



# LEPC Minutes

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## TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) FEBRUARY 26, 2020 MEETING

### Committee Members/ Alternates in Attendance

### Representing

Arleo, Jamie	FDEP/Office of Emergency Response
Atherton, Chris	Florida National Guard/48 <sup>th</sup> CST
Bassett, Robert	St. Petersburg Fire Rescue
Bowen, Marcel (AA)	Tampa Bay Times
Brooking, Sandra	Pinellas County EMS & Fire Administration
Brown, Geoffrey	Allstate Center - St. Petersburg College
Buck, Sarah	Mosaic/Port & Terminal Operations
Collins, Robert	Hillsborough County Fire Rescue
Dabrowski, Peter	Interested Citizen
DeForge, Daniel	Florida Department of Transportation/District 7
DeFrancesco, Frank	Florida Association of Hazmat Responders
<b>Ehlers, Scott</b>	<b>Clearwater Fire Rescue</b>
Ellis, Brian (A)	Tampa Bay Regional Planning Council
Fletcher, Thomas (A)	Citrus County Fire Rescue
Frank, Gary	Interested Citizen
Garcia, Nicole (A)	Environmental Protection Commission of Hillsborough County
Gould, Chris	Southern Manatee Fire Rescue
Griffiths, Larry	Duke Energy
Jordan, Bobby	Citrus County Emergency Management
Kemp, Jonathan	Tampa Bay Times
Kinley, Ed	United Environmental Solutions
Kitchen, Thomas (AA)	Manatee County Emergency Management
Lingo, William	Pasco County Fire Rescue
Litschauer, Steve	Manatee County Emergency Management
Lofgren, Col. Bill	Interested Citizen
Mastandrea, Joe	Hillsborough County Emergency Management
Moravchik, Moe	Port Manatee
Morse, Wes	Port Tampa Bay
Patella, Cecilia	Hernando County Emergency Management
Rowe, Charles	Yara North America, Inc.
Servia, Misty (AAA)	Manatee County Board of County Commissioners
Walker, Richard	Pinellas County Emergency Management

A = Alternate member with voting standing.

**Red** text signifies meeting Chair.

AA = Alternate member attending, but without voting standing due to presence of primary member.

AAA= Pending Primary/Alternate attended without voting standing.

### Members Absent Without Alternates in Attendance

### Representing

Aleguas, Alfred (Excused)	Tampa General Hospital/Florida Poison Information Center
Bogush, Mark	Tampa Fire Rescue
Burnett, David	Plant City Fire Rescue

Casey, Patrick  
Castonguay, Steve (Excused)  
Connors, Lance (Excused)  
Crowe, Stephen  
Cullison, Amanda (Excused)  
Lopez, Alex (Excused)  
Martinez, Mark (Excused)  
Meral, Matthew (Excused)  
Mettinger, Stan  
Wildes, Courtney  
Williams, Wesley  
Wilson, Brant  
Yeager, Kaila (Excused)

Southwest Florida Water Management District  
Hillsborough County Health Department  
Interested Citizen  
Hillsborough County Sheriff's Office  
American Red Cross/Tampa Bay Chapter  
Hernando County Fire Rescue  
MacDill Air Force Base  
U.S. Coast Guard/Sector St. Petersburg  
Brooksville Fire Department  
Pasco County Emergency Management  
Mosaic/Plant Operations  
Brenntag Mid South  
FDOH/Pinellas County

Staff Coordinator

Representing

Meyer, John

Tampa Bay LEPC

Guests

Representing

Bianchi, Mark  
Brown, Eric  
Daniels, Katie  
DeSilva, Chad  
Diamond, Jason  
Gomez, Mario  
Greif, William  
Halle, Joe  
Herrick, Nathan  
Holley, Hilary  
Hume II, Brent  
Kennedy, H. Shannon  
Lang, Steve  
Lynch, Denise  
Martin, Clayton  
McChesney, John  
Michael, Jamie  
Ray, David  
Sergey, Jim  
Siddall, Paul  
Stillwaugh, Don  
Tobergte, Jeff  
Trammell, Mike  
Virgilio, Jerry  
Weiss, Gary

Florida National Guard/48<sup>th</sup> CST  
Lewis Environmental  
Pinellas County Utilities  
Florida Chemical Supply  
Arcadis  
Gulf Sulphur Services/Savage  
Southern Agricultural Insecticides  
Hillsborough County (Safety Manager)  
Gordon Food Service  
Office of Florida's Chief Financial Officer (Jimmy Patronis)  
Gordon Food Service  
FDEP/Office of Emergency Response  
U.S. Coast Guard/Sector St. Petersburg  
CSX  
Hulls Environmental  
Bay Care Health System/St. Anthony's Hospital  
Hulls Environmental  
Pasco County Fire Rescue  
NRC/U.S. Ecology  
Florida Division of Emergency Management  
Pinellas County Solid Waste  
Catalyst Air Management  
HEPACO  
Flo-Tec Inc.  
HEPACO

**CALL TO ORDER** - Chair Scott Ehlers called the meeting to order at 10:30 a.m. Following the welcoming and a reciting of the Pledge of Allegiance, self introductions of LEPC members and the attending public were provided. With 32 Primary members and/or their Alternates present, it was announced that a quorum was present (nine members constitute a quorum). Chair Ehlers welcomed the LEPC members as well as the 25 attending from the public.

