

Tampa Bay Regional Planning Council

**COUNCIL MINUTES IN-PERSON OR VIRTUAL
MONDAY, AUGUST 8, 2022 10:00 A.M**

BRADENTON * CITRUS COUNTY * CLEARWATER * DADE CITY * DUNEDIN
GULFPORT * HERNANDO COUNTY * HILLSBOROUGH COUNTY * LARGO
MADEIRA BEACH * MANATEE COUNTY * NEW PORT RICHEY * OLDSMAR
PALMETTO * PASCO COUNTY * PINELLAS COUNTY * PINELLAS PARK * PLANT
CITY * SAFETY HARBOR * SEMINOLE * SOUTH PASADENA * ST. PETE BEACH * ST.
PETERSBURG * TAMPA * TARPON SPRINGS * TEMPLE TERRACE * TREASURE
ISLAND * 13 GUBERNATORIAL APPOINTEES * EX-OFFICIOS: FLORIDA DEPT. OF
TRANSPORTATION * SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT
DEPT. OF ENVIRONMENTAL PROTECTION

Councilwoman Brandi Gabbard, Chair
City of St. Petersburg, Florida

Mr. Sean T. Sullivan, Executive Director

Convening the Region Since 1962



COUNCIL MEETING MINUTES

August 8, 2022 10:00 a.m.

www.tbrpc.org

4000 Gateway Centre Blvd., Suite 100, Pinellas Park FL 33782

TBRPC is inviting you to a scheduled Zoom meeting.

Topic: TBRPC Council Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/85871937581?pwd=N1pUOG9jZmhqdmRGaW1LUEczbGN0UT09>

Meeting ID: 858 7193 7581

Passcode: 100200

REPRESENTATIVES PRESENT

Council Member Brandi Gabbard, City of St. Petersburg, Chair
Commissioner Vanessa Baugh, Manatee County, Vice Chair
Commissioner Woody Brown, City of Largo
Commissioner Jack Mariano, Pasco County, Past Chair
Councilman Peter Altman, City of New Port Richey
Councilor Thom Barnhorn, City of Seminole
Commissioner Scott Black, City of Dade City
Mayor Sandra Bradbury, City of Pinellas Park
Council Member James Chambers, City of Temple Terrace
Councilman Joseph Citro, City of Tampa
Commissioner Harry Cohen, Hillsborough County
Mr. Jacob Creamer, Hillsborough County Gubernatorial Appointee
Commissioner Maureen "Moe" Freaney, City of Dunedin
Commissioner Michael Fridovich, City of Gulfport
Vice Mayor Ward Friszolowski, City of St. Pete Beach
Commissioner Jason Lunt, City of Plant City
Vice Mayor Craig Lunt, City of Tarpon Springs
Commissioner Ronald Kitchen, Citrus County
Council Member Andrew Knapp, City of Oldsmar
Commissioner Janet Long, Pinellas County
Councilwoman Lina Teixeira, City of Clearwater
Commissioner Maribeth Wetzel, City of Treasure Island
Ms. Kelley Boatwright, Ex-Officio, DEP
Mr. Waddah Farah, Alternate for Ming Gao, Ex-Officio, FDOT

REPRESENTATIVES ABSENT

Commissioner John Allocco, Hernando County
Commissioner Carlos Diaz, City of Safety Harbor
Vice Mayor Ward Friszolowski, City of St. Pete Beach
Commissioner Nancy Hodges, City of Madeira Beach
Commissioner Sheldon Jones, City of Palmetto
Vice Mayor Reid, City of South Pasadena
Councilman Patrick Roff, City of Bradenton
Mr. Frank Rygiel, Pasco County Gubernatorial Appointee
Ms. Barbara Sheen Todd

STAFF PRESENT

Sean Sullivan, Executive Director
Wren Krahl, Deputy Executive Director
Randy Dshazo, Chief of Staff
Don Conn, General Counsel
Brian Ellis, Disaster Recovery Coordinator



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Sarah Vitale, Senior Planner/Urban Designer
Cara Woods Serra, Comprehensive Resiliency Planner
Harry Walsh, Economic Development Planner
Jamie Neville, Statewide Economic Analyst
Matt Varkony, GRPS Policy Fellow

Call to Order: Councilwoman Brandi Gabbard, Chair

Call to Order was at 10:15 a.m.

Chair Gabbard welcomed Commissioner Jason Jones, the City of Plant City; Vice Mayor Craig Lunt, City of Tarpon Springs; and Councilwoman Lina Teixeira, City of Clearwater.

