



COUNCIL MEETING AGENDA

August 10, 2020 10:00 a.m.

4000 Gateway Centre Blvd., Suite 100, Pinellas Park FL 33782

www.tbrpc.org

Tampa Bay RPC is inviting you to a scheduled Zoom meeting.

Topic: TBRPC Council Meeting

Time: August 10, 2020 10:00 AM Eastern Time (US and Canada)

Join Zoom Meeting via your computer by clicking on the link below:

<https://us02web.zoom.us/j/84610982211>

Join Zoom Meeting via your phone by dialing:

+1 312 626 6799

Meeting ID: 846 109 822 11

Call to Order: Councilman Patrick Roff, Chair

Roll Call: Mr. Brian Ellis, Recording Secretary

For purposes of a quorum, Council Members are encouraged to report their absences in advance of the meeting via email to the Deputy Executive Director, wren@tbrpc.org. Thank you for your cooperation.

Voting Conflict Report: Mr. Brian Ellis, Recording Secretary

Public Comment: Members of the public who wish to be heard are requested to fill out a speaker's card and provide it to the Recording Secretary before the start of the meeting. Speakers will be given three (3) minutes to address any item on the agenda or an item of regional interest.

CONSENT AGENDA

[\(Link to Administrative Agenda Item Reports\)](#)

1. **Approval of the Minutes**

Additional Material: Minutes from the March 9, 2020 Meeting.

Staff Contact: Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org. ext. 22

2. **Budget and Finance**

A. Additional Material: Financial report ending May 31, 2020.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

B. Additional Material: Financial report ending June 30, 2020.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

3. **Budget and Contractual**

A. Hazards Analysis Contract (for select Hernando County Section 302 Facilities)

The TBRPC has been awarded a State-funded Contract from the Florida Division of Emergency Management. The objective of the Contract is to conduct/perform Hazards Analyses for up to nine Hernando County facilities that use, produce and/or store *Extremely Hazardous Substances* in excess of pre-defined thresholds established by the U.S. Environmental Protection Agency and the facility has pre-registered with (Florida's) State Emergency Response Commission. The Contract value is for \$2,458 and the Contract period is from July 1, 2020 - June 30, 2021. Progress-based deliverables and invoices will be provided to FDEM at intervals defined within the Contract.

Recommended Action: Motion to authorize the Executive Director to sign the Agreement with FDEM for FY 2020-21.

Staff Contact: John Meyer, Principal Planner, johnm@tbrpc.org, ext. 29

B. Proposed Information Technology Upgrades

The Information Technology network and maintenance system in the TBRPC office suite is in need of upgrade and regular maintenance. The TBRPC IT Director will be retiring in May of 2021 and a strategy has been developed to outsource, upgrade, and provide maintenance of the technology network to a qualified vendor.

Recommended Action: Motion to Authorize the Executive Director to release a Request for Proposals for Information Technology upgrades and system maintenance services.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

C. Proposed Communications Assistance

TBRPC is involved with numerous planning projects that provide meaningful information to member governments throughout the Tampa Bay Region. Communicating the importance of TBRPC's work products continues to be a point of emphasis. To assist with this communication effort, a strategy has been developed to seek the services of a qualified consultant to help raise the significance of the Council's work products.

Recommended Action: Motion to Authorize the Executive Director to release a Request for Proposals seeking qualified consultants to provide professional communications services to include but not limited to outreach to media, development of press releases, event support, newsletter preparation and program announcements.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

4. Intergovernmental Coordination and Review Program (IC&R)

Staff Contact: John Meyer, Principal Planner, johnm@tbrpc.org, ext. 29

IC&R Summary by Jurisdiction

IC&R Review Log

5. **Development of Regional Impacts (DRI)**

Staff Contact: John Meyer, Principal Planner, johnm@tbrpc.org, ext. 29

DRI Development Amendment Report(s)

Notice of Proposed Change Report(s)

Annual/Biennial Report Summaries

DRI Status Report

6. **Local Government Comprehensive Plan (LGCP)**

Staff Contact: John Meyer, Principal Planner, johnm@tbrpc.org, ext. 29

LGCP Amendment Summary by Jurisdiction

LGCP Amendments Review Log

LGCP Amendment Summary by Jurisdiction

LGCP Amendments Review Log

Due to statutory requirements (and if applicable), LGCP Reports may have already been transmitted to the State Land Planning Agency and the appropriate local government in accordance within the 30 days following receipt, as specified in Rule 29H-1.003(3), F.A.C.

