial Appointee
Council Member Dan Saracki, City of Oldsmar
Mr. Robert Sebesta, Pinellas County Gubernatorial Appointee
Ms. Barbara Sheen Todd, Pinellas County Gubernatorial Appointee
Charley O'Neal Alternate for Ms. Mary Yeargan, Ex-Officio, DEP
Mr. Waddah Farah, Ex-Officio, FDOT

REPRESENTATIVES ABSENT

Mayor Chris Alahouzos, City of Tarpon Springs
Commissioner John Allocco, Hernando County
Commissioner Scott Black, City of Dade City
Vice Mayor Bob Boss, City of Temple Terrace
Vice Mayor Bill Dodson, City of Plant City
Mr. Robert "Pete" Edwards, Hillsborough County Gubernatorial Appointee
Commissioner Jack Mariano, Pasco County
Mr. John Neal, Manatee County Gubernatorial Appointee
Commissioner Gail Neidinger, City of South Pasadena
Mr. Andy Nunez, Pinellas County Gubernatorial Appointee
Mr. Scott Sheridan, Hillsborough County Gubernatorial Appointee
Councilman Ed Taylor, City of Pinellas Park

STAFF PRESENT

Sean Sullivan, Executive Director
Wren Krahl, Deputy Executive Director
Don Conn, Legal Counsel
Marshall Flynn, IT/GIS Director
John Meyer, Principal Planner
Randy Deshazo, Director of Research
Brian Ellis, Disaster Recovery Coordinator
Brady Smith, Director of Resilience
Heather Young, Principal Planner

OTHERS PRESENT

Darryl Henderson, VP Public Policy & Economic Development, Clearwater Regional Chamber of Commerce
Doyle Walsh, Pinellas BCC
David Sinclair, Mobilization Climate
Tony Rodriguez, Macdill AFB
Sharon Joy Kleitsch, The Connection Partners
Jason Magman, FWC
Christine Hummel, Hillsborough Co. PW
Ray Chiamonte, TBARTA
Kelli Hammer Levy, Pinellas Co. Environmental Management
Catherine Reynolds, USF CMS
Jamie Robinson, City of Largo
Nicole Knapp, Manatee County
Rob Brown, Manatee County
Ann Kulig, Westshore Alliance

Call to Order: Chair Janet Long

The April 09, 2018 regular meeting of the Tampa Bay Regional Planning Council (TBRPC) was called to order at 10:05 a.m.

Invocation and Pledge: Counselor Bob Matthews

The invocation was given by Ms. Angeleah Kinsler, followed by the pledge of allegiance.

Roll Call: Recording Secretary

A quorum was present.

Voting Conflict Report: Recording Secretary

None

Public Comment: Members of the public who wish to be heard are requested to fill out a speaker's card and give it to the Director of Administration/Public Information before the start of the meeting. Speakers will be given three (3) minutes to address any item on the agenda or an item of regional interest.

Motion to close the Public Comment passed without objection.

1. Approval of Minutes- Secretary /Treasurer Robin DiSabatino

Recommended Action: Motion to Approve the minutes from the March 12, 2018 Council Meeting. [\(report attached\)](#)

Staff Contact: Wren Krahl, ext. 22, wren@tbrpc.org

Upon motion duly made and seconded the minutes of the March 12, 2018 regular Council Meeting was unanimously approved.

2. Budget and Finance- Secretary/Treasurer Robin DiSabatino

Approve the Financial Report for the period ending February 28, 2018. [\(report attached\)](#)

Staff Contact: Sean Sullivan, ext. 16, sean@tbrpc.org

Upon motion duly made and seconded the Financial Report for the period ending February 28, 2018 was unanimously approved.

3. Consent Agenda- Chair Janet Long

A. Budget and Contractual

- 1. Healthy Start Coalition of Pinellas Lease of Premises:** On May 1, 2013, Healthy Start Coalition of Pinellas (Healthy Start) agreed to a 5 year lease of 1,241 square feet of space in the TBRPC building at 4000 Gateway Centre Blvd., Pinellas Park, with two 3-year options to extend. By amendment dated June 17, 2013 the space leased to Healthy Start was reduced to 1,163 square feet with a current monthly rent payment of \$1,327.06. The lease expires on April 30, 2018 unless extended. Healthy Start has indicated a desire to extend their lease and negotiations are underway. If terms of a lease extension are finalized prior to the Council meeting, they will be presented to the Council for consideration. Otherwise, the Executive Director requests authorization to finalize lease terms prior to expiration of the lease on April 30th, execute a lease extension with terms favorable to the TBRPC and to present those terms for the information of the Council at its May meeting.

