



# LEPC Recap

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## TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) NOVEMBER 20, 2019 MEETING

**CALL TO ORDER** - Chair Scott Ehlers called the meeting to order at 10:30 a.m. Following the welcoming and a reciting of the Pledge of Allegiance, self introductions of LEPC members and the attending public were provided. With 31 Primary members and/or their Alternates present, it was announced that a quorum was present (nine members constitute a quorum). Chair Ehlers welcomed the LEPC members as well as the 20 attending from the public.

**PUBLIC COMMENT** - The Chair inquired whether there were any public comments. No comments were provided.

**APPROVAL OF MINUTES** - The Chair inquired whether there were any suggested additions, subtractions or modification(s) to the *Minutes* of the August 28, 2019 LEPC meeting. Hearing none, the Chair asked for a motion to approve the *Minutes*. Jonathan Kemp initiated and Geoffrey Brown seconded the motion. The *Minutes* were approved unanimously on voice vote.

**FORMER LEPC MEMBERS - RECOGNITION OF SERVICE** - The Chair recognized that a portion of the Agenda is perpetually reserved to recognize select faithful, dedicated members of the LEPC upon their departure and/or retirement.

The Chair announced that James Johnston was unable to join us today to accept such recognition in person but asked Ms. Courtney Wildes to step forward and accept his *Certificate of Appreciation* and asked that she provide it to him in his final days with Pasco County Emergency Management.

**James Johnston.** His *Certificate* reads as follows “*With deepest gratitude for your tireless leadership and dedicated, enthusiastic support of the men and women of the Tampa Bay LEPC representing Pasco County Emergency Management (2006-2019).*” Chair Ehlers added that “*JJ has been an invaluable member of the Tampa Bay LEPC for the past 13 years and has served in the capacities of both Vice Chair of the Tampa Bay LEPC and Chair of the LEPC’s HMEP Training Subcommittee for more than the past five years. He will be missed. We wish him and his wife nothing but the best as he embarks on his retirement.*”



Accepting the Certificate on behalf of Mr. Johnston was Ms. Courtney Wildes of Pasco County Emergency Management

**SCHEDULING OF 2020 TAMPA BAY LEPC MEETINGS** - The Chair identified that the Tampa Bay Local Emergency Planning Committee establishes their meeting schedule for the subsequent year in association all November LEPC meetings. The meetings are typically held on the fourth Wednesdays of February, May, August & November. However, like in 2019, the fourth Wednesday in November 2020 falls during

Thanksgiving week. For fear of attendance issues of members and guests, an alternate meeting date needed to be selected. Mr. Bill Lofgren made a motion, which was seconded by Mr. Geoffrey Brown, to establish November 18, 2019 as the alternative date. The motion carried unanimously upon voice vote.

The Chair successfully solicited a motion from Mr. Jonathan Kemp and a second from Mr. Ed Kinley to approve all proposed 2020 meeting dates for the Tampa Bay LEPC. The motion carried unanimously upon voice vote.

**The approved 2020 meeting schedule for the Tampa Bay LEPC is Wednesdays, February 26<sup>th</sup>, May 27<sup>th</sup>, August 26<sup>th</sup> & November 18<sup>th</sup>.**

**DESIGNATION OF NEW LEPC VICE CHAIR** - Chair Ehlers announced that at the August 28<sup>th</sup> Tampa Bay LEPC meeting we would need to fill the void of Vice Chair due to James Johnston’s announced retirement. John Meyer had requested that members interested in fulfilling this position through the end of Mr. Johnston’s present term (i.e. through the August 2020 LEPC meeting) to notify him by November 6th and that if more than one member is interested, we will host a formal election at today's LEPC meeting. While several members initially expressed an interest in the position, only one member (Frank DeFrancesco) has sustained their interest and is hereby appointed. That individual is Frank DeFrancesco. Aside from his present position as a Captain with Hernando County Fire Rescue, Frank has more than 44 years with the fire service, has participated with the Tampa Bay LEPC and the (former) Withlacoochee LEPC for more than 10 years and is currently President of the Florida Association of Hazmat Responders.