7. **Resolution #04-2020 Executive Director Signatory Authority**

A resolution authorizing Sean Sullivan, TBRPC Executive Director to execute grant agreements and contracts on behalf of TBRPC in accordance with Rule 29H-1.003(3), Florida Administrative Code.

Item(s) Removed from the Consent Agenda and Addendum Item(s)

Council Members shall notify the Chair of any items they wish to be pulled from the Consent Agenda. These items will be discussed and voted on separately after the remainder of the Consent Agenda is approved.

RECOMMENDED ACTION: MOTION TO APPROVE THE CONSENT AGENDA

EXECUTIVE REPORTS (E)

E-1 Executive Director's Report

Mr. Sean Sullivan, Executive Director

Recommended Action:

Information Only.

Staff Contact:

Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

This concludes the Executive Reports for today's Agenda.

TBRPC PROJECT, PROGRAM and COMMITTEE REPORTS (P)

TBRPC Programmatic Responsibilities include but are not limited to the following: *Economic Development and Fiscal Impact Analysis; Environmental Planning; Emergency Preparedness; Resiliency; GIS Mapping and Modeling Services; Transportation Planning and Technical Assistance to Local Governments.*

Committees of the TBRPC include but are not limited to the following: *Executive/Budget Committee; Agency on Bay Management; Legislative Committee; Nominating Committee; Clearinghouse Review Committee; Florida Regional Council's Association Policy Board; and The Tampa Bay Regional Resiliency Coalition.*

P1 Covid-19 Task Force Report

Commissioner Vanessa Baugh

Recommended Action: To Be Determined.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

This concludes the Program Reports for today's Agenda.

PRESENTATIONS and GUEST SPEAKERS

All PowerPoint presentations will be posted to the Council website following the meeting at www.tbrpc.org

Project Phoenix 2.0- What if a Category 5 hurricane struck the Tampa Bay region? How would the events unfold, and what would the region look like in the aftermath of the storm?

Speaker: Ms. Sarah Vitale, TBRPC Senior Planner

In 2009, the Tampa Bay Regional Planning Council (TBRPC) developed the [Tampa Bay Catastrophic Plan: Project Phoenix](#), a plan to address the challenges of response and recovery during a catastrophic event in the Tampa Bay area. Hurricane Phoenix, a fictitious storm, was created to simulate the effects of a worst-case scenario in our region; a direct strike from a Category 5 hurricane. A 10-minute [video](#) portrays the scenario using realistic weather reports and archived video footage.

The TBRPC is proud to present [Project Phoenix 2.0: The Recovery](#), a facilitated training exercise that examines critical issues and capabilities of Tampa Bay area small businesses and emergency management agencies during disaster recovery. [A series of videos](#) supplement the exercise; illustrating a simulated Category 5 hurricane hitting Tampa Bay paralleled with lessons learned and words of advice from small business owners impacted by Hurricane Michael in 2018. Council Members in attendance will view Phoenix 2.0.

Staff Contact: Sarah Vitale, Senior Planner, sarah@tbrpc.org, ext. 27

This concludes the Presentations and Guest Speakers portion of the Agenda.

COUNCIL MEMBER COMMENTS

TBRPC serves as a forum to foster communication between local governments. This portion of the agenda is dedicated to our Council Members to announce events and discuss emerging issues in your communities and jurisdictions. We encourage you to take an active role in submitting issues as well as to share those best practices that are working in your jurisdictions.

We invite Council Members to share how their municipalities and counties are dealing with the COVID-19 pandemic. What is working in your cities and municipalities? What are the struggles that your cities and counties are facing?

This concludes Council Member Comments for today's Agenda.

CHAIR'S REPORT

Councilman Patrick Roff

ADJOURNMENT

Next Meeting: September 14, 2020

The Council, in accordance with its adopted rules of procedure, may only take action on matters not on the printed agenda involving the exercise of agency discretion and policymaking upon a finding by the Council of an emergency situation affecting the public's health, safety, and welfare. Council meetings are Public Meetings within the context of [Section 286.011, Florida Statutes](#). Public Hearings on issues before the Council are conducted by individual local governments and are the proper forum for public comment.

Please note that if a person decides to appeal any decision made by the Council with respect to any matter considered at the above cited meeting or hearing, s/he will need a record of the proceedings, and for such purpose, s/he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons wishing to speak at a Council meeting are required to complete the form provided at the entrance to the meeting room. The form, after being completed, must be given to the Recording Secretary.

If you are a person with a disability who needs any accommodation in order to participate in this meeting you are entitled, at no cost to you, the provision of certain assistance. Please contact the Tampa Bay Regional Planning Council at 727-570-5151 ext. 22 within 3 working days prior to the meeting.