



## RECAP OF THE OCTOBER 18, 2019 STATE EMERGENCY RESPONSE COMMISSION MEETING

The October 18, 2019 State Emergency Response Commission (SERC) meeting was held at the SanDestin resort in Miramar Beach, FL. The Recap presented below was enhanced by discussions/dialogues which ensued at the meetings of SERC's Training Task Force and the LEPC Staff & Chairs held the day prior (i.e. October 17<sup>th</sup>). The SERC meeting was chaired by the Deputy Director of the Florida Division of Emergency Management (FDEM)/SERT Chief Kevin Guthrie. The meeting was punctually called to order at 10:00 a.m. and proceeded with the Pledge of Allegiance and a roll call of SERC members in attendance.

Chair Guthrie announced that Mr. Richard Bergquist passed away earlier this week. Mr. Bergquist had climbed the ranks of the Cape Coral Fire Department from 1977-1993, was integral to the establishment of the State's hazardous materials program and went on to be an instructor at the Florida State Fire College. A moment of silence has honored in memory of Mr. Bergquist.

Chair Guthrie advised that he will be attempting to expedite to the greatest extent possible given the projected intensification and track associated with, what became, Tropical Storm Nestor. He noted that inclement weather conditions are projected for portions of the State, most notably the panhandle, and that some FDEM staff may need to report back to work in Tallahassee.

Chair Guthrie announced and welcomed attendees from U.S. Department of Transportation's Pipeline & Hazardous Materials Safety Administration (Elizabeth LaDow) as well as representatives from the Department of Homeland Security and the U.S. Environmental Protection Agency.

### APPROVAL OF MINUTES

Following no request(s) for modification(s), Chair Guthrie solicited a motion to approve the *Minutes* from the July 19, 2019 SERC meeting held at the at the Hyatt Regency Sarasota. With such motion provided and seconded, the *Minutes* were approved unanimously upon voice vote.

### NEW BUSINESS

- **LOCAL EMERGENCY PLANNING COMMITTEES APPOINTMENTS** - Chair Guthrie indicated that the LEPC membership modifications being requested by the LEPCs are/were included in the SERC packet. Following a motion and a second made by SERC members, all LEPC membership changes were approved unanimously upon voice vote. [The membership changes for the Tampa Bay LEPC approved during the quarter were the redesignation of Primaries/Alternates for Florida Department of Health (FDOH)/Pinellas County (*Kaila Yeager/ Ashley Hoskins*) and Pasco County Emergency Management (*Courtney Wildes/ Monica Santiago*) as well as the redesignation of Alternates from Pinellas County Emergency Management (*Clayton Parrott*).

- **APPROVAL OF LEPC EMERGENCY RESPONSE PLANS FOR HAZARDOUS MATERIALS.** Chair Guthrie indicated that each LEPC is required to update their District's *Hazardous Materials Emergency Response Plans* annually. The updates for all ten LEPCs were received and reviewed by FDEM staff. Chair Guthrie solicited and received a motion and a second to authorize the SERC to accept and approve each of the Plan updates. All Plan updates were approved unanimously upon voice vote.
- **THOMAS YATABE - SERC AWARD NOMINATIONS & CERTIFICATES OF APPRECIATION.** Chair Guthrie announced that the listing of 2019 *Thomas Yatabe Award* winners for each LEPC District, as well as parties to receive *Certificates of Appreciation*, is presented on Pages 5-7 of the SERC Agenda materials. The award winners were selected by each of the LEPCs for their own Districts. The awards will be presented in conjunction with the next SERC meeting (i.e. January 22, 2020) in Daytona Beach. SERC unanimously approved the listing of award recipients.