**TAMPA BAY LEPC MEMBERSHIP CHANGES** - Mr. Meyer acknowledged the following membership changes approved in association with the October 2019 SERC meetings:

MEMBERSHIP TYPE		MEMBER NAME	AGENCY/COMPANY	MEMBERSHIP CATEGORY
PRIMARY	ALTERNATE			
✓		Courtney Wildes	Pasco County Emergency Management	<i>Emergency Management</i>
	✓	Monica Santiago		
✓		James Johnston		
	✓	Courtney Wildes		
✓		Kaila Yeager	FDOH/Pinellas County	<i>Health</i>
	✓	Ashley Hoskins		
✓		Scott Fryberger		
	✓	Ashley Hoskins		
	✓	Clayton Parrott	Pinellas County Emergency Management	<i>Emergency Management</i>
	✓	Stephanie Hendrix		

**FOOTNOTES:**

 Member(s) Added (Highlighted in Pale Yellow)

 Member(s) Removed (Highlighted in Gray)

**NET CHANGE IN TAMPA BAY LEPC MEMBERSHIP THIS QUARTER = +0**

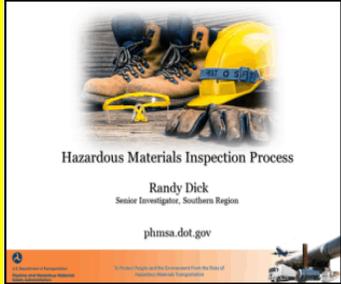
**TOTAL TAMPA BAY LEPC MEMBERSHIP = 46**

**HAZARDOUS MATERIALS INSPECTION PROCESS** - A presentation was provided by Mr. Randy Dick, Senior Investigator with the U.S. Department of Transportation/Pipeline and Hazardous Materials Safety Administration (PHMSA) - Southern Region.

The following constitute some of the highlights of his presentation and/or the Question & Answer session that immediately followed:

- PHMSA's Office of Hazardous Materials Safety (OHMS) carries out a national safety program to protect against the risks to life and property inherent in the transportation of hazardous materials in commerce by all transportation modes. PHMSA's OHMS develops and enforces regulations for the safe, reliable and environmentally sound transportation of nearly 1 million daily shipments of hazardous materials by land, sea and air.
- PHMSA's hazardous materials investigators conduct risk based compliance inspections and complaint investigations of companies' subject to the hazmat regulations. PHMSA investigators foster partnership roles with other Federal agencies, state and local governments to conduct investigations of packaging manufacturers, requalifiers, reconditioners, shippers, freight consolidators and freight forwarders. The investigators review company procedures, practices and operations for compliance with the regulations and recommend enforcement actions for violations of the regulations. Additionally, outreach and education is always an integral part of every operation.
- PHMSA determined that presentations at the Local Emergency Planning Committee level would be good venues to get the information out to local first responders and the public.
- PHMSA has asked that, if able, photographs be taken of incidents or infractions since they serve as a tremendous benefit with investigations.
- When necessary, PHMSA works with Ports and the U.S. Coast Guard to conduct Multi Agency Strike Force Operations (MASFO) inspecting inbound and outbound cargo containers in conjunction with investigations.
- The PHMSA inspection process also includes the transport of hazardous waste but not the storage thereof.

The PowerPoint presentation is available for viewing from LEPC website and/or the following link:

 <p>Hazardous Materials Inspection Process</p> <p>Randy Dick Senior Investigator, Southern Region</p> <p>phmsa.dot.gov</p>	<p><a href="ftp://ftp.tbrpc.org/upload/LEPC/PHMSA_Hazmat_Inspection_Process_112019.pptx">ftp://ftp.tbrpc.org/upload/LEPC/PHMSA_Hazmat_Inspection_Process_112019.pptx</a></p>
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For more information, please contact Mr. Randy Dick via e-mail ([randy.dick@dot.gov](mailto:randy.dick@dot.gov)) or phone (404/832-1143).

**RECAP OF THE OCTOBER 18, 2019 QUARTERLY SERC MEETING** - John Meyer identified that a comprehensive summary of the October 18, 2019 SERC meeting, held at the the SanDestin Resort in Miramar Beach, was included in the Agenda materials transmitted to all LEPC members and additionally available on the LEPC website.