Recommended Action: Approve an extension of the lease with Healthy Start or, in the alternative, authorize the Executive Director to finalize negotiation of favorable lease terms prior to the expiration of the current lease on April 30, 2018, execute a lease extension, and present those lease terms for the information of the Council at its meeting in May.

Staff contact: Wren Krahl, wren@tbrpc.org, ext. 22

- 2. 2018 Annual Disaster Planning Guide:** The County Emergency Management agencies of Citrus, Hernando, Hillsborough, Manatee, Pasco, Pinellas, Charlotte and Sarasota have requested that TBRPC staff provide assistance in the production and coordination of printing and distribution of the annual disaster planning guide. A Request for Quotes (RFQ) for Printing Services was advertised in the Tampa Bay Times and posted to the TBRPC website. The proposal to be selected will be based on past performance and references, demonstrated capabilities and lowest cost.

Recommended Action: Authorization for the Executive Director to sign a Purchase Order for an amount not to exceed \$50,000.00 for printing and print management services of the 2018 Disaster Planning Guide.

Staff Contact: Brady Smith, ext. 42, brady@tbrpc.org

B. Intergovernmental Coordination and Review (IC&R) Program

1. IC&R Reviews by Jurisdiction – March 2018 ([report attached](#))
2. IC&R Database – March 2018 ([report attached](#))

Recommended Action: None. Information Only.

Staff Contact: John Meyer, ext. 29, johnm@tbrpc.org

C. DRI Development Order Report (DOR)

None

D. DRI Development Order Amendment Report (DOAR)

None

E. Notice of Proposed Change (NOPC) Report

1. DRI #78 – Tampa Downtown Development, City of Tampa ([report attached](#))
2. DRI #141 – Westshore Areawide, City of Tampa ([report attached](#))

Recommended Action: Approve staff reports

Staff Contact: John Meyer, ext. 29, johnm@tbrpc.org

F. Annual Report Summaries (ARS) Biennial Report Summaries (BRS)

1. DRI #161 – University Center R&D Park, RY 2017-18 ARS, City of Tampa ([report attached](#))
2. DRI #166 – Wesley Chapel Lakes, RY 2016-17 ARS, Pasco County ([report attached](#))
3. DRI #217 – Harbour Island, RY 2017-18 ARS, City of Tampa ([report attached](#))
4. DRI #239 – River Club Park of Commerce, RY 2016-17 ARS, Manatee County ([report attached](#))
5. DRI #241 – Harbor Bay, RYs 2015-17 ARS, Hillsborough County ([report attached](#))
6. DRI #420 – Meadowcrest, RY 2017-18 ARS, Citrus County ([report attached](#))

Recommended Action: Approve staff reports

Staff Contact: John Meyer, ext. 29, johnm@tbrpc.org

G. DRI Status Report ([report attached](#))

Recommended Action: None. Information Only.

Staff Contact: John Meyer, ext. 29, johnm@tbrpc.org

H. Local Government Comprehensive Plan (LGCP) Amendment Summary Report

([report attached](#))

Recommended Action: None

Staff contact: Brady Smith, ext. 42, brady@tbrpc.org

I. Local Government Comprehensive Plan (LGCP) Amendment Reports

Due to statutory and contractual requirements, the following reports have been transmitted to the State Land Planning Agency and the appropriate local government in accordance with Rule 29H-1.003(3), F.A.C.

No report.

Recommended Action: None

Staff contact: Brady Smith, ext. 42, brady@tbrpc.org

MOTION TO APPROVE THE CONSENT AGENDA.

Upon motion duly made and seconded the April 12, 2018 Consent Agenda was unanimously approved

4. Item(s) Removed from the Consent Agenda and Addendum Item(s)

Council members shall notify the Chair of any items they wish to be pulled from the Consent Agenda. These items will be discussed and voted on separately after the remainder of the Consent Agenda is approved.