## REPORTS

- **SERC TRAINING TASK FORCE (TTF) REPORT** - The following highlights of the October 17<sup>th</sup> meeting were identified by TTF member Mike Murphy:
  - **Conference Call Updates.** The Conference Calls included an update on the status of the U.S. Coast Guard's initiative regarding joint offshore response with the hazmat teams. Will use the existing State contract for response. Will dispatch similar to state responses. The Captain of a Port will need to request the services of a hazmat team. Reimbursement will be through USCG at USCG rates. Although not identified yet, there will be an effort to identify 14 teams (two teams per Port). The issue of what happens when the 11-12 mile mark is crossed which typically defines Florida's boundaries will also need to be addressed. Mike Murphy asked that the TTF prepare and provide a letter of support encouraging NOVA Southeast University to administer and provide the associated hazmat training and acknowledged that the verbiage is already prepared. Jonathan Lamm identified that caution should be taken when determining the teams to be selected on the east coast, perhaps to include Port Canaveral since they are on the front line for many of the cruise ships serving Florida. Chief Murphy added that it does not matter whether the selected teams are funded or not, they just need to meet the SERC criteria. The selected 14 teams will all receive the training and covered under the Statewide Mutual Aid Agreement. Scott Chappell identified that the results of the Hazmat Team Self Assessments, currently being undertaken by John Scott, may be beneficial in making the 14-team selection. John Kohnke identified that floatation devices will be needed for all selected teams since they are currently not in their possession and that this initiative is based on response to "low-frequency/high risk" events.
  - **Standard Operating Guidelines (SOGs)/Standard Operating Procedures (SOPs).** Capt. Frank DeFrancesco advised that the next four SOGs/SOPs topics (of 18) have recently been finalized by Subject Matter Experts regarding each of the following respective topics and are ready for SERC's approval prior to their distribution. Those topics are/were: *Gas Cylinders & Containers; Radiological; Safety & Health for Hazmat; and Emergencies involving Corrosives*. In addition, Capt. DeFrancesco did acknowledge his anticipation to complete the remaining topics in advance of the January 2020 SERC meeting. Chief Jonathan Lamm thanked Capt. DeFrancesco for all of his efforts and for "making them much more user friendly." It was suggested that the SOGs/SOPs be viewed by all statewide hazmat teams as "minimum standards" when establishing and preparing their

plans, procedures and protocols.

It does not appear that the above-named four SOGs/SOPs were provided to SERC members in advance of their October 18, 2019 meeting since it did not appear on the Agenda for their approval. However, it is anticipated that all updated SOGs/SOPs, including the aforementioned four, will be provided to the SERC members in advance of their next meeting (i.e. January 22, 2020) along with a request for their approval.

It is noteworthy that first seven updated SOGs/SOPs (i.e. *Hazmat Medical Support; Field Analysis of Unidentified Potentially Hazardous Materials; Flaring of Liquefied Petroleum Gases (LPG); Toxic Materials, Poisons & Pesticides; Drums & Abandoned Containers; Biomedical or Biological Waste; and Hazardous Materials Incident Timeline*) were previously approved by the SERC in conjunction with their April 19, 2019 meeting. The updated SOGs/SOPs were subsequently distributed.

- **Hazmat Team Assessment.** Mr. Scott Chappell thanked all that have and will be assisting John Scott in any capacity regarding his goal of assessing all statewide hazmat teams this year. Mr. Chappell acknowledged that he anticipates utilizing these results of these assessments to generate a 50-60 page summary report.
- **Florida's First Hazmat Team Deployments.** Mr. Scott Chappell identified that there hasn't been much experience in preparing hazardous material facilities for impacts in the State of Florida. However, Florida did great at readying them for anticipated impacts associated with Hurricane Dorian. The need for training of selected individuals within incident management teams was emphasized as well as the need to "train up" division supervisors in command and control, especially for use in impacted Regions since they would possess the localized knowledge. It was identified that Capt. Frank DeFrancesco served as the Subject Matter Expert for the Incident Management Team in regard to the readiness of and preparation for hazmat response to Hurricane Dorian. Scott Chappell identified the need for more E-Plan training for first responders. Rob Dietrich mentioned that "the key" will be to get more responders familiar with and access to E-Plan.
- **Potential Conflict of Interest associated with Training Task Force (TTF) Membership.** FDEM Legal Counsel Erik Sayler advised that all TTF members shall comply with Code of Ethics since, in his determination, the TTF is subject to the Sunshine Law (Section 286.011, F.S.). TTF members should refrain from discussing issues to be brought forward amongst each other. At the present time, it does not appear that *Financial Disclosure Forms* must be filed by TTF members although all TTF meetings must be publicly noticed. Mr. Sayler indicated that he is currently determining whether it would be appropriate to restore Matt Marshall as the TTF Chair and Jonathan Lamm as the TTF Vice-Chair. Kevin Guthrie acknowledged that this issue will be one of the first discussion topics at the next TTF meeting (i.e. January 21, 2020).
- **Future TTF Conference Calls.** The next TTF conference calls have were scheduled for November 13<sup>th</sup> & December 11<sup>th</sup>, each starting at 1:30 PM EST.
- **HAZARDS ANALYSIS WORKING GROUP (HAWG) REPORT.** Robert Dietrich identified the current HAWG initiative remains to develop and standardize a Hazards Analysis (HA) guidance document to advise personnel administering the analyses as well as to inform facilities as to how/why the Hazards Analysis

process was developed and explain how the information is utilized. While taking a “more active” role in the mission of the HAWG, FDEM is soliciting ideas for improvement to the program with the focus/objective of providing the collected data to first responders in a useful and easily understood format. Any/all changes proposed for the HA program will be brought before the SERC. One of the other missions of the HAWG is to “close the gaps between CAMEO & E-Plan.”

