

Tampa Bay Regional Planning Council

COUNCIL MINUTES

IN-PERSON OR VIRTUAL

MONDAY, SEPTEMBER 12, 2022 10:00 A.M

BRADENTON * CITRUS COUNTY * CLEARWATER * DADE CITY * DUNEDIN
GULFPORT * HERNANDO COUNTY * HILLSBOROUGH COUNTY * LARGO
MADEIRA BEACH * MANATEE COUNTY * NEW PORT RICHEY * OLDSMAR
PALMETTO * PASCO COUNTY * PINELLAS COUNTY * PINELLAS PARK * PLANT
CITY * SAFETY HARBOR * SEMINOLE * SOUTH PASADENA * ST. PETE BEACH * ST.
PETERSBURG * TAMPA * TARPON SPRINGS * TEMPLE TERRACE * TREASURE
ISLAND * 13 GUBERNATORIAL APPOINTEES * EX-OFFICIOS: FLORIDA DEPT. OF
TRANSPORTATION * SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT
DEPT. OF ENVIRONMENTAL PROTECTION

Councilwoman Brandi Gabbard, Chair
City of St. Petersburg, Florida

Mr. Sean T. Sullivan, Executive Director

Convening the Region Since 1962



COUNCIL MEETING MINUTES

September 12, 2022 10:00 a.m.

www.tbrpc.org

4000 Gateway Centre Blvd., Suite 100, Pinellas Park FL 33782

TBRPC is inviting you to a scheduled Zoom meeting.

Topic: TBRPC Council Meeting -- September

Join Zoom Meeting

<https://us02web.zoom.us/j/85871937581?pwd=N1pUOG9jZmhqdmRGaW1LUEczbGN0UT09>

Meeting ID: 858 7193 7581

Passcode: 100200



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C REPRESENTATIVES PRESENT

Council Member Brandi Gabbard, City of St. Petersburg, Chair
Commissioner Vanessa Baugh, Manatee County, Vice Chair
Commissioner Woody Brown, City of Largo
Commissioner Jack Mariano, Pasco County, Past Chair
Councilman Peter Altman, City of New Port Richey
Councilor Thom Barnhorn, City of Seminole
Commissioner Scott Black, City of Dade City
Mayor Sandra Bradbury, City of Pinellas Park
Council Member James Chambers, City of Temple Terrace
Commissioner Harry Cohen, Hillsborough County
Mr. Jacob Creamer, Hillsborough County Gubernatorial Appointee
Commissioner Maureen "Moe" Freaney, City of Dunedin
Commissioner Michael Fridovich, City of Gulfport
Vice Mayor Ward Friszolowski, City of St. Pete Beach
Commissioner Jason Lunt, City of Plant City
Vice Mayor Craig Lunt, City of Tarpon Springs
Commissioner Ronald Kitchen, Citrus County
Council Member Andrew Knapp, City of Oldsmar
Commissioner Janet Long, Pinellas County
Ms. Barbara Sheen Todd, Pinellas County Gubernatorial Appointee
Commissioner Maribeth Wetzel, City of Treasure Island
Ms. Charlie Oneal, Ex-Officio, DEP
Mr. Waddah Farah, Alternate for Ming Gao, Ex-Officio, FDOT

REPRESENTATIVES ABSENT

Commissioner John Allocco, Hernando County
Councilman Joseph Citro, City of Tampa
Commissioner Carlos Diaz, City of Safety Harbor
Vice Mayor Ward Friszolowski, City of St. Pete Beach
Commissioner Nancy Hodges, City of Madeira Beach
Commissioner Sheldon Jones, City of Palmetto
Vice Mayor Reid, City of South Pasadena
Councilman Patrick Roff, City of Bradenton
Mr. Frank Rygiel, Pasco County Gubernatorial Appointee
Councilwoman Lina Teixeira, City of Clearwater
Ms. Barbara Sheen Todd

STAFF PRESENT

Sean Sullivan, Executive Director
Wren Krahl, Deputy Executive Director
Randy Deshazo, Chief of Staff
Don Conn, General Counsel
Brian Ellis, Disaster Recovery Coordinator



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Sarah Vitale, Senior Planner/Urban Designer
Cara Woods Serra, Comprehensive Resiliency Planner
Harry Walsh, Economic Development Planner
Jamie Neville, Statewide Economic Analyst



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Call to Order: Councilwoman Brandi Gabbard, Chair

Call to Order was at 10:15 a.m.

Chair Gabbard welcomed Commissioner Jeffrey Kinnard, Citrus County who will be taking the place as representative Commissioner Ronald E. Kitchen, Jr. who is retiring. Other visitors from Citrus County included: Commissioner Ruthie Schlabach, and Commissioner Holly Davis

Pledge of Allegiance and Invocation: Ms. Barbara Sheen Todd, Pinellas County

Commissioner Kitchen led the Pledge of Allegiance and provided the invocation.

Roll Call: Mr. Brian Ellis, Recording Secretary

A quorum was present.

Voting Conflict Report: Mr. Brian Ellis, Recording Secretary

There were no Voting Conflicts to report.