5. Review Item(s) or Any Other Item(s) for Discussion

None

6. A. Sea Level Rise and Climate Resiliency Steering Committee Report-Chair Long

The first meeting of the Sea Level Rise and Climate Resiliency Steering Committee will take place at 9:00 a.m. prior to the Council Meeting at 10:00 a.m. Chair Long will provide a report.

Additional Material: Sea Level Rise and Climate Resiliency Initiative Timeline ([report attached](#))

Recommended Action: To Be Determined

Staff Contact: Sean Sullivan, ext. 16, sean@tbrpc.org

Chair Long provided a report on the first Sea Level Rise and Climate Resiliency Steering Committee.

In 2010, four counties along Florida's southeast coast made a collective decision to stop being passive victims of the rising seas that flood streets, affect coastal real estate values and threaten their economy. They joined together to become more resilient by taking proactive steps to cope with higher sea levels and other climate change impacts.

*We have had the opportunity to see a presentation on how the folks in southeast Florida developed a successful Climate Compact of local governments and our own TBRPC Director of Research has presented the finding from our study, *The Cost of Doing Nothing*. As you are aware, I think that it is time for the West Coast of Florida to do the same.*

This morning prior to the Council Meeting we held the first Sea Level Rise and Climate Resiliency Steering Committee meeting to further discuss a potential regional initiative on addressing sea level rise and climate resiliency issues within our communities.

This is an important, yet complex issue that can best be addressed if we work together as a region and pull together our resources and efforts toward the common goal of building resilient communities for the generations that will follow us.

The Steering Committee had a productive meeting developing a workable timeline with the goal of building a coalition of local governments to commit to working together on this initiative. And, the Committee has chosen a name for the initiative which is The Tampa Bay Regional Resiliency Coalition (TBRRC).

To assist with this goal, a Technical Advisory Committee has also been formed to contribute the actual science behind sea level rise and the climate changes we are facing today and into the future. The TAC will share their expertise with the Steering Committee as we make progress throughout the Spring and Summer.

Another working group has been established consisting of stakeholders already involved in addressing sea level rise and climate resiliency. The Stakeholders Committee will be chaired by Susan Glickman, Florida Director for the Southern Alliance on Clean Energy. Ms. Glickman has a good deal of experience on this issue and this working group will play a pivotal role in communicating our efforts to citizens groups and residents throughout Tampa Bay.

The efforts of the Steering Committee have begun, and the TAC and the Steering Committee will come together in June with a draft compact for our local governments to consider. We are looking forward to your participation with this initiative. If you would like to assist us with this effort please sign the Volunteer Sea Level Rise sheet located on the table at the entrance of the conference room. The TAC and Stakeholders group will soon be scheduling meetings to support this initiative.

B. FDOT Stormwater Grant Program- Ms. Heather Young

Ms. Heather Young, TBRPC Principal Planner will provide an overview of the FDOT Stormwater Grant Program that is managed by the TBRPC. She will share information on eligibility requirements and how local governments can submit applications for this grant opportunity.

Recommended Action: Information Only.

Staff Contact: Heather Young, ext.40, heather@tbrpc.org

Ms. Young shared information on the FDOT Stormwater Grant Program. Additional information can be found on the Council's website at www.tbrpc.org. Deadline for grant applications is June 8, 2018.

7. Council Member Comments

- A. Announcements/Events
- B. Emerging Issues for Local Governments

8. Program/Project Reports

A. Legislative Committee- Commissioner Scott Black, Chair

Recommended Action: None.

Staff Contact: Wren Krahl, ext. 22, wren@tbrpc.org

B. Agency on Bay Management

The next meeting will be May 10th, being a habitat restoration and natural resources subcommittee's joint meeting.

Recommended Action: None. Information Only.

Staff Contact: Heather Young, ext. 40, heather@tbrpc.org

C. Local Emergency Planning Committee (LEPC)

1. LEPC Activities & Initiatives ([report attached](#))

Recommended Action: Information Only.

Staff Contact: John Meyer, ext. 29, johnm@tbrpc.org

D. Emergency Management and Hazard Mitigation

Recommended Action: Information Only.