● **UPDATE ON LEPC ACTIVITIES.** Richard Delp provided the following highlights of yesterday’s meeting of the LEPC Staff/Chairs:

- **E-Plan & HVX-HurrEvac.** Mr. Tyler Nolen of the Northeast Florida LEPC provided a presentation demonstrating the ability to download E-Plan information into the HurrEvac program with the intent of determining surge vulnerabilities. The user can then upload weather data/conditions/projections in order for system to render and refine surge probabilities. The results of which can be used for prioritization of response/recovery actions and/or for planning purposes.
- **2020 Emergency Response Guidebooks.** Robert Dietrich advised that the U.S. Department of Transportation is moving forward with the publishing of the *2020 Emergency Response Guidebooks* (ERGs) although electronic downloads (for computers, laptops & smart phones) remain their preferred means of product delivery. The ERGs are typically updated every four years. FDEM indicated that the LEPCs should, at minimum, receive similar quantities to those received in 2016 although the number of printed copies will be greater in 2020. Mr. Dietrich indicated that he was unable to ascertain the primary differences between the 2016 and 2020 versions at this point. Once the printing of the 2020 ERGs is completed, ALL Florida-bound hard copies will be delivered to the State Logistics Response Center (SLRC) warehouse in Orlando. Robert Dietrich affirmed that he will attempt to make arrangements for further delivery to the local LEPCs, if necessary.
- **How-to-Comply (HTC) Manual.** Mr. Robert Dietrich announced that the updated HTC Manual was sent out electronically to all LEPC Coordinators earlier this week. FDEM has taken the burden off of Mr. Richard Delp by performing the most recent update. The document has now been broken down into two files - the 37-page *How To Comply Manual* (<https://portal.floridadisaster.org/SERC/External/EPCRA/Florida%20How%20to%20Comply%20Manual%20%20Sept2019.pdf>) and the U.S. Environmental Agency’s 129-page “List-of-Lists” (<https://portal.floridadisaster.org/SERC/External/EPCRA/Attachment%20A%20EPA%20List%20of%20Lists%202019.pdf>).
- **Hazmatters Reports.** Richard Delp indicated that each of the LEPCs are required to prepare and submit *Hazmatters* reports for their respective Districts on a quarterly basis. These Reports are always included as part of the SERC materials. The Reports reflect the activities and initiatives undertaken by LEPC staff within their own Districts, including identification of trainings, meetings held/attended and, if applicable, participation in or administration of hazardous materials exercises.

The following was identified for the Tampa Bay LEPC District for the period of July - September 2019 within the Agenda materials:

- Tampa Bay LEPC staff was involved in a number of activities during the quarter. LEPC staff and Chair attended the July 18-19, 2019 SERC quarterly meetings held at the Hyatt Regency Sarasota. The quarterly meeting of the Tampa Bay LEPC meeting was held on August 28<sup>th</sup> at the offices of the Tampa Bay Regional Planning

Council.

