

Tampa Bay Regional Planning Council

COUNCIL MINUTES IN-PERSON OR VIRTUAL
MONDAY, MAY 9, 2022 10:00 A.M

BRADENTON * CITRUS COUNTY * CLEARWATER * DADE CITY * DUNEDIN
GULFPORT * HERNANDO COUNTY * HILLSBOROUGH COUNTY * LARGO
MADEIRA BEACH * MANATEE COUNTY * NEW PORT RICHEY * OLDSMAR
PALMETTO * PASCO COUNTY * PINELLAS COUNTY * PINELLAS PARK * PLANT
CITY * SAFETY HARBOR * SEMINOLE * SOUTH PASADENA * ST. PETE BEACH * ST.
PETERSBURG * TAMPA * TARPON SPRINGS * TEMPLE TERRACE * TREASURE
ISLAND * 13 GUBERNATORIAL APPOINTEES * EX-OFFICIOS: FLORIDA DEPT. OF
TRANSPORTATION * SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT
DEPT. OF ENVIRONMENTAL PROTECTION

Councilwoman Brandi Gabbard, Chair
City of St. Petersburg, Florida

Mr. Sean T. Sullivan, Executive Director

 8/8/22

Convening the Region Since 1962



4000 Gateway Centre Blvd., Suite 100, Pinellas Park FL 33782

COUNCIL MEETING MINUTES

May 9, 2022 10:00 a.m.

www.tbrpc.org

TBRPC is inviting you to a scheduled Zoom meeting.

Topic: **TBRPC Council Meeting -- March**

Join Zoom Meeting

<https://us02web.zoom.us/j/85871937581?pwd=N1pUOG9jZmhqdmRGaW1LUEczbGN0UT09>

Meeting ID: 858 7193 7581

Passcode: 100200



COUNCIL MEETING MINUTES

May 9, 2022 10:00 a.m.

www.tbrpc.org

4000 Gateway Centre Blvd., Suite 100, Pinellas Park FL 33782

REPRESENTATIVES PRESENT

Council Member Brandi Gabbard, City of St. Petersburg, Chair
Commissioner Vanessa Baugh, Manatee County, Vice Chair
Commissioner Jack Mariano, Pasco County, Past Chair
Councilman Peter Altman, City of New Port Richey
Councilor Thom Barnhorn, City of Seminole
Commissioner Scott Black, City of Dade City
Mayor Sandra Bradbury, City of Pinellas Park
Council Member James Chambers, City of Temple Terrace
Councilman Joe Citro, City of Tampa
Commissioner Harry Cohen, Hillsborough County
Mr. Jacob Creamer, Hillsborough County Gubernatorial Appointee
Commissioner Maureen "Moe" Freaney, City of Dunedin
Commissioner Michael Fridovich, City of Gulfport
Commissioner Jacob Karr, City of Tarpon Springs
Commissioner Ronald Kitchen, Citrus County
Council Member Andrew Knapp, City of Oldsmar
Commissioner Janet Long, Pinellas County
Ms. Barbara Sheen Todd, Pinellas County Gubernatorial Appointee
Commissioner Maribeth Wetzel, City of Treasure Island
Ms. Kelley Boatwright, Ex-Officio, DEP
Mr. Waddah Farah, Alternate for Ming Gao, Ex-Officio, FDOT

REPRESENTATIVES ABSENT

Commissioner John Allocco, Hernando County
Mayor Woody Brown, City of Largo, Secretary/Treasurer
Commissioner Bill Dodson, City of Plant City
Commissioner Carlos Diaz, City of Safety Harbor
Vice Mayor Ward Friszolowski, City of St. Pete Beach
Commissioner Nancy Hodges, City of Madeira Beach
Commissioner Sheldon Jones, City of Palmetto
Vice Mayor Reid, City of South Pasadena
Councilman Patrick Roff, City of Bradenton
Mr. Frank Rygiel, Pasco County Gubernatorial Appointee

STAFF PRESENT

Sean Sullivan, Executive Director
Wren Krahl, Deputy Executive Director
Randy Deshazo, Chief of Staff
Don Conn, General Counsel
Brian Ellis, Disaster Recovery Coordinator
Sue Geer, Accountant
Sarah Vitale, Senior Planner/Urban Designer
Cara Woods Serra, Comprehensive Resiliency Planner



COUNCIL MEETING MINUTES

May 9, 2022 10:00 a.m.

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C.J. Reynolds, Director of Resiliency and Engagement
Alana Todd, Environmental Planner
Harry Walsh, Economic Development Planner
Jamie Neville, Statewide Economic Analyst
Maria Robles, Communications Planner
Matt Varkony, GRPS Policy Fellow

Call to Order: Councilwoman Brandi Gabbard, Chair

Chair Gabbard called the meeting to order at 10:00 a.m. and welcomed new members, Council Member Andrew Knapp from the City of Oldsmar and Commissioner Jacob Karr from the City of Tarpon Springs.