**PUBLIC COMMENT** - The Chair inquired whether there were any public comments. No comments were provided.

**APPROVAL OF MINUTES** - The Chair inquired whether there were any suggested additions, subtractions or modification(s) to the *Minutes* of the November 20, 2019 LEPC meeting. Hearing none, the Chair asked for a motion to approve the *Minutes*. Jonathan Kemp initiated and Wes Morse seconded the motion. The *Minutes* were approved unanimously on voice vote.

**FORMER LEPC MEMBERS - RECOGNITION OF SERVICE** - The Chair recognized that a portion of the Agenda is perpetually reserved to recognize select faithful, dedicated members of the LEPC upon their departure and/or retirement. However, this particular Agenda item is not applicable this quarter.

**2019 THOMAS YATABE AWARDS RECOGNITION** - Mr. Meyer indicated that the Tampa Bay LEPC's 2019 recipient of the *Thomas Yatabe Award* was Jeff Tobergte, former LEPC member and staff to the Florida Department of Environmental Protection/Office of Emergency Response. Mr. Tobergte attended the January 22, 2020 meeting of the State Emergency Response Commission to accept his Award in person. His Nomination Form read as follows:

*"Jeff Tobergte recently retired from the Department of Environmental Protection Office of Emergency Response after 36-years of dedicated service. During his time with the Department, he handled over 9,000 hazardous material incidents that varied from overturned exploding tanker trucks with 8,000-gal fuel spills to identifying the contents of abandoned drums on roadways.*



*Jeff Tobergte was a valuable member of the Tampa Bay LEPC from 1996 - 2019 and the acting Vice Chair for several terms. Mr. Tobergte always participated in LEPC exercises, often acting as the State On-scene Coordinator. He was always willing to review and suggest changes to SERC guidance documents. With his advanced knowledge of the HAZCAT chemical field identification kit, he provided free training to HAZMAT teams*

*and first responders throughout the State. HAZMAT Teams would call Jeff after-hours to request assistance with chemical releases. With his retirement, the entire State of Florida has lost a pioneer in HAZMAT response and environmental cleanups."*

Mr. Meyer did indicate that several additional Thomas Yatabe Award nominations for submitted for deserving individuals within the Tampa Bay LEPC District this year. Those individuals were: Robert Collins, Mike Bloski, Brooke Martin, Frank DeFrancesco, David Ray and Darryl Turmel. These individuals were asked to step forward to accept a *Certificate of Appreciation* issued by the State Emergency Response Commission, as was framed by the Tampa Bay LEPC, once their names were called and their accomplishment(s) read.

*“Special Operations Chief Robert Collins supported the participation of the Special Operations team to partner with Mosaic's Port Sutton facility in the internal inspection of a 50,000 ton ammonia tank. The Special Operations team was essential in the pre-planning tabletop exercise with Mosaic to ensure that we accommodated any potential needs due to the unique circumstances for an internal inspection that involved hazardous materials, confined space entry and potential high-angle access rescue. Based on the tabletop exercise, Mosaic implemented additional proactive controls to prevent a critical confined space entry hazard related to heat stress. Upon completion of the Port Sutton Tank inspection, the Special Operations team was able to perform a safe entry into the space to better visualize the internal space and design of an ammonia tank. The participation in these types of activities and conversations better prepare any emergency responder entering an industrial facility and allows our facility to better understand the concerns from an emergency responder's perspective.”*



*“Capt. Mike Bloski graciously volunteered to serve as the Exercise Planning Coordinator as well as the leader of the Hazmat Group during conduct of the Operation Double Stack exercise. Ensuring compliance with the Homeland Security Exercise and Evaluation Program, numerous meetings were conducted in order to maximize the exercise benefit and potential. With Compliance Associates Inc. & CSX serving as facilitators, this Functional exercise was deemed a tremendous success. This exercise drew the participation of 53 individuals representing a variety of agencies, departments and/or facilities. The scenario invoked the anticipated hazardous materials response to the fictitious derailment of 15 railcars carrying a variety of hazardous materials commodities, including sulfuric acid (an EHS chemical), immediately adjacent to Port Manatee in northern Manatee County. Among other exercise objectives, response to the exercise injects resulted in coordination with and assistance requested from Hillsborough County Fire Rescue and Tampa Fire Rescue. Many lessons were learned during the exercise and corresponding corrective actions have been taken. The exercise was conducted on May 1, 2019 at the Manatee County Emergency Operations Center.”*



Accepting on behalf of Capt. Bloski was Battalion Chief Chris Gould.