Public Comment: Members of the public who wish to be heard are requested to fill out a speaker's card and provide it to the Recording Secretary before the start of the meeting. Speakers will be given three (3) minutes to address any item on the agenda or an item of regional interest.

No Public Comment: Upon motion duly made and seconded Public Comment was unanimously closed.

CONSENT AGENDA

1. Approval of the Minutes
Additional Material: [Minutes from the August 8, 2022, Council Meeting.](#)
Staff Contact: Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org. ext. 22

2. Budget and Finance
A. The financial statement ending July 31, 2022, is included in the agenda packet.
Additional Material: [Financial Statement for the month ending July 31, 2022.](#)
[Financial Memo from the Executive Director](#)
Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

3. Budget and Contractual
Audio Visual Upgrades for the Council Chambers

Motion to authorize the Executive Director to spend an amount not to exceed \$75,000 for the purpose of upgrading the audio/video/virtual functionality in the Council Chambers. Procurement will be conducted in accordance with Florida statutes.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

4. Intergovernmental Coordination and Review Program (IC&R)
Staff Contact: Maria Robles, Communications Planner, maria@tbrpc.org ext. 11
IC&R Summary by Jurisdiction IC&R Review Log

5. Development of Regional Impacts (DRI)
Staff Contact: Cara Woods Serra, Comp. Resiliency Planner, AICP, CFM cara@tbrpc.org, ext. 28
Annual/Biennial Report Summaries

6. Local Government Comprehensive Plan (LGCP)
Staff Contact: Cara Woods Serra, Comp. Resiliency Planner, AICP, CFM cara@tbrpc.org, ext. 28

LGCP Amendment Summary by Jurisdiction
LGCP Amendments Review Log
Due to statutory requirements (and if applicable), LGCP Reports may have already been transmitted to the State Land Planning Agency and the appropriate local government in accordance with the 30 days following receipt, as specified in Rule 29H-1.003(3), F.A.C.

7. LEPC Activity Report
Additional Material: [LEPC Activity Report-Information Only](#)
Staff Contact: Brian Ellis, Disaster Recovery Coordinator, brian@tbrpc.org, ext. 10

8. **2022-2023 Regulatory Plan of the Tampa Bay Regional Planning Council**
Additional Material: 2022-2023 Regulatory Plan of the Tampa Bay Regional Planning Council
Staff Contact: Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org. ext. 22

9. **RESOLUTION #04-2022 MODIFYING THE COUNCIL MEETING SCHEDULE FROM 10 TIMES A YEAR TO 6 TIMES A YEAR MEETING IN THE MONTHS OF FEBRUARY, APRIL, JUNE, AUGUST, OCTOBER, AND DECEMBER**
Additional Material: [Resolution #04-2022](#)
Staff Contact: Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org. ext. 22

10. **Resolution #05-2022 Declaring City Government Week, October 18-24, 2021**
Additional Material: [Resolution #05-2022](#)
Staff Contact: Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org. ext. 22

11. **Resolution #06-2022 Declaring October 2022 as National Community Planning Month**
Additional Material: [Resolution #06-2022](#)
Staff Contact: Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org. ext. 22

12. **CARES Act Close Out Report**
Additional Material: [Cares Act Close Out Report](#)
Staff Contact: Randy Deshazo, Chief of Staff, randy@tbrpc.org, ext. 31

13. **FRCA Monthly Report**
Additional Material: [FRCA Monthly Report-Information Only](#)
Staff Contact: Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org. ext. 22

Item(s) Removed from the Consent Agenda and Addendum Item(s) Council Members shall notify the Chair of any items they wish to be pulled from the Consent Agenda. These items will be discussed and voted on separately after the remainder of the Consent Agenda is approved.

RECOMMENDED ACTION: MOTION TO APPROVE THE CONSENT AGENDA.

Upon motion duly made and seconded the Amended Consent Agenda was unanimously approved.

EXECUTIVE REPORTS (E)

E-1 Executive Director's Report

Mr. Sean T. Sullivan, Executive Director

Recommended Action: Information Only.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

E-2 Executive Budget Committee Report

Councilwoman Brandi Gabbard, Chair

Recommended Action: Information Only.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

E-3 Special Recognition

Councilwoman Brandi Gabbard, Chair

Mr. Sean Sullivan, Executive Director

Ms. Wren Krahl, Deputy Executive Director

Special Recognition

Commissioner Ronald E. Kitchen, Jr.

Citrus County

For Dedicated Service

2014-2022



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TBRPC PROJECT, PROGRAM and COMMITTEE REPORTS (P)

TBRPC Programmatic Responsibilities include but are not limited to the following: Economic Development and Fiscal Impact Analysis; Environmental Planning; Emergency Preparedness; Resiliency; GIS Mapping and Modeling Services; Transportation Planning and Technical Assistance to Local Governments.

Committees of the TBRPC include but are not limited to the following: Executive/Budget Committee; Agency on Bay Management; Legislative Committee; Nominating Committee; Clearinghouse Review Committee; Florida Regional Council's Association Policy Board; and The Tampa Bay Regional Resiliency Coalition.