Pledge of Allegiance and Invocation: Commissioner Ronald E. Kitchen, Jr.

Commissioner Kitchen led the Pledge of Allegiance and provided the invocation.

Roll Call: Mr. Brian Ellis, Recording Secretary

A quorum was present.

Voting Conflict Report: Mr. Brian Ellis, Recording Secretary

There were no Voting Conflicts to report.

Public Comment: Members of the public who wish to be heard are requested to fill out a speaker's card and provide it to the Recording Secretary before the start of the meeting. Speakers will be given three (3) minutes to address any item on the agenda or an item of regional interest.

No Public Comment: Upon motion duly made and seconded Public Comment was unanimously closed.

CONSENT AGENDA

[\(Link to Administrative Agenda Item Reports\)](#)

1. Approval of the Minutes

Additional Material:

Minutes from the March 14, 2022 Council Meeting.

Staff Contact:

Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org. ext. 22

2. Budget and Finance

A. The financial statement ending February 28, 2022 is included in the agenda packet.

Additional Material:

Financial Statement for the month ending February 28, 2022.
Financial Memo from the Executive Director

Staff Contact:

Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

B. The financial statement ending March 31, 2022 is included in the agenda packet.

Additional Material:

Financial Statement for the month ending March 31, 2022.
Financial Memo from the Executive Director

Staff Contact:

Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

C. FY 2021 DRAFT Annual Audit

Additional Material:

TO BE DISTRIBUTED: FY 2021 DRAFT Annual Audit

Recommended Action:

Motion to approve the FY 2021 DRAFT Annual Audit

Staff Contact:

Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

3. Budget and Contractual

Staff Contact:

Sean T. Sullivan, Executive Director, sean@tbrpc.org, ext. 16

4. Intergovernmental Coordination and Review Program (IC&R)

Staff Contact: Maria Robles, Communications Planner, maria@tbrpc.org ext. 11

IC&R Summary by Jurisdiction IC&R Review Log

5. Local Government Comprehensive Plan (LGCP)

Staff Contact: Cara Woods Serra, Comprehensive Resiliency Planner, AICP, CFM cara@tbrpc.org, ext. 28

LGCP Amendment Summary by Jurisdiction

LGCP Amendments Review Log

Due to statutory requirements (and if applicable), LGCP Reports may have already been transmitted to the State Land Planning Agency and the appropriate local government in accordance within the 30 days following receipt, as specified in Rule 29H-1.003(3), F.A.C.

6. LEPC Activity Report

Additional Material:

LEPC Activity Report-Information Only

Staff Contact:

Brian Ellis, Disaster Recovery Coordinator, brian@tbrpc.org, ext. 10

7. FRCA Monthly Report

Additional Material:

FRCA Monthly Report-Information Only

Staff Contact:

Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org, ext. 22

8. Resolution 02-2022

Resolution Declaring June 2022 as Hurricane Awareness Month

Additional Material:

Resolution 02-2022

Staff Contact:

Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org, ext. 22

Item(s) Removed from the Consent Agenda and Addendum Item(s) Council Members shall notify the Chair of any items they wish to be pulled from the Consent Agenda. These items will be discussed and voted on separately after the remainder of the Consent Agenda is approved. **RECOMMENDED ACTION: MOTION TO APPROVE THE CONSENT AGENDA**

Upon motion duly made and seconded the Amended Consent Agenda was unanimously approved.

EXECUTIVE REPORTS (E)

E-1 Executive Director's Report

Mr. Sean T. Sullivan, Executive Director

Recommended Action: Information Only.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

- *On May 3rd Randy presented an industrial land use study to the Pasco BOCC which he will present to the Council later in the meeting.*
- *Over the course of the last two weeks Sarah, Alana and Harry coordinated three design charette's in Tampa, St. Pete Beach and Oldsmar. In addition to our team, Dutch engineers from the Netherlands participated in design meetings helping to develop resilience strategies in each of these three communities. Sarah and Alana will have more on this a bit later in the meeting. But I really would like to emphasize the effort these ladies put in on this project which helps to make the case not only of TBRPC's relevance, but our value to member governments. I am extremely proud of their efforts on this project.*
- *The Regional Resiliency Leadership Summit and Future of the Region events were very much a success and I want to thank our entire staff for their efforts to make these events the success that that they were. A special thanks to CJ Reynolds for her tireless work coordinating speakers, presenters and panelists and to Wren for her coordination of FOR and the venue. Also, Maria mastered our new registration portal which enhanced the registration process significantly.*
- *TBRPC has been notified that the Council's Hurricane Phoenix video simulation will be awarded the Public/Private partnership award which will be presented at the Governor's Hurricane Conference next Wednesday in West Palm Beach. TBRPC is the only RPC in the State to receive an award at this conference.*
- *We are currently working with Citrus and Hernando Counties to assist with writing grant applications for the Resilient Florida Program in an effort to secure funding so that each county can complete a vulnerability assessment of critical assets. Each County/City must have an approved vulnerability assessment to be eligible for resilient project funding in the next round.*
- *On May 3rd Governor DeSantis announced an additional 20 million dollars in statewide resilience funding from the Resilient Florida grant program. Specifically in the Tampa Bay region, thirteen projects were awarded funding totaling more than \$2.4 million dollars.*
- *One Friday June 10th the Florida Regional Council's Association Statewide Policy Board will meet here at TBRPC. This is one of two Policy Board meetings held annually which will be held from 9:00am to 12:00 noon.*