*“In conjunction with Compliance Associates Inc., Ms. Brooke Martin was instrumental in the facilitation of the Operational Double Stack exercise held on May 1, 2019 in Manatee County on behalf of CSX. This "Functional" exercise was deemed a tremendous success, drawing the participation of 53 individuals representing a variety of agencies, departments and/or facilities. The scenario invoked the anticipated hazardous materials response to the fictitious derailment of 15 railcars carrying a variety of hazardous materials commodities, including sulfuric acid (an EHS chemical), immediately adjacent to Port Manatee in northern Manatee County. Many lessons were learned during the exercise and numerous corrective actions were made to local response plans.”*



Accepting on behalf of Brooke Martin was Denise Lynch.

*“Capt. Frank DeFrancesco graciously volunteered to assist as an Evaluator in the conduct of the Hazmat Technicians Capabilities Course for Southern Manatee Fire Rescue on July 29-31, 2019. His participation and expertise were instrumental in performing these assessments and, in turn, gauging the future training needs of the department. Capt. DeFrancesco has always gone "up and above" in terms of service to the Tampa Bay LEPC and is considered a tremendous asset regarding hazardous materials response to the entire State of Florida.”*



*“Capt. David Ray graciously volunteered to assist as an Evaluator in the conduct of the Hazmat Technicians Capabilities Course for the Pinellas County Hazmat Team on August 27-29, 2019 on short notice. In total, the skills of 91 Technicians were assessed over the three-day period. His participation and expertise were instrumental in performing these assessments and, in turn, gauging the future training needs for the Pinellas County Hazmat Team.”*



*“D/E Darryl Turmel graciously volunteered to assist as an Evaluator in the conduct of the Hazmat Technicians Capabilities Course for the Pinellas County Hazmat Team on August 27-29, 2019 on short notice. In total, the skills of 91 Technicians were assessed over the three-day period. His participation and expertise were instrumental in performing these assessments and, in turn, gauging the future training needs of the Pinellas County Hazmat Team.”*



Accepting on behalf of Darryl Turmel was Chief Robert Collins.

**TAMPA BAY LEPC MEMBERSHIP CHANGES** - Mr. Meyer acknowledged the following membership changes were approved in association with the January 2020 SERC meetings:

MEMBERSHIP TYPE		MEMBER NAME	AGENCY/COMPANY	MEMBERSHIP CATEGORY
PRIMARY	ALTERNATE			
✓		Cecilia Patella	Hernando County Emergency Management	<i>Emergency Management</i>
	✓	Erin Thomas		
✓		Richard Russell		
	✓	Kevin Ford		
✓		Brant Wilson	Brenntag Mid-South	<i>Facility Owner/Operator</i>
	✓	Todd Dial		
✓		Todd Dial		
	✓	Brant Wilson		

MEMBERSHIP TYPE		MEMBER NAME	AGENCY/COMPANY	MEMBERSHIP CATEGORY
PRIMARY	ALTERNATE			
	✓	Thomas Kitchen	Manatee County Emergency Management	<i>Emergency Management</i>
	✓	Nicole Knapp		
✓		Robin DiSabatino	N/A	<i>Interested Citizen</i>

**FOOTNOTES:**

Member(s) Added (Highlighted in Pale Yellow)

Member(s) Removed (Highlighted in Gray)

**NET CHANGE IN TAMPA BAY LEPC MEMBERSHIP THIS QUARTER = -1** **TOTAL TAMPA BAY LEPC MEMBERSHIP = 45**

**DANGERS OF HOT WORK (CSB VIDEO)** - Mr. Meyer announced that although the video about to be shown was produced by the U.S. Chemical Safety Board (CSB) in 2010, it emphasizes the importance of implementing appropriate procedures both prior to and during the conduct of hot work. The video characterizes several such incidents which have occurred, detailing the mistakes which were made and identifying safety recommendations to be implemented. The suggested safety measures are:

- avoid hot work or consider alternative methods such as cold or hydraulic cutting;
- before any hot work, perform a comprehensive hazard assessment;
- conduct gas monitoring prior to and during hot work and eliminate potential sources of flammables;
- use written permits specifically identifying the work to be conducted and the required precautions;
- provide safety supervision for outside contractors conducting hot work; and
- train personnel on the hazards of hot work.