P-1 Agency on Bay Management

Ms. Barbara Sheen Todd, ABM Chair

Recommended Action: To Be Determined.

Staff Contact: Alana Todd, Environmental Planner, alana@tbrpc.org ext. 40

P-2 Tampa Bay Regional Resiliency Coalition

**Commissioner Janet Long, TBRRC Co-Chair
Councilman Peter Altman, TBRRC Co-Chair**

Recommended Action: To Be Determined.

Staff Contact: CJ Reynolds, Director of Resiliency and Engagement, creynolds@tbrpc.org
ext. 30

PRESENTATIONS and GUEST SPEAKERS

All PowerPoint presentations will be posted to the Council website following the meeting at www.tbrpc.org

Safe Shelters Tampa Bay- Mr. Daniel Duorte, Ph.D., The Balmoral Group

The TBRPC coordinated a regionwide vulnerability assessment of hurricane shelters, with funding from the FDEP. Dr. Daniel Duorte will present an overview of the project and key findings.

Staff Contact: CJ Reynolds, Director of Resiliency and Engagement, cjreynolds@tbrpc.org, ext. 30

Resilient Shoreline Ordinance- Ms. Erin Deady, Deady Law

Ms. CJ Reynolds, TBRPC Director of Resiliency and Engagement

TBRPC staff and consultants have developed the Resilient Shorelines Model Ordinance template to support local governments when they make updates to local plans and ordinances related to shoreline protection. The ordinance template was developed with extensive stakeholder and expert input, and defines recommendations for minimum heights and best practices for resilient shorelines. The template will help local governments streamline processes, provide guidance to property owners and contractors to create shoreline projects that increase community resilience and improve local habitats and water quality. Ms. Erin Deady, Deady Law, and Ms. CJ Reynolds, TBRPC Director of Resiliency and Engagement will present a report on the key sections and recommendations.

Additional Material: [Cover Memorandum from the Executive Director](#)
[Resilient Shoreline Ordinance Template](#)

Recommended Action: Motion to accept the report and authorize the Executive Director to forward the Ordinance and Cover Memorandum to the Tampa Bay Regional Resiliency Coalition local governments as a resource for their consideration.

Upon motion duly made and seconded, the motion was unanimously approved.

Staff Contact: CJ Reynolds, Director of Resiliency and Engagement, cjreynolds@tbrpc.org, ext. 30

COUNCIL MEMBER COMMENTS AND DISCUSSION

TBRPC serves as a forum to foster communication between local governments. This portion of the agenda is dedicated to our Council Members to announce events and discuss emerging issues in your communities and jurisdictions. We encourage you to take an active role in submitting issues as well as to share those best practices that are working in your jurisdictions.

This concludes Council Member Comments for today's Agenda.

CHAIR'S REPORT

Councilwoman Brandi Gabbard, Chair

It is that time of the year in which the Chair appoints members to the Nominating Committee. The Nominating Committee will select candidates for the 2023 Slate of Officers which will be forwarded to the full Council for consideration at the November meeting. This is an important task, and I would like to ask the following to serve:

Mayor Sandra Bradbury, Chair (City of Pinellas Park)

Ms. Barbara Sheen Todd, Vice Chair (Pinellas Gubernatorial Appointee)

Commissioner Scott Black, (City of Dade City)

Vice Mayor Ward Frisolowski, (City of St. Pete Beach)

Now that we have our Nominating Committee in place, I would like to invite each of you to consider serving as an Officer. Keep in mind that typically this is a 3-year commitment as our Officers move forward on the Slate of Officers. Current members of the Nominating Committee are ineligible to be considered.

The Nominating Committee will be choosing a 2023 Secretary/Treasurer. I would like to ask that you let Sean or Wren know if you are interested in serving as an Officer by Friday, October 7, 2022. Thank you very much for your consideration and support.



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ADJOURNMENT 11:45 a.m.

Next Meeting: Monday, October 10, 2022, 10:00 a.m.

The Council, in accordance with its adopted rules of procedure, may only take action on matters not on the printed agenda involving the exercise of agency discretion and policymaking upon a finding by the Council of an emergency situation affecting the public's health, safety, and welfare. Council meetings are Public Meetings within the context of [Section 286.011, Florida Statutes](#). Public Hearings on issues before the Council are conducted by individual local governments and are the proper forum for public comment.

Please note that if a person decides to appeal any decision made by the Council with respect to any matter considered at the above cited meeting or hearing, s/he will need a record of the proceedings, and for such purpose, s/he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons wishing to speak at a Council meeting are required to complete the form provided at the entrance to the meeting room. The form, after being completed, must be given to the Recording Secretary.

If you are a person with a disability who needs any accommodation in order to participate in this meeting you are entitled, at no cost to you, the provision of certain assistance. Please contact the Tampa Bay Regional Planning Council at 727-570-5151 ext. 22 within 3 working days prior to the meeting.

 Date: 10/10/22

Councilwoman Brandi Gabbard, Chair



Brian Ellis, Recording Secretary