- On Thursday June 23rd, TBRPC will host our Resilient Ready Symposium in Tampa at Julian B. Lane Park River Center. All Council members are welcome to attend.
- Chair Gabbard this concludes my report, and the next Council meeting is scheduled for Monday, June 13, beginning at 10:00am. Thank you.

SPECIAL RECOGNITION:

*Mr. Hoyt Hamilton, City of Clearwater
For Dedicated Service*

Mr. Hoyt Hamilton, former City of Clearwater Council Member was honored by the TBRPC for his many years of service and was presented with a framed photo of the Skyway Bridge by Chair Gabbard and Mr. Sullivan.

E-2 Executive Budget Committee Report

Councilwoman Brandi Gabbard, Chair

Recommended Action: Information Only.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

The Executive Budget Committee met prior to the Council meeting to receive the auditor's report for FY21. As you are aware, we voted to approve under this morning's Consent Agenda.

We also received a technology report from Sean. We needed to upgrade technology available for our staff. Over the past year the staff formed an in-house technology team headed by Ashley Mott our GIS Manager. The team developed a methodical strategy within our budget and began implementing this much needed change with the goal of keeping our technology current going forward. We are already seeing great benefits to our productivity and will continue to be "new and improved" at TBRPC. Mr. Sullivan requested approval for \$30,000.00 from the fund balance to complete this much needed transition. The Executive Budget Committee approved this expenditure and requested that it be presented to the full Council for consideration.

Motion to approve \$30,000.00 from the fund balance to complete in-house technology upgrades for the staff. Upon motion duly made and seconded the motion was unanimously approved by the full Council.

Also discussed at the Executive Budget Committee meeting was the rising inflation rates and employee retention. Inflation in Florida has increased 7.5% with 6% of that increase occurring in the current year. Mr. Sullivan expressed his concern about retaining TBRPC staff due to the fact that many local governments pay at a higher scale than TBRPC as well as the challenge of competing with the private sector. Mr. Sullivan made a one-time request to provide a cost-of-living increase in the amount of 5% to each TBRPC staff member. The

cost of this increase would require \$52,000.00 from the current fund balance. After discussion by the committee, the committee made a motion to forward the request to the full Council for consideration.

Chair Gabbard introduced the motion to the full Council. After discussion and Q&A, the motion was voted upon.

Effective May 9, 2022, motion to approve a one-time 5% cost-of-living increase for current TBRPC staff and not to exceed \$52,000.00.

Upon motion duly made and seconded, the motion was unanimously approved by the full Council.

E-3 Gubernatorial Appointees and Ex-Officio Members

Mr. Don Conn, TBRPC General Counsel

Recommended Action: Information Only.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

Mr. Donn Conn, TBRPC General Counsel provided an overview of the Gubernatorial Appointee process. A discussion was held on the importance of our current Gubernatorial appointments as well as others who have applied for an appointment with the goal of filling our vacancies through the Gubernatorial Appointment office in the near future.

TBRPC PROJECT, PROGRAM and COMMITTEE REPORTS (P)

TBRPC Programmatic Responsibilities include but are not limited to the following: Economic Development and Fiscal Impact Analysis; Environmental Planning; Emergency Preparedness; Resiliency; GIS Mapping and Modeling Services; Transportation Planning and Technical Assistance to Local Governments.

Committees of the TBRPC include but are not limited to the following: Executive/Budget Committee; Agency on Bay Management; Legislative Committee; Nominating Committee; Clearinghouse Review Committee; Florida Regional Council's Association Policy Board; and The Tampa Bay Regional Resiliency Coalition.