Pledge of Allegiance and Invocation: Commissioner Ronald E. Kitchen, Jr., Citrus County

Commissioner Kitchen led the Pledge of Allegiance and provided the invocation.

Roll Call: Mr. Brian Ellis, Recording Secretary

A quorum was present.

Voting Conflict Report: Mr. Brian Ellis, Recording Secretary

There were no Voting Conflicts to report.

Public Comment: Members of the public who wish to be heard are requested to fill out a speaker's card and provide it to the Recording Secretary before the start of the meeting. Speakers will be given three (3) minutes to address any item on the agenda or an item of regional interest.

No Public Comment: Upon motion duly made and seconded Public Comment was unanimously closed.

CONSENT AGENDA

1. Approval of the Minutes

Additional Material:

[Minutes from the May 9, 2022, Council Meeting.](#)

Staff Contact:

Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org. ext. 22

2. Budget and Finance

A. The financial statement ending April 30, 2022, is included in the agenda packet.

Additional Material:

[Financial Statement for the month ending April 30, 2022.](#)

[Financial Memo from the Executive Director](#)

Staff Contact:

Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

B. The financial statement ending May 31, 2022, is included in the agenda packet.

Additional Material:

[Financial Statement for the month ending May 31, 2022.](#)

[Financial Memo from the Executive Director](#)

Staff Contact:

Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

C. The financial statement ending June 30, 2022, is included in the agenda packet.

Additional Material:

[Financial Statement for the month ending June 30, 2022.](#)

[Financial Memo from the Executive Director](#)

Staff Contact:

Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

D. FY 2023 DRAFT Annual Budget

Additional Material:

[FY 2023 DRAFT Annual Budget](#)

Recommended Action:

Motion to approve the FY 2023 DRAFT Annual Budget

Staff Contact:

Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

3. Budget and Contractual

A. FDEP Grant Proposal for Hernando County Vulnerability Assessment: TBRPC staff coordinated with Hernando County Emergency Management to submit a Florida Resilient Coastlines Program grant proposal to conduct a vulnerability assessment. The proposal was submitted in June for \$284,400. Authorize the Executive Director to enter into a professional services agreement with Hernando County for \$49,950 and issue a Request for Proposals (RFP) to implement contracts not to exceed \$234,450.

Staff Contact: Sean Sullivan, sean@tbrpc.org, ext. 16

B. FDEP Grant Proposal for Citrus County Vulnerability Assessments: TBRPC staff are coordinating with Citrus County to submit a Florida Resilient Coastlines Program grant proposal to conduct a vulnerability assessment. The proposal was submitted in June for \$262,650. Authorize the Executive Director to enter into a professional services agreement with Citrus County for \$49,950 and issue a Request for Proposals (RFP) to implement contracts not to exceed \$212,700.

Staff Contact: Sean Sullivan, sean@tbrpc.org, ext. 16

C. FDEP Grant Proposal for Regional Inundation Modeling: TBRPC staff coordinated with the City of Tampa to submit a Florida Resilient Coastlines Program grant proposal Regional Inundation Modeling. The proposal was submitted in June for \$275,000. Authorize the Executive Director to issue a Request for Proposals (RFP) to implement contracts not to exceed \$225,000 for modeling services.

Staff Contact: Sean Sullivan, sean@tbrpc.org, ext. 16

D. FDEP Grant Proposal for Communication Resources: TBRPC staff are coordinating with the City of Tampa to submit a Florida Resilient Coastlines Program grant proposal to create communication resources to assist local governments during the development of vulnerability assessments. The proposal will be submitted before the grant deadline on June 22, 2022, for an amount not to exceed \$150,000. Authorize the Executive Director to issue a Request for Proposals (RFP) to implement contracts not to exceed \$100,000 for communications services.

Staff Contact: Sean Sullivan, sean@tbrpc.org, ext. 16

4. **[Intergovernmental Coordination and Review Program \(IC&R\)](#)**

Staff Contact: Maria Robles, Communications Planner, maria@tbrpc.org ext. 11

IC&R Summary by Jurisdiction IC&R Review Log

5. **[Development of Regional Impacts \(DRI\)](#)**

Staff Contact: Cara Woods Serra, Comp. Resiliency Planner, AICP, CFM cara@tbrpc.org, ext. 28

DRI Development Amendment Report(s) Notice of Proposed Change Report(s)

Annual/Biennial Report Summaries DRI Status Report

6. **[Local Government Comprehensive Plan \(LGCP\)](#)**

Staff Contact: Cara Woods Serra, Comp. Resiliency Planner, AICP, CFM cara@tbrpc.org, ext. 28

LGCP Amendment Summary by Jurisdiction

LGCP Amendments Review Log

Due to statutory requirements (and if applicable), LGCP Reports may have already been transmitted to the State Land Planning Agency and the appropriate local government in accordance with the 30 days following receipt, as specified in Rule 29H-1.003(3), F.A.C.