The video is viewable from the following link:

	<a href="https://www.youtube.com/watch?v=zWkcuR0adel&amp;t=422s">www.youtube.com/watch?v=zWkcuR0adel&amp;t=422s</a>
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**RECAP OF THE JANUARY 22, 2020 QUARTERLY SERC MEETING** - John Meyer identified that he and Chair Ehlers attended the January 22, 2020 SERC meeting held at the Plaza Resort & Spa in Daytona Beach. A comprehensive summary of the meeting as well as the Training Task Force and LEPC Staff/Chairs meeting the day prior was provided as part of the detailed Agenda materials transmitted to all LEPC members and additionally posted to the LEPC website.

Mr. Meyer proceeded to characterize the following meeting highlights:

- **Thomas Yatabe Awards.** The SERC awarded the *Thomas Yatabe Award* to recipients from all ten LEPCs. The detailed Agenda materials identified those individuals by name, agency and their accomplishment(s) for all LEPCs throughout the State.

- **Potential Conflicts of Interest.** FDEM Deputy Legal Counsel did successfully solicit an opinion from the Commission of Ethics (COE) regarding on the potential for a Conflict of Interest presented by members of the LEPC and/or the SERC's Training Task Force. The one-page formal finding/recommendation was included with the detailed Agenda materials. Bottom line, the following constitutes the COE's position:

*"If a public employee member of the TTF or LEPC has a second job or secondary source of income from a business they or a family member owns that could intersect or overlap with their role on the TTF or LEPC, or 'do business' in their LEPC's geographical areas, please contact the Commission on Ethics and request an informal, written opinion ... as it relates to their membership on the TTF or LEPC and their secondary employment or business venture to ensure there is no conflict"; AND*

*"Similarly, if a non-public employee member of the TTF or LEPC own a business, family member owns a business, or is employed by a business that has a potential for 'doing business' in their LEPC's geographical areas, please request an informal, written opinion from the COE as it relates to membership on the TTF or LEPC and their business venture to ensure there is no conflict of interest"*

Two websites addresses were identified within the detailed Agenda materials to address: Commission on Ethics' site in which to solicit such an individual-specific opinion; and a site containing the *Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees*

- **Standard Operating Guidelines/Procedures** - With significant dedication from Frank DeFrancesco, SOGs/SOPs have been updated for the following topics based on input and guidance from Subject Matter experts. These updates were presented to and approved by the SERC this quarter:

- *Gas Cylinders & Containers*
- *Radiological*
- *Safety & Health for Hazmat*
- *Emergencies involving Corrosives*

The remaining SOGs/SOPs in which updates need to be finalized and/or approved are the following. This could occur as soon as the April 17<sup>th</sup> SERC quarterly Meeting.

- *Chemical Sampling*
- *Tanker Rollover*
- *Decontamination*
- *Personal Protective Equipment*

- **Hazmat Team Self-Assessments.** It was identified that FDEM-Contract employee John Scott is doing a stellar job of facilitating Assessments for ALL Hazmat Teams throughout the State. Assessment of the Tampa Bay Hazmat Teams were administered in early to mid-December. It is anticipated that all Assessments will be completed by April 2020.

- **Presentation at Future TTF Meetings.** SERC and interim TTF Chair Kevin Guthrie asked that at least one presentation be provided at all future TTF meetings to describe a hazmat incident(s) which occurred during the prior quarter so that attendees can benefit from Lessons Learned and/or best practices for response to similar incidents. The request was expanded to alternatively address large structure fires.
- **NASTTPO Conference.** At the request of National Association of State Title II Program Officials, FDEM staff was asked to and accepted an invitation to make a presentation on “*Best Hazardous Materials Practices being implemented within the State of Florida*” in association with their April 27-30 annual Conference. The Conference will be held in Covington, KY in late April.
- **Hazardous Materials Preparedness & Response Lifetime Achievement Award.** Prior to the passing of Dwayne Mundy, the SERC was scheduled to present him the inaugural Hazardous Materials Preparedness & Response Lifetime Achievement Award due to his numerous contributions in the field of hazardous materials made over the past 31 years at the January 22, 2020 SERC meeting. Mr. Mundy was the last of the “original” LEPC Coordinators from when they were established in 1988. He represented the North Central Florida LEPC. The LEPC Chairs and Staff agreed to formally rename this award in the future to the “*Dwayne L. Mundy Hazardous Materials Preparedness & Response Lifetime Achievement Award.*” Criteria was established in which to gauge (or evaluate) potential future recipients, including a requirement for a minimum of ten years of service. This level of recognition shall only be awarded on an “*as warranted*” and not necessarily annual basis. It was also identified that any/all future recipients of such an Award which would ultimately be presented by the SERC with direct input from the LEPC Staff & Chairs. Mr. Mundy’s family was on hand to appreciatively accept the Award and recognition.

Chair Ehlers closed out the discussion on the SERC meeting overview by encouraging the following:

- Solicit a formal opinion from the Commission on Ethics when there is potential for an Ethics violation.
- If you or your department participated in a recent hazmat response or a recently responded to a large structure fire and you are willing to describe and present at a meeting of the Training Task Force, either notify him or John Meyer of your willingness.