Staff Contact: Brady Smith, ext. 42, brady@tbrpc.org

E. Economic Development:

Recommended Action: Information Only.

Staff contact: Randy Deshazo, ext. 31, randy@tbrpc.org

F. Florida Regional Councils Association: FRCA Monthly Report

Recommended Action: Information Only.

Staff contact: Brian Ellis, ext. 10, brian@tbrpc.org

9. Executive/Budget Committee Report- No Report

Staff Contact: Sean Sullivan, ext. 16, sean@tbrpc.org

10. Executive Director's Report- Mr. Sean Sullivan

Recommended Action: Information Only

Staff Contact: Sean Sullivan, ext. 16, sean@tbrpc.org

- *The Annual Future of the Region Awards Ceremony will be held on Friday May 18, 2018 at the Hilton Carillon in St Pete. I'm pleased to report that we have a record number of 54 project entries this year.*
- *TBRPC has been awarded a \$48,000 grant by FDEP, Coastal Management Program, to develop a GIS Evacuation Zone Creation Tool for use by all 67 counties in Florida. More than half of the coastal counties in Florida are required to update their evacuation zones when new SLOSH basins from the National Hurricane Center become online this summer. This project will be managed by IT Director Marshall Flynn and will be completed the end of the year.*
- *On March 15th our Director of Resilience Brady Smith, in partnership with the U.S. State Department international visitor's program, hosted a delegation of emergency management officials from Afghanistan who were briefed on TBRPC efforts related to disaster planning throughout the Tampa Bay region.*
- *On March 22nd our Principal Planner Heather Young hosted a regional stormwater management meeting which provides education and awareness about stormwater activities in the region.*
- *On March 30th I attended the Regional MPO best practices study committee meeting in Tampa. The consultant and committee members agreed to a list of MPO's from around the country that will be contacted to learn how their MPO process is set up and how it functions.*
- *On April 3rd TBRPC staff spent the day in Citrus County. Randy moderated an economic development workshop as part of a competitive Florida grant program through the State Department of Economic Opportunity. Also, Marshall and Brian worked with Crystal River officials on a contract service where TBRPC is providing technical guidance and a report that will provide the City options for Hurricane economic recovery and commercial re-use of vacant property.*
- *On April 5th I attended NetFest in Wesley Chapel held by the Pasco County EDC. This event was held at the "Epperson" featuring the Nation's First Crystal Lagoons amenity.*
- *Last week TBRPC hosted the Florida League of Cities west coast seminar with over 50 attendees present. This is the 4th time TBRPC has hosted the League.*

11. Chair's Report-Chair Janet Long

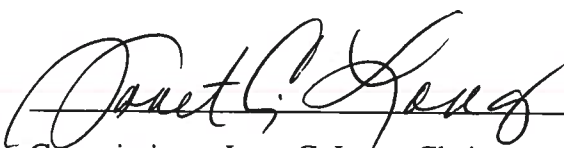
Next Meeting: May 14, 2018

Adjournment 11:30 a.m.

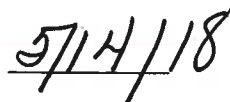
The Council, in accordance with its adopted rules of procedure, may only take action on matters not on the printed agenda involving the exercise of agency discretion and policymaking upon a finding by the Council of an emergency situation affecting the public's health, safety, and welfare. Council meetings are Public Meetings within the context of [Section 286.011, Florida Statutes](#). Public Hearings on issues before the Council are conducted by individual local governments, and are the proper forum for public comment.

Please note that if a person decides to appeal any decision made by the Council with respect to any matter considered at the above cited meeting or hearing, s/he will need a record of the proceedings, and for such purpose, s/he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons wishing to speak at a Council meeting are required to complete the form provided at the entrance to the meeting room. The form, after being completed, must be given to the Recording Secretary.

If you are a person with a disability who needs any accommodation in order to participate in this meeting you are entitled, at no cost to you, the provision of certain assistance. Please contact the Tampa Bay Regional Planning Council at 727-570-5151 ext. 22 within 3 working days prior to the meeting.


 Commissioner Janet C. Long, Chair


 Recording Secretary


 Date