While Mr. Meyer identified that a much more expansive list of discussions is provided within the Agenda materials, he proceeded to characterize the following meeting highlights:

- Chair Guthrie announced that the SERC meeting would be expedited to the extent possible since Tropical Storm Nestor was brewing in the Gulf and was threatening portions of Florida, most notably the panhandle, and that inclement weather could affect other portions of the State.
- Hazmat Team Self-Assessments. The Florida Division of Emergency Management/Florida State Fire College have hired a contractor, John Scott, to administer this year's Hazmat Team Self-Assessment for all hazmat teams statewide. Mr. Scott has retired from Jacksonville Fire Rescue and remains very active with both FDEM, the FSFC & the State Emergency Response Commission. It is anticipated that this ambitious endeavor will be completed in short order and will serve as a base in which to gauge future assessments. The rationale was that the Assessments would be consistently applied since only one individual will be performing them. He has reached out to our local hazmat teams with a request to conduct in early-mid December.
- Hazards Analysis Working Group. Robert Dietrich identified the current initiative of the Hazards Analysis Working Group remains to develop and standardize a Hazards Analysis (HA) guidance document to advise personnel administering the analyses as well as to inform facilities as to how/why the Hazards Analysis process was developed and explain how the information is utilized. FDEM is currently soliciting ideas for improvement to the program with the focus/objective of providing the collected data to first responders in a useful and easily understood format
- How-to-Comply (HTC) Manual. FDEM staff has recently updated the How-to-Comply Manual and links to EPA's updated list of Lists. Links to these updated resources are available from the SERC and Tampa Bay LEPC website.
- A presentation was provided on the *"Value of Selective Shielding for Emergency Personnel during Gamma Radiation Emergencies."* Much research and resources have been availed over time to guard against exposure to Alpha and Beta radiation but not much against Gamma radiation, which is currently being addressed. The most vulnerable area of exposure is the pelvic region since it hosts so many vital organs and stores ~40% of a person's bone marrow. Significant exposure levels to this area typically result in death within 4-8 weeks.

**HMEP PLANNING PROGRAM/FACILITY DISASTER PLANNING SUBCOMMITTEE (FDPS)** - Mr. Meyer advised that the HMEP Planning Team, also known as the “Facility Disaster Planning Subcommittee,” was previously established to assist LEPC staff in meeting various objectives/initiatives. The most recent initiative of the Subcommittee was to determine the common credentials that are likely to be required by the larger coastal law enforcement agencies when limiting access to impacted areas following a disaster. The intent of this initiative was enable a more expedited return of critical hazardous material facility personnel to their businesses to quickly assess their hazardous materials inventories and ensure the safety of the surrounding community(ies). The City of Tampa did recently implement a Hurricane Re-Entry program. Information on the City's program is available from their Emergency Management website or from the following link: [www.tampagov.net/emergency-management/hurricane-re-entry-program](http://www.tampagov.net/emergency-management/hurricane-re-entry-program).

Future meetings of the FDPS will be scheduled on an as needed basis. All LEPC members and the public are welcome to attend and participate in future FDPS meetings.

**HMEP TRAINING PROGRAM** - John Meyer reported the following:

- The Tampa Bay LEPC completed an active fourth (and final) quarter to close out the FY 2018-19 HMEP Contract. During the quarter the following trainings did occur:
  - ✓ Three 8-Hr. *Hazmat Technician Capability Evaluation* courses, Manatee County, 7/29 - 7/31
  - ✓ One 40-Hr. *Hazmat Medic* course, Pinellas County, 8/19 - 8/23
  - ✓ Three 8-Hr. *Hazmat Technician Capability Evaluation* courses, Pinellas County, 8/27 - 8/29
  - ✓ Six 4-Hr. *Air Monitoring Strategies & Tactics*, Manatee County and City of Tampa, 9/23 - 9/25
  
- The Tampa Bay LEPC acquired an additional \$2,200 in funding from the Florida Division of Emergency Management. This allotment, in conjunction with our remaining balance of FY 2018-19 HMEP Contract funds, was utilized to purchase a *DOT-406 Tank Truck Rollover Simulator*. This resource will be stored in the regional hazmat trailer located at the Hillsborough County Public Safety Complex and available to local first responder agencies to borrow and aid in their future trainings.
  
- The Hazmat Symposium is, once again, being hosted at Plaza Resort & Spa in Daytona Beach. This year’s event will consist of 68 courses and an overall 236 hours of training over the 3.5-day period of January 21-24, 2019. Attendance at this event will create an incredible learning opportunity. Registration to attend the event is \$195, whether attending one or the entire 3.5 days worth of sessions.

In association with the *2020 Hazmat Symposium*, the Tampa Bay LEPC will be funding registration costs associated with 37 students as well as lodging reimbursement for 18 double-occupancy rooms X (maximum of) four days X (maximum of) \$150/night.