7. LEPC Activity Report

Additional Material:

[LEPC Activity Report-Information Only](#)

Staff Contact:

Brian Ellis, Disaster Recovery Coordinator, brian@tbrpc.org, ext. 10

8. FRCA Monthly Report

Additional Material:

[FRCA Monthly Report-Information Only](#)

Staff Contact:

Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org, ext. 22

*Item(s) Removed from the Consent Agenda and Addendum Item(s) Council Members shall notify the Chair of any items they wish to be pulled from the Consent Agenda. These items will be discussed and voted on separately after the remainder of the Consent Agenda is approved. **RECOMMENDED ACTION: MOTION TO APPROVE THE CONSENT AGENDA.***

Upon motion duly made and seconded the Amended Consent Agenda was unanimously approved.

EXECUTIVE REPORTS (E)

E-1 Executive Director's Report

Mr. Sean T. Sullivan, Executive Director

Recommended Action: Information Only.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

- *On June 23rd TBRPC held a symposium at the Tampa River Center to present the resilient case studies in the cities of Tampa, Oldsmar, and Saint Pete Beach. There were over 100 people in attendance at the event where the final report for the project was presented. Thank you to Chair Gabbard and Mayors' Castor, Johnson and Saracki for your participation in this event. This resilience project received grant funding from the Resilient Florida Coastlines Program.*
- *TBRPC hosted the Florida Regional Councils Association annual spring Policy Board meeting on June 10th. Thirty-five elected and appointed officials from throughout the State attended this meeting to set policy goals and share ideas to advance the value of Regional Planning Council's.*
- *We also recently completed our Safe Shelter resilience project that identifies shelters throughout the region that are most vulnerable to extreme weather.*
- *TBRPC's Local Emergency Planning Committee will be sponsoring a full-scale hazardous materials marine exercise scheduled for September 8th at the Port of Tampa that will train 75 first responders from throughout the Tampa Bay region on how to deal with such a hazmat incident.*
- *Tampa Bay was recently named one of the top fifty places to live according to a recent report in U.S. News and World Report.*
- *Tampa Bay home prices have risen faster than any other area of the country according to a S&P Core Logic Case-Shiller index. Tampa led all cities with a 38% increase in home prices.*
- *As we know Hurricane Season began June 1st and there is a new initiative in Washington to encourage local communities to adopt hazard resistant building codes. These new codes can save communities \$11.00 for every \$1.00 worth of investment according to a finding by the National Institute of Building Services.*

- *The Federal Railroad Administration recently awarded a \$15.9 million dollar grant to Brightline Florida LLC, which will pay for half of the costs related to preliminary engineering and environmental assessments for the proposed 67-mile Tampa to Orlando passenger train service.*
- *The Hillsborough Area Regional Transit system was recently awarded \$300,000 in American Rescue Plan funds grant from the Federal Transit Administration to identify cost effective and efficient routes that have been negatively impacted by Covid-19.*
- *The Bipartisan Infrastructure Law will provide Formula funding to UDSOT in the amount of \$7.3 billion to assist States and communities build resilient infrastructure. The new program is referred to as the PROTECT formula program stands for Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation.*
- *Chair Gabbard this concludes my report, and the next Council meeting is scheduled for Monday, September 12th, beginning at 10:00am. Thank you.*

E-2 Executive Budget Committee Report

Councilwoman Brandi Gabbard, Chair

Recommended Action: Information Only.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

The Executive Budget Committee met prior to the Council meeting to review the FY 23 Annual Budget and approved forwarding to the full Council for consideration. As you are aware, we voted to approve the FY 23 Annual Budget under this morning's Consent Agenda.

The Executive Budget Committee also discussed the difficulty of achieving quorums 10 times a year. After discussion the committee made a motion to recommend meeting 6 times per year (February, April, June, August, October, and December) instead of 10 times per year. General Counsel advised that meetings can be called by the Chair during the "off months" as needed. He further advised that the Executive Budget Committee could meet during the "off months" to act on behalf of the full Council if timely business items such as contracts, etc. would need approval before the next regularly scheduled meeting.