P-1 Agency on Bay Management **Ms. Barbara Sheen Todd, ABM Chair**
Recommended Action: To Be Determined.
Staff Contact: Alana Todd, Environmental Planner, alana@tbrpc.org ext. 40

P-2 Covid-19 Recovery Task Force **Commissioner Vanessa Baugh, Chair**
Recommended Action: To Be Determined.
Staff Contact: Randy Deshazo, Chief of Staff, randy@tbrpc.org ext. 31

P-3 Tampa Bay Regional Resiliency Coalition **Commissioner Janet Long, TBRR Co-Chair**
Councilman Peter Altman, TBRR Co-Chair

Video Presentation: Dr. Wesley Brooks, Chief Resiliency Officer for the State of Florida
Regional Resiliency Leadership Summit recap.

Recommended Action: To Be Determined.
Staff Contact: CJ Reynolds, Director of Resiliency and Engagement, creynolds@tbrpc.org
ext. 30

PRESENTATIONS and GUEST SPEAKERS

All PowerPoint presentations will be posted to the Council website following the meeting at www.tbrpc.org

Resilient Ready Charrettes Overview: Ms. Sarah Vitale, Senior Planner/Urban Designer

TBRPC staff conducted three-day resiliency charrettes in Tampa, St. Pete Beach and Oldsmar to collaborate in design sessions to develop resilient conceptual designs that apply multifunctional, nature-based infrastructure strategies.

Staff Contact: Sarah Vitale, Senior Planner/Urban Designer, sarah@tbrpc.org ext.

An Industrial Land Study for Pasco County: Mr. Randy Deshazo, TBRPC Chief of Staff

TBRPC is assisting Tampa Bay area communities with short impactful studies that support economic recovery with funding from the federal government CARES Act. Randy Deshazo will provide an overview of one such analysis for Pasco County regarding industrial lands. The study includes recent and emerging trends, supply and demand for industrial land, and strategies to preserve industrial land for future generations.

Staff Contact: Randy Deshazo, Chief of Staff, randy@tbrpc.org, ext. 31

Hurricane Preparedness/Project Phoenix Video: Mr. Brian Ellis, Disaster Recovery Planner

June is Hurricane Awareness Month and the TBRPC will be receiving an award at the Governor's Hurricane Conference for Project Phoenix 2.0.

Staff Contact: Brian Ellis, Disaster Recovery Planner, brian@tbrpc.org, ext. 10

COUNCIL MEMBER COMMENTS AND DISCUSSION

TBRPC serves as a forum to foster communication between local governments. This portion of the agenda is dedicated to our Council Members to announce events and discuss emerging issues in your communities and jurisdictions. We encourage you to take an active role in submitting issues as well as to share those best practices that are working in your jurisdictions.

This concludes Council Member Comments for today's Agenda.

CHAIR'S REPORT

Councilwoman Brandi Gabbard, Chair

ADJOURNMENT- 11:55 a.m.

The next meeting will take place on June 13, 2022.

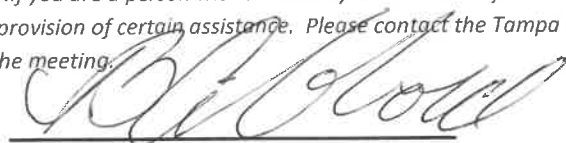
SAVE THE DATE: Resilient Ready Tampa Bay Symposium

REGISTRATION IS OPEN: www.tbrpc.org

Please join us on June 23rd, 1:30-5:30 PM, at the Tampa River Center to showcase the regional resources and case studies developed during Resilient Ready Tampa Bay. The Symposium will feature expert panel discussions about flooding challenges and opportunities in waterfront, barrier island, and inland communities.

The Council, in accordance with its adopted rules of procedure, may only take action on matters not on the printed agenda involving the exercise of agency discretion and policymaking upon a finding by the Council of an emergency situation affecting the public's health, safety, and welfare. Council meetings are Public Meetings within the context of [Section 286.011, Florida Statutes](#). Public Hearings on issues before the Council are conducted by individual local governments and are the proper forum for public comment.

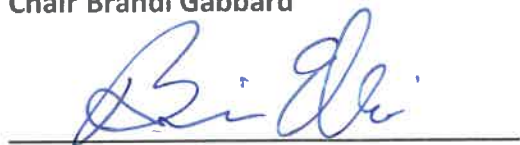
Please note that if a person decides to appeal any decision made by the Council with respect to any matter considered at the above cited meeting or hearing, s/he will need a record of the proceedings, and for such purpose, s/he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons wishing to speak at a Council meeting are required to complete the form provided at the entrance to the meeting room. The form, after being completed, must be given to the Recording Secretary. If you are a person with a disability who needs any accommodation in order to participate in this meeting you are entitled, at no cost to you, the provision of certain assistance. Please contact the Tampa Bay Regional Planning Council at 727-570-5151 ext. 22 within 3 working days prior to the meeting.



Chair Brandi Gabbard



Date



Brian Ellis, Recording Secretary



Date