The following constitutes the participatory levels of funding by the Tampa Bay LEPC for this year’s event:

PARTICIPATING AGENCY OR ENTITY/# OF ATTENDEES		
Citrus County Fire Rescue - 4	Pinellas County Hazmat Team	Palm Harbor FR - 4
		Seminole FR - 4

PARTICIPATING AGENCY OR ENTITY/# OF ATTENDEES	
Hernando County Fire Rescue - 4	Tampa Fire Rescue -4
Hillsborough County Fire Rescue - 4	Florida National Guard - 2
Southern Manatee Fire Rescue - 4	Florida Professional Firefighters - 1
Pasco County Fire Rescue - 6	<b>TOTAL → 37</b>

- The HMEP Training Subcommittee met earlier this morning and refined and clarified the proposed expenditures associated training proposals anticipated for the LEPC's FY 2019-20 HMEP Contract. The expenditures and timing thereof are identified in the following Table. It must be emphasized that these training proposals are tentatively only and are therefore subject to change. The identified issue of an overage in proposed spending will need to be addressed in some form or fashion in the near future.

**TAMPA BAY LEPC's FY 2019-20 HMEP TRAINING PROGRAM EXPENDITURES (CURRENT/TENTATIVE)**

QUARTER	DATE(S)	#	HOURS	COURSE NAME	LOCATION	STUDENTS	EXPENSES	CUMULATIVE \$	REMAINING \$	PROJECT #
<b>1</b> (10/01 - 12/31/19)	NO TRAINING PROVIDED						\$ 0.00	\$ 0.00	\$75,454.55	-----
<b>2</b> (1/01 - 3/31/20)	1/21-1/24	1	28	2020 Hazmat Symposium	All Counties/Tpa/48 <sup>th</sup> /FPF	37	\$19,015.00 <sup>1/2/3</sup>	\$19,015.00	\$56,439.55	145010
	2/06-3/09	1	160	Hazmat Tech. Certification Course + Fees	Hernando	4	\$ 3,500.00 <sup>1/2/4</sup>	\$22,515.00	\$52,939.55	145011
	TBD	3	8	Water Injection for Propane Incidents	MA/HI	75	\$ 8,750.00 <sup>1/2/6</sup>	\$31,265.00	\$44,189.55	TBD
	TBD	1	40	Hazmat Medic courses	Hills./Tpa	25	\$ 9,100.00 <sup>1/2/8</sup>	\$40,365.00	\$35,089.55	TBD
<b>3</b> (4/01 - 6/30/20)	1/07-5/22	1	160	"Hybrid" Hazmat Technician Certification course (Materials, Fees & Suits Only)	Manatee	10	\$ 2,818.56 <sup>1/2/7</sup>	\$43,183.56	\$32,279.99	TBD
	TBD	1	48	Shipboard Marine Firefighting @ Norfolk, VA (Registration Fees Only)	HI/TFR/MA	10	\$ 5,600.00 <sup>1/2/9</sup>	\$48,783.56	\$26,670.99	TBD
	TBD	3	8	Hazmat Tech. Caps. Evaluation courses	Hills./Tpa	120	\$10,500.00 <sup>1/2/5</sup>	\$59,283.56	\$16,170.99	TBD
<b>4</b> (7/01 - 9/30/20)	TBD	1	40	Hazmat Medic courses	Pinellas	25	\$ 9,100.00 <sup>1/2/10</sup>	\$68,383.56	\$ 7,070.99	TBD
	TBD	3	8	Hazmat Tech. Caps. Evaluation courses	Citrus	TBD	\$ 9,600.00 <sup>1/2/11</sup>	\$77,983.56	<b>[\$ 2,529.01]</b>	TBD
	<b>ORANGE HIGHLIGHTED TEXT SIGNIFIES THAT THE TRAINING WAS APPROVED FOR CONDUCT BY FDEM/USDOT AND THE TRAINING HAS ALREADY BEEN CONDUCTED/COMPLETED.</b>									
	<b>YELLOW HIGHLIGHTED TEXT SIGNIFIES THAT THE TRAINING PROPOSAL WAS APPROVED FOR CONDUCT BY FDEM/USDOT BUT THE TRAINING HAS NOT YET BEEN CONDUCTED/COMPLETED.</b>									
	<b>PINK HIGHLIGHTED TEXT, IF/WHERE APPLICABLE, SIGNIFIES THAT THE TRAINING PROPOSAL WAS SUBMITTED TO FDEM/USDOT FOR CONSIDERATION BUT AM CURRENTLY AWAITING AUTHORIZATION FOR FUTURE CONDUCT.</b>									
	<b>GREEN HIGHLIGHTED TEXT, IF/WHERE APPLICABLE, SIGNIFIES THAT THE TRAINING PROPOSAL REMAINS TENTATIVE ONLY AND/OR SUBJECT TO FUTURE CONSIDERATION AND/OR PURSUIT.</b>									