**HMEP PLANNING PROGRAM/FACILITY DISASTER PLANNING SUBCOMMITTEE (FDPS)** - Mr. Meyer advised that the HMEP Planning Team, also known as the “Facility Disaster Planning Subcommittee,” was previously established to assist LEPC staff in meeting various objectives/initiatives. Future meetings of the FDPS will be scheduled on an as needed basis and the Subcommittee members notified. All LEPC members and the public are welcome to attend and participate in future FDPS meetings.

**HMEP TRAINING PROGRAM** - John Meyer reported the following:

- The HMEP Training Subcommittee met earlier this morning to refine the proposed expenditures and training proposals associated with the FY 2019-20 HMEP Contract. It was agreed that Hillsborough County Fire Rescue could/would substitute the formerly approved 40-Hr. *Hazmat Medic* course for three 8-Hr. *Rapid I.D. and Hazard Analysis for Hazmat* courses. Trusting that all proposals do come to fruition and costs reflected accurately, the entirety of the LEPC’s FY 2019-20 HMEP funds would be accounted for. With the exception of the above-named course, all proposed courses and estimated expenditures were provided within the detailed Agenda materials and are now updated as part of these *Minutes*.
- So far, six proposals have been approved for conduct of which two have already been completed.



The following constitutes the FY 2019-20 HMEP expenditures to date for the Tampa Bay LEPC:

QUARTER	DATE(S)	#	HOURS	COURSE NAME	LOCATION	STUDENTS	EXPENSES	CUMULATIVE \$	REMAINING \$	PROJECT #
<b>1</b> (10/01 - 12/31/19)	NO TRAINING PROVIDED						\$ 0.00	\$ 0.00	\$75,454.55	-----
<b>2</b> (1/01 - 3/31/20)	1/14-1/16	3	8	Propane Incidents Response courses	MA/HI	75	\$ 8,750.00 <sup>1/2/6</sup>	\$ 8,750.00	\$66,704.55	145012
	1/21-1/24	1	28	2020 Hazmat Symposium	All Counties/Tpa/48 <sup>th</sup> /FPF	37	\$17,763.95 <sup>1/2/3</sup>	\$26,513.95	\$48,940.60	145010
	2/06-3/09	1	160	Hazmat Tech. Certification Course + Fees	Hernando	4	\$ 3,500.00 <sup>1/2/4</sup>	\$30,013.95	\$45,440.60	145011
<b>3</b> (4/01 - 6/30/20)	5/18-5/23	1	48	Shipboard Marine Firefighting @ Norfolk, VA (Registration Fees Only)	Hillsborough	6	\$ 3,800.00 <sup>1/2/3</sup>	\$33,813.95	\$41,640.60	145015
	1/07-5/28	1	160	"Hybrid" Hazmat Technician Certification course (Materials, Fees & Suits Only)	Manatee	11	\$ 2,583.68 <sup>1/2/7</sup>	\$36,397.63	\$39,056.92	145013
	TBD	3	8	Hazmat Tech. Caps. Evaluation courses	Hills./Tpa	120	\$10,500.00 <sup>1/2/5</sup>	\$46,897.63	\$28,556.92	TBD
<b>4</b> (7/01 - 9/30/20)	7/13-7/17	1	40	Hazmat Medic course	Pinellas	25	\$ 9,100.00 <sup>1/2/9</sup>	\$55,997.63	\$19,456.92	145014
	TBD	3	8	Hazmat Tech. Caps. Evaluation courses	Citrus	TBD	\$ 9,600.00 <sup>1/2/10</sup>	\$65,597.63	\$ 9,856.92	TBD
	TBD	3	8	Rapid ID & Hazards Analyses of Hazmat	Hillsborough	75	\$9,966.00 <sup>1/2/11</sup>	\$75,563.63	[-\$109.08]	TBD
	LIGHT BLUE HIGHLIGHTED TEXT, IF/WHERE APPLICABLE, SIGNIFIES THAT THE TRAINING WAS SUBMITTED AND APPROVED FOR CONDUCT BY FDEM/USDOT. THE TRAINING WAS SUBSEQUENTLY CONDUCTED/COMPLETED AND THE FINAL COSTS HAVE BEEN REFLECTED.									
	ORANGE HIGHLIGHTED TEXT, IF/WHERE APPLICABLE, SIGNIFIES THAT THE TRAINING WAS SUBMITTED AND APPROVED FOR CONDUCT BY FDEM/USDOT. THE TRAINING WAS SUBSEQUENTLY CONDUCTED/COMPLETED. HOWEVER, EXPENDITURES HAVE NOT BEEN FINALIZED.									
	YELLOW HIGHLIGHTED TEXT, IF/WHERE APPLICABLE, SIGNIFIES THAT THE TRAINING PROPOSAL WAS SUBMITTED AND APPROVED FOR CONDUCT BY FDEM/USDOT BUT THE TRAINING HAS NOT YET BEEN CONDUCTED/COMPLETED.									
	PINK HIGHLIGHTED TEXT, IF/WHERE APPLICABLE, SIGNIFIES THAT THE TRAINING PROPOSAL WAS SUBMITTED TO FDEM/USDOT FOR CONSIDERATION BUT AM CURRENTLY AWAITING AUTHORIZATION FOR FUTURE CONDUCT.									
	GREEN HIGHLIGHTED TEXT, IF/WHERE APPLICABLE, SIGNIFIES THAT THE TRAINING PROPOSAL REMAINS TENTATIVE ONLY AND/OR SUBJECT TO FUTURE PURSUIT AND APPROVAL.									