After Council discussion and advisement from the General Counsel a motion was made to prepare a resolution for the September meeting adopting the new 6-month schedule.

Motion to bring a Resolution to the September Council Meeting modifying the Council meeting schedule from ten times a year to 6 times a year meeting in the months of February, April, June, August, October, and December.

Upon motion duly made and seconded the motion was approved with 24 Yeas and 1 Nay (Commissioner Jack Mariano).

TBRPC PROJECT, PROGRAM and COMMITTEE REPORTS (P)

TBRPC Programmatic Responsibilities include but are not limited to the following: *Economic Development and Fiscal Impact Analysis; Environmental Planning; Emergency Preparedness; Resiliency; GIS Mapping and Modeling Services; Transportation Planning and Technical Assistance to Local Governments.*

Committees of the TBRPC include but are not limited to the following: *Executive/Budget Committee; Agency on Bay Management; Legislative Committee; Nominating Committee; Clearinghouse Review Committee; Florida Regional Council's Association Policy Board; and The Tampa Bay Regional Resiliency Coalition.*

P-1 Agency on Bay Management

Ms. Barbara Sheen Todd, ABM Chair

Recommended Action: To Be Determined.

Staff Contact: Alana Todd, Environmental Planner, alana@tbrpc.org ext. 40

P-2 Covid-19 Recovery Task Force

Commissioner Vanessa Baugh, Chair

Recommended Action: To Be Determined.

Staff Contact: Randy Deshazo, Chief of Staff, randy@tbrpc.org ext. 31

Thank you Chair Gabbard. This is the final report for the Covid-19 Task Force in accordance with the Coronavirus Aid, Relief, and Economic Security Act of 2020. TBRPC is grateful to the U.S. Department of Commerce for the partnership in supplying resources that allowed the Task Force to work with local governments throughout the Tampa Bay Region to assess the economic impacts of Covid-19 on their communities. In fact, TBRPC staff will be presenting economic impact findings to the Manatee County BOCC on September 13th.

Since Fall 2020, TBRPC has conducted multiple studies for member organizations to assist with economic recovery from the COVID-19 pandemic. Staff issued several calls for projects from member governments and provided economic analysis and visualization services for requested projects throughout the region.

Regional studies included:

- *Manatee County Economic Recovery Plan*
- *City of Zephyrhills Aviation Study*
- *City New Port Richey Resilient Redesign*
- *Pasco County Industrial Land Strategy*
- *Pinellas County Small Business Profile*
- *Pinellas County Industrial Land Trade-Offs*

- *Largo Medical Arts Conceptual Master Plan*
- *US 19 Economic Revitalization Strategy*

TBRPC has also assisted partners statewide, with projects including

- *Multiple COVID 19 impact studies throughout the State*
- *Northeast Florida Impact of Housing Price Increases*
- *Treasure Coast Impact of Housing Price Increases*
- *St. Johns Public Transportation Impact Study*

The Task Force succeeded in its mission by showing a “proof of concept” for combining the Council’s established Economic Analysis Program with its urban design capabilities. Thank you Chair Gabbard, this concludes my report.

P-3 Tampa Bay Regional Resiliency Coalition

**Commissioner Janet Long, TBRRC Co-Chair
Councilman Peter Altman, TBRRC Co-Chair**

Recommended Action: To Be Determined.

Staff Contact: Sean Sullivan, Executive Director, sean@tbrpc.org ext. 16

Thank you Chair Gabbard. The Resilience Steering Committee will meet later this morning and we will be discussing the final stages of the Regional Resilience Action Plan (RRAP), the first of its kind in the Tampa Bay Region. The public comment period for the RRAP opens today and will remain open for thirty days through September 8th. The draft of this plan is available on the TBRPC website. Also, the committee will be discussing potential dates for the next resilience summit with extreme heat as a priority topic.

Thank you Chair Gabbard, this concludes my report.

P-4 Economic Development: Comprehensive Economic Development Strategy (CEDs) 5-Year Update

Staff has updated the Tampa Bay Comprehensive Economic Development Strategy (CEDs) with input from stakeholders ahead of the Economic Development administration (EDA)-mandated five-year Major Update deadline in November. This document outlines goals for the region that will be referred to when drafting Letters of Consistency for applications for EDA funding opportunities. The thirty (30) day public comment period for the document will begin August 15, 2022 and conclude on September 15, 2022. After any further comments are incorporated into the CEDs, staff will submit the document to the Council for adoption. Adoption of the updated CEDs is expected to be included in the October 2022 Council meeting consent agenda.