**FOOTNOTES:**

- "Course Management" (CM) fees consist of staff time to pre-plan, schedule, coordinate, recruit, contact instructor(s) and/or document approved course following conduct as well as facilitate instructor payment following conduct. To the extent available and/or appropriate, Course Management fees are often inclusive of staff's presence at the training for "welcoming" purposes and to identify the role of the LEPCs.
- The Tampa Bay LEPC has invoked a cost-share with the agency making the particular training request. Details regarding the cost-share are included in the course expenses description identified below.
- The **projected** cost for the **28-Hr. 2020 Hazmat Symposium** is \$19,015.00 [\$7,215.00/Registration (\$195 X 37 Attendees) + \$10,800.00 Lodging (18 Double-Occupancy Rooms X ≥4 Nights X ≥\$150/night) + \$1,000.00/CM fee]. **Anticipated attendance is: 4-Citrus, 4-Hernando, 4-Hillsborough, 4-Manatee, 6-Pasco, 8- Pinellas, 4-Tampa, 2-Florida National Guard & 1-Florida Professional Firefighters association.**

4. The **projected** cost for the **160-Hr. Hazmat Technician Certification** course for Hernando County is \$3,500.00 [i.e. \$3,104.00 Course Registration (\$776 X 4 Students) + \$176 Pearson Vue Testing Center Fees (\$44 X 4 students) + \$120 State Test Application Fees (\$30 X 4 Student) + \$100.00/CM fee].
5. The **projected** cost for the three **8-Hr. Hazmat Technician Capabilities Evaluation** course for Hillsborough County Fire Rescue/Tampa Fire Rescue is \$10,500.00 (i.e. \$9,716.00 for Vendor + \$784.00 CM Fee). It is anticipated that the agencies will combine to host the maximum number of students assessed of 40/day.
6. The **projected** cost for the three **8-Hr. Water Injection for Propane Incidents** courses for Southern Manatee Fire Rescue/Hillsborough County Fire Rescue/Tampa Fire Rescue is \$8,750.00 (i.e. \$8,525.00 for Vendor + \$225.00 CM Fee). It is anticipated that the agencies will combine to host the maximum number of students assessed of 25/day.
7. The **projected** cost for the **160-Hr. Hybrid Hazmat Technician Certification** course for Southern Manatee Fire Rescue is \$2,818.56 [i.e. \$900.96/Textbooks (12 @ \$75.08/each) + \$504.00/Exam Registration Fees (12 @ \$42.00/each) + \$360.00/Exam Certification Fees (12 @ \$30.00/ each)+\$1,053.60 Kappler Level A Training Suits (12 @ \$87.80)]. No Course Management Fee will be imposed for this course. Manatee County provided Instructor and covered all other course expenses.
8. The **projected** cost to the **Tampa Bay LEPC** for the 40-Hr. **Hazmat Medic** course is \$9,100.00 (i.e. \$8,600.00 portion of Instructors + \$500.00 CM Fee). The remaining balance of \$5,900 for Instructors will be split and/or paid by HiCFR and/or TFR.
9. The **projected** cost for the 48-Hr. Robert E. Rumens Shipboard Marine Firefighting course conducted in Norfolk, VA is \$5,600.00 (i.e. \$560 registration fee X 6 students + \$508.74 Course Management Fee). Hillsborough County, Tampa and Manatee County will fund all other expenses associated with the training for their respective students (i.e. lodging, airfare & Per Diem). No Course Management Fee will be imposed for this course.
10. The **projected** cost to the **Tampa Bay LEPC** for the 40-Hr. **Hazmat Medic** course is \$9,100.00 (i.e. \$8,600.00 portion of Instructors + \$500.00). The remaining balance of \$5,900 for Instructors will be paid by Pinellas County
11. The **projected** cost for the three **8-Hr. Hazmat Technician Capabilities Evaluation** course for Citrus County Fire Rescue is \$9,600.00 (i.e. \$9,100.00 for Vendor + \$500.00 CM Fee). It is that maximum daily attendance will be reached by Citrus County students. Otherwise, supplemental students could attend from Hernando and/or Pasco Counties.