FOOTNOTES:

1. "Course Management" (CM) fees consist of staff time to pre-plan, schedule, coordinate, recruit, contact instructor(s) and/or document approved course following conduct as well as facilitate instructor payment following conduct. To the extent available and/or appropriate, Course Management fees are often inclusive of staff's presence at the training for "welcoming" purposes and to identify the role of the LEPCs.
2. The Tampa Bay LEPC has invoked a cost-share with the agency making the particular training request. Details regarding the cost-share are included in the course expenses description identified below.
3. The **projected** cost for the **28-Hr. 2020 Hazmat Symposium** is \$17,763.95 [\$7,215.00/Registration (\$195 X 37 Attendees) + \$9,348.95 Lodging (17 Double-Occupancy Rooms X ≤4 Nights X ≤ \$150/night) + \$1,200.00/CM fee]. *[Attendance was: 4-Citrus County Fire Rescue, 4-Hernando County Fire Rescue, 4-Hillsborough County Fire Rescue, 4-Southern Manatee Fire Rescue, 6-Pasco County Fire Rescue, 8- Pinellas County Hazmat Team, 4-Tampa Fire Rescue, 2-Florida National Guard/48<sup>th</sup> Civil Support Team & 1-Florida Professional Firefighters association/SERC member]*
4. The **projected** cost for the **160-Hr. Hazmat Technician Certification** course for Hernando County is \$3,500.00 [i.e. \$3,104.00 Course Registration (\$776 X 4 Students) + \$176 Pearson Vue Testing Center Fees (\$44 X 4 students) + \$120 State Test Application Fees (\$30 X 4 Student) + \$100.00/CM fee].
5. The **projected** cost for the three **8-Hr. Hazmat Technician Capabilities Evaluation** course for Hillsborough County Fire Rescue/Tampa Fire Rescue is \$10,500.00 (i.e. \$9,716.00 for Vendor + \$784.00 CM Fee). It is anticipated that the agencies will combine to host the maximum number of students assessed of 40/day.
6. The **projected** cost for the three **8-Hr. Water Injection for Propane Incidents** courses for Southern Manatee Fire Rescue/Hillsborough County Fire Rescue/Tampa Fire Rescue is \$8,750.00 (i.e. \$8,565.00 for Vendor + \$185.00 CM Fee). It is anticipated that the agencies will combine to host the maximum number of students assessed of 25/day.
7. The **projected** cost for the **160-Hr. Hybrid Hazmat Technician Certification** course for Southern Manatee Fire Rescue is \$2,583.68 [i.e. \$825.88/Textbooks (11 @ \$75.08/each) + \$462.00/Exam Registration Fees (11 @ \$42.00/each) + \$330.00/Exam Certification Fees (11 @ \$30.00/ each)+\$965.80 Kappler Level A Training Suits (12 @ \$87.80)]. No Course Management Fee will be imposed for this course. Manatee County provided Instructor and covered all other course expenses.

8. The **projected** cost for the **48-Hr. Robert E. Rumens Shipboard Marine Firefighting** course conducted in Norfolk, VA is \$3,800.00 (i.e. \$560 registration fee X 6 students + \$440.00 Course Management Fee). Hillsborough County Fire Rescue will fund all other expenses associated with the training for their students (i.e. lodging, airfare & Per Diem).
9. The **projected** cost to the **Tampa Bay LEPC** for the 40-Hr. **Hazmat Medic** course is \$9,100.00 (i.e. \$8,600.00 portion of Instructors + \$500.00 Course Management Fee). The remaining \$5,900 for Instructors will be paid by Pinellas County
10. The **projected** cost for the three **8-Hr. Hazmat Technician Capabilities Evaluation** course for Citrus County Fire Rescue is \$9,600.00 (i.e. \$9,100.00 for Vendor + \$500.00 CM Fee). It is that maximum daily attendance will be reached by Citrus County students. Otherwise, supplemental students could attend from Hernando and/or Pasco Counties.
11. The **projected** cost for the three **8-Hr. Rapid I.D. and Hazard Analysis Of Hazmat** courses for Hillsborough County Fire Rescue is \$9,966.00 (i.e. \$9,466.00 for Vendor + \$500.00 CM Fee).

**Italicized dollar amounts signify course cost estimates. These estimates will be replaced with actual costs, once determined.**

- While it was initially announced that additional FY 2019-20 HMEP funding in the amount of ~\$20,000 per LEPC was located, that statement turned out not to be accurate due to a calculation error. It was subsequently determined that a total of ~\$18,000 existed, which was subsequently awarded to another LEPC. However, the LEPCs were still encouraged to submit additional training proposals by February 28 which could be implemented by June 30 in case additional funding can be located. Mr. Meyer indicated that he will prepare the corresponding *Plans of Instruction* for the following two additional proposals:
  - ➔ Three 8-Hr. *Hazmat Field Assessment* courses providing instruction on the use of chemical papers, colorimetric tubes, water and oil finding pastes, lesson of wet chemistry and the use of FTIR & Raman technologies - Southern Manatee Fire Rescue (estimated cost of ~\$10,500, inclusive of Course Management Fee ["CMF"]).
  - ➔ Funding for 7 Pinellas County Hazmat Team members to attend the 160-Hr. *Hazmat Technician Certification* Course at St. Petersburg College (estimated cost of ~\$10,300, inclusive of CMF).

**TRAINING, WORKSHOP AND CONFERENCE OPPORTUNITIES** - Chair Ehlers advised that the SERT TRAC training calendars for Region 4 & Region 6 over the short-term as well as the local training being held for our Tampa Bay LEPC have been included within the Agenda materials. Vice Chair Frank DeFrancesco advised that Strike Team Task Force/Team Leader courses are being made available and are recommended for hazmat responders. He encouraged those interested in these courses to look on SERT TRAC for their availability. No other training opportunities were identified by LEPC members or the attending public.

**2020 HAZMAT SYMPOSIUM** - John Meyer advised that the Tampa Bay LEPC sponsored 37 to attend the Hazmat Symposium this year. Attendees were from all six Tampa Bay LEPC Counties, Tampa Fire Rescue, the Florida National Guard's 48<sup>th</sup> Civil Support Team and the Florida Professional Firefighters Association. The sponsorship was in the form of payment of the \$195 registration fee for all attendees as well as reimbursement for lodging of up to \$150/night, four nights as long as the rooms were double-occupancy.

The following constitutes the participatory levels of that were funded by the Tampa Bay LEPC this year:

PARTICIPATING AGENCY OR ENTITY/# OF ATTENDEES		
Citrus County Fire Rescue - 4	Pinellas County Hazmat Team	St. Pete FR - 8
Hernando County Fire Rescue - 4	Tampa Fire Rescue -4	
Hillsborough County Fire Rescue - 4	Florida National Guard - 2	
Southern Manatee Fire Rescue - 4	Florida Professional Firefighters - 1	
Pasco County Fire Rescue - 6	<b>TOTAL → 37</b>	

Preliminary numbers for the event were 627 registrants for the event, including 86 instructors, 48 vendors and 42 Symposium Administrative Staff members and nearly 300 hours of quality training. Additionally, a Hazmat Team competition was, again, successfully implemented in association with the event. A total of 14 teams participated. Individual and team awards were presented.

**2020 EMERGENCY RESPONSE GUIDEBOOKS** - Mr. Meyer mentioned that discussions regarding the publication and delivery of the 2020 Emergency Response Guidebooks (ERGs) did continue. This document has been published every four years. It was identified that the 2020 ERGs will be smaller in size in comparison with the 2016 version although other changes to the publication are not known at this time. Once the printing has been completed, currently anticipated in the April - May time frame, ALL Florida-bound hard copies will be delivered to the State Logistics Response Center (SLRC) warehouse in Orlando. After which, FDEM will arrange for further dissemination of these ERGs to a limited number of sites to be identified by each LEPC. It is anticipated that, similar to 2016, the Tampa Bay LEPC will request that the Citrus, Hernando & Pasco County copies of the ERG be delivered to the FDOT warehouse in Brooksville and the copies intended for Pinellas, Hillsborough & Manatee Counties be delivered to the FDOT warehouse in Clearwater. As was done in the past, I will further coordinate the timing for pick up of these copies with the respective agencies once notification of receipt has been provided.

Mr. Meyer suggested seeing him after the meeting or contacting him if interested in the very few remaining 2016 ERGs and/or a larger amount of 2012 ERGs.

**EPCRA HOW-TO-COMPL/E-PLAN WORKSHOPS** - Mr. Meyer announced that the annual EPCRA How-to-Comply/E-Plan Workshops were again successfully and jointly hosted by Tampa Bay LEPC and FDEM staff on February 5 & 6, 2020. This year's Workshops yielded 58 attendees, representing the following 45 different companies, agencies and/or facilities from all across the District:

A-C-T	Florida Chemical Supply	PAE Inc.
Aerosonic LLC	Formulated Solutions	Pepin Distributing Company
Bay Care	Franklin Templeton	Perma-Liner Industries
Bay Care/St. Anthony's Hospital	GAF	Phillips & Jordan Inc.
Bay Pines VA Hospital	Hillsborough County Emergency Mgmt.	Pinch-A-Penny
Catalent Pharma Solutions.	Hillsborough County Utilities	Pinellas Co. Admin. Services
Citrus Memorial Hospital	Honeycomb Company of America	Pinellas County Emergency Mgmt.
City of Clearwater	Honeywell	Quest Diagnostics
City of Palmetto	Hubbard Construction Company	Rooms to Go
Clearwater Fire Rescue	I3 Microsystems	Saputo Dairy Foods USA
Clearwater Gas System	International Paper	Southern Agricultural Insecticides
Clearwater Utilities Dept.	JLL	Surface Engineering
Compliance Opportunities Group	Lonza Pharma & Biotech	Tampa Bay Water
FDEP/Office of Emergency Response	Marine Max	Wheelabrator/McKay Bay
FFWCC	Montrose Environmental Group	Withlacoochee River Electric Coop.

The PowerPoint presentations were combined and subsequently e-mailed to all those attended the Workshops as well as additionally posted to the Tampa Bay LEPC website.

**TAMPA BAY LEPC HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN - 2020 UPDATE** - John Meyer advised that LEPC staff is about to embark on the 2020 update of the *Tampa Bay LEPC Hazardous Materials Emergency Response Plan* which is required to be submitted on (or before) June 30, 2020. LEPC staff will inevitably be coordinating the update with various Emergency Management and First Responder agencies as well as other private and public partners. For the convenience of those willing to participate in this endeavor, LEPC staff can/would provide a CD containing the current Plan in Word and/or PDF formats. All revisions will ultimately be

incorporated into one unified/revised document. A motion will be solicited at the May 27, 2020 LEPC meeting to authorize the LEPC Chair to transmit the revised Plan to the Florida Division of Emergency Management (FDEM) upon completion, in accordance with the Contract requirement.

The updates are reviewed by FDEM staff. Any necessary edits identified by FDEM, if applicable, will be immediately interjected into the Plan update and resubmitted back to FDEM. Following their satisfaction with the Plan updates of all ten LEPCs, they are transmitted to the State Emergency Response Commission for their consideration and approval in association with their October meetings annually.

Upon approval by the SERC, Mr. Meyer will promptly provide an electronic copy of the updated Plan to all required entities as well as post the updated Plan to the Tampa Bay LEPC website.

LEPC member Bill Lofgren asked whether reducing the frequency of the LEPC Plan update submittal to biennially had ever been considered since there is essentially no merit to updating the Plan annually. It is noteworthy that Mr. Lofgren had previously served as the Tampa Bay LEPC Coordinator from 1995-2009. Mr. Meyer mentioned that he will pose the suggestion to the FDEM and/or the SERC.

**RECENT HAZARDOUS MATERIAL INCIDENTS IN THE TAMPA BAY LEPC DISTRICT** - Chair Ehlers announced that the LEPC Agenda materials included a description of two incidents identified by the State Watch Office over the past quarter. LEPC staff will continue to provide a comparable level of information in future LEPC Agenda materials regarding incidents reported to the State Watch Office as they may occur in Citrus, Hernando, Hillsborough, Manatee, Pasco & Pinellas Counties.

**LEPC MEMBER COMMENTS/OTHER BUSINESS** - Chair Ehlers inquired whether there are any LEPC member comments or additional business to be brought before the LEPC. No comments were provided nor was other business identified.

**TAMPA BAY LEPC LOGO SHIRTS** - Chair Ehlers advised members to contact John Meyer if interested in acquiring LEPC shirts. Mr. Meyer would put you in touch with their apparel vendor to select the shirt style, color and size you desire and the vendor would embroider the LEPC logo at reasonable rates.

**MEETING** - Chair Ehlers announced that the next LEPC meeting date is Wednesday, May 27, 2020 at 10:30 A.M. at the office of the Tampa Bay LEPC/Tampa Bay Regional Planning Council.

**ADJOURNMENT** - Upon a motion made by LEPC member Sandy Brooking and a second by Jonathan Kemp, Chair Ehlers closed the LEPC meeting at 11:20 a.m.

Respectfully submitted and signed this 27<sup>th</sup> day of May, 2020

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John Meyer, Coordinator

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Scott Ehlers, Chair