Recommended Action: Motion to implement the 30- day public comment period beginning August 15, 2022 for the five-year Major Update of the CEDS.

Staff Contact: Harry Walsh, Economic Development Planner, harry@tbrpc.org, ext. 33

Mr. Harry Walsh, Economic Development Planner provided an overview of the 5-Year Comprehensive Economic Development Strategic Plan (CEDS) Update and the 30-day public comment period.

Motion to implement the 30-day public comment period beginning August 15, 2022, for the five-year Major Update of the CEDS.

Upon motion duly made and seconded the motion was unanimously approved.

PRESENTATIONS and GUEST SPEAKERS

All PowerPoint presentations will be posted to the Council website following the meeting at www.tbrpc.org

Keep Safe Florida- Ms. Sara Haas, Enterprise Community Partners, Senior Director

At the REACH Housing Conference on May 6th, the Tampa Bay Regional Planning Council introduced the [Keep Safe Florida](#) program led by Enterprise Community Partners. The Keep Safe Florida program is offered at no cost and provides easy-to-use tools and technical training to help affordable multifamily housing owners and operators assess and address threats from climate change and natural disasters, and to prioritize buildings most at risk. The Keep Safe program was developed by Enterprise with partnership with local public agencies, the Florida Housing Coalition, and the Institute for Building Technology and Safety.

Staff Contact: Sean Sullivan, Executive Director, sean@tbrpc.org ext. 16

REACH Conference Overview- Ms. Cara Woods Serra, TBRPC Comprehensive Resiliency Planner

The day long REACH Conference was held on May 6th, 2022, and was a successful event in regard to attendance and the line-up of expert presenters. Staff will provide an overview of the event as well as talk about the outcomes of the REACH project.

Staff Contact: Cara Woods Serra, Comprehensive Resiliency Planner, cara@tbrpc.org ext. 28

Resilient Ready Symposium- Ms. Sarah Vitale, TBRPC Senior Planner/Urban Designer Ms. Alana Todd, TBRPC Environmental Planner

The Resilient Ready Tampa Bay project team hosted a three-day charrette for each of the three local government study sites in late April. The charrettes convened a team of multidisciplinary professionals, such as planners, urban designers, landscape architects, engineers, and hydrologists, along with municipal staff and other local stakeholders. Each charrette included a site visit day and two hands-on design session days to better understand the current and future threats and to create physical and planning adaptations for the site. At the conclusion of the project, local government participants and subject matter experts convened for a half-day symposium event in June.

Staff Contact: Sarah Vitale, Senior Planner/Urban Designer, sarah@tbrpc.org, ext. 27
Alana Todd, Environmental Planner, alana@tbrpc.org, ext. 40

COUNCIL MEMBER COMMENTS AND DISCUSSION

TBRPC serves as a forum to foster communication between local governments. This portion of the agenda is dedicated to our Council Members to announce events and discuss emerging issues in your communities and jurisdictions. We encourage you to take an active role in submitting issues as well as to share those best practices that are working in your jurisdictions.

This concludes Council Member Comments for today's Agenda.

CHAIR'S REPORT

Councilwoman Brandi Gabbard, Chair

ADJOURNMENT 11:45 a.m.

NEXT MEETING: MONDAY, SEPTEMBER 12, 2022

The Council, in accordance with its adopted rules of procedure, may only take action on matters not on the printed agenda involving the exercise of agency discretion and policymaking upon a finding by the Council of an emergency situation affecting the public's health, safety, and welfare. Council meetings are Public Meetings within the context of [Section 286.011, Florida Statutes](#). Public Hearings on issues before the Council are conducted by individual local governments and are the proper forum for public comment.

Please note that if a person decides to appeal any decision made by the Council with respect to any matter considered at the above cited meeting or hearing, s/he will need a record of the proceedings, and for such purpose, s/he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons wishing to speak at a Council meeting are required to complete the form provided at the entrance to the meeting room. The form, after being completed, must be given to the Recording Secretary.

If you are a person with a disability who needs any accommodation in order to participate in this meeting you are entitled, at no cost to you, the provision of certain assistance. Please contact the Tampa Bay Regional Planning Council at 727-570-5151 ext. 22 within 3 working days prior to the meeting.



Brian Ellis
Recording Secretary



9/12/22