**Italicized dollar amounts signify course cost estimates. These estimates will be replaced with actual costs, once determined.**

**TRAINING, WORKSHOP AND CONFERENCE OPPORTUNITIES** - Chair Ehlers advised that the SERT TRAC training calendars for Region 4 & Region 6 over the short-term as well as the local training being held for our Tampa Bay LEPC have been included and documented within the Agenda materials.

No other training opportunities were identified by LEPC members or the attending public.

**2020 EMERGENCY RESPONSE GUIDEBOOKS** - Mr. Meyer mentioned that conversations regarding the publication and distribution of the *2020 Emergency Response Guidebooks* (ERGs) have recently transpired. The ERGs are expected to be printed in late 2019/early 2020 and delivered in (or around) April 2020. All Florida-bound copies will be delivered to the State Logistics Resource Center (SLRC) in Orlando. FDEM staff will attempt to make arrangements for further delivery to LEPC- defined local distribution site(s), similar to the procedures implemented when last published in 2016. It is anticipated that, at minimum, the Tampa Bay LEPC Counties will receive a “comparable” number of hard copies to those provided in 2016. Requested increases in the number of printed copies to be received cannot be guaranteed due to U.S. Department of Transportation's trend of printing fewer copies in favor of distribution through electronic means (i.e. download of the apps for smart phones, tablets and computers). Mr. Meyer acknowledged that he will continue to apprise LEPC members and local response agencies on the progress of the 2020 ERGs until they are released & published.

Mr. Meyer suggested seeing him after the meeting or contacting him if interested in the very few remaining 2016 ERGs and/or a larger amount of 2012 ERGs.

**TAMPA BAY LEPC HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN - 2019 UPDATE** - John Meyer advised that the 2019 update to the *Tampa Bay LEPC Hazardous Materials Emergency Response Plan* was approved in conjunction with the October 18<sup>th</sup> SERC meeting. Following the approval, LEPC staff placed the updated Plan on thumb drives and is in the process of distribution to all required agencies. In addition, the Plan has subsequently been posted to the Tampa Bay LEPC website and is available for e-mail transmittal, if requested.

**RECENT HAZARDOUS MATERIAL INCIDENTS IN THE TAMPA BAY LEPC DISTRICT** - Chair Ehlers announced that the LEPC Agenda materials included a description of nine incidents identified by the State Watch Office over the past quarter. LEPC staff will continue to provide a comparable level of information in future LEPC Agenda materials regarding incidents reported to the State Watch Office as they may occur in Citrus, Hernando, Hillsborough, Manatee, Pasco & Pinellas Counties.

#### **LEPC MEMBER COMMENTS/OTHER BUSINESS**

- With Thanksgiving approaching, Chair Ehlers thanked all those members of the military, both past and present, that have served or are currently serving our Country. Chair Ehlers also thanked all the relationships which are formulated with first responders which would lead to a more timely and appropriate response to a natural disaster and/or chemical incident.
- Mr. Gary Frank characterized the success of a Radiation Exercise which was held at Port Tampa Bay's Cruise Terminal #3 and the Victory Cruise Ship on November 13<sup>th</sup>. While acknowledging that a local real-world incident did slightly deter attendance, there remained a significant participation level from both the FBI and the local bomb squad.
- Mr. Bill Lofgren acknowledged the recent passing of LEPC member Pete Dabrowski's wife.

Chair Ehlers inquired whether there are any other LEPC member comments or additional business to be brought before the LEPC. No other comments were provided nor was other business identified.

**TAMPA BAY LEPC LOGO SHIRTS** - Chair Ehlers advised members to contact John Meyer if interested in acquiring LEPC shirts. Mr. Meyer would put you in touch with their apparel vendor to select the shirt style, color and size you desire and the vendor would embroider the LEPC logo at reasonable rates.

**MEETING** - Chair Ehlers announced that the next LEPC meeting date is Wednesday, February 26, 2020 at 10:30 A.M. at the office of the Tampa Bay LEPC/Tampa Bay Regional Planning Council.

**ADJOURNMENT** - Hearing no more business to be brought before the LEPC and upon a motion made by LEPC member Jonathan Kemp and a second by Wes Morse, Chair Ehlers closed the LEPC meeting at 11:35 a.m.