- The Tampa Bay LEPC's HMEP Training Subcommittee also met on August 28th. The main objective of this meeting was to strategize final training expenditures associated with the FY 2018-19 HMEP Training Contract and to initiate identification of training needs and expenditures associated with the FY 2019-20 HMEP Training Contract.
- The following training expenses were incurred by the Tampa Bay LEPC sponsored the following courses during the 4th Quarter: three 8-Hr. *Hazmat Technician Capabilities Evaluations* courses for Manatee County on July 29-31; one 40-Hr. *Hazmat Medic* course for Pinellas County on August 19-23; three 8-Hr. *Hazmat Technician Capabilities Evaluations* courses for Pinellas County on August 27-29; and six 4-Hr. *Air Monitoring Strategies & Tactics* courses (3 each in Manatee County & the City of Tampa) on September 23-25. In addition, the Tampa Bay LEPC solicited a limited amount of additional funding from FDEM in order to acquire a *DOT-406 Tank Rollover Simulator* for use as a training prop for our local hazmat teams. This prop will be stored in the previously-acquired regional hazmat training trailer located at Hillsborough County Fire Rescue. All of Tampa Bay LEPC's FY 2018-19 HMEP funds have been fully expended.
- In terms of miscellany, LEPC staff and/or members additionally: transmitted the 4<sup>th</sup> Quarter LEPC Staff Services Quarterly Report and the 3<sup>rd</sup> Quarter HMEP reimbursement requests to FDEM (July 1); prepared/distributed a revised 40-Hr. *Hazmat Medic* course Flyer (July 8); attended the bi-monthly meetings of the Tampa Bay Spill Committee (July 9 & September 10); attended the tri-annual meeting of the U.S. Coast Guard's Area Contingency Planning meeting (July 9); facilitated the nearly monthly meetings of the Pinellas Police Standards Council (July 10, August 14 & September 11); hand-delivered the FY 2019-20 LEPC Staff Services Contract to FDEM for final execution (July 18); posted the "*Operation Cleansweep*" Flyer to the Tampa Bay LEPC website (July 23); provided suggested edits to the FY 2019-20 HMEP Contract to FDEM (July 29); submitted Plan of Instruction (POI) to FDEM for the proposed *Air Monitoring Strategies & Tactics* courses (August 1); prepared/distributed 4-Hr. *Air Monitoring Strategies & Tactics* course Flyer (August 5); solicited nominations for the 2019 *Thomas Yatabe Award* nominations from LEPC members (August 6 & August 21); provided listing of "*LEPC Activities & Initiatives*" to the members of the Tampa Bay Regional Planning Council in conjunction with their meetings (August 12 & September 9); provided a copy of the *SERC Recap*, prepared in conjunction with the July 18-19 SERC meetings, to TBRPC members (August 12); participated in the SERC's Training Task Force teleconferences (August 14 & September 18); attended the bi-monthly meeting of the Ammonia Handlers/Operators (August 15); provided welcoming remarks & LEPC overview to attendees of the 40-Hr. *Hazmat Medic* course (August 19) and the 8-Hr. *Hazmat Team Capabilities Evaluations* course (August 27); provided and submitted this *Hazmatters* report and the requested LEPC membership changes to be administered in conjunction with the October 2019 SERC meetings to FDEM (September 5); provided the 2019 *Thomas Yatabe Award* nominations and award winner to FDEM (September 9); provided a copy of the *LEPC Recap*, prepared in conjunction with the August 28<sup>th</sup> LEPC meeting, to TBRPC members (September 9); provided welcoming remarks & LEPC overview to attendees of the 4-Hr. *Air Monitoring Strategies & Tactics* course in Tampa (September 23) and the same course in Manatee County (September 24); and volunteered to participate in Kinder Morgan's annual Butane exercise/drill planning meeting via teleconference (September 25).

- **FINANCIAL STATUS REPORT.** As informational, Mr. Robert Dietrich indicated that the SERC Agenda materials contained numerous tables and graphs depicting program revenues for the past three years and expenditures over the past two years.

The following reports were included as part of the Agenda materials:

- Monthly RMP & EPCRA program revenue allocations since mid-FY 2017-18; and
- Breakdown of General Appropriations and Expenditures by Category for the Hazardous Materials Planning and the Risk Management Planning Programs during FY 2018-19 and 2019-20 (through August 31, 2019).

- **HAZARDOUS MATERIALS INCIDENTS REPORT.** As informational, Mr. Robert Dietrich announced that detailed listings of Section 304 investigations, fixed facility and transportation-related hazardous materials incidents were prepared and included with the Agenda materials to describe incidents occurring between the period of June 1 - August 31, 2019. Such Reports included documentation of these incidents and portrayed the number of persons evacuated, injured or deceased down to LEPC District and ultimately County levels, to the extent known and/or available. These are all incidents reported to the State Watch Office. Mr. Dietrich did indicate that there were no major releases or anything catastrophic nor seeing any upticks/increases or recent trends. These Reports are routinely shared with the LEPCs, EPA and the SERC.

The following constitutes a consolidation of data associated with “*Transportation Incidents with Evacuations, Injuries and Deaths; Hazardous Materials Incidents with Evacuations, Injuries and Deaths [at fixed facilities]; and Potential Section 304 Investigations*” for the Tampa Bay LEPC District:

County	Date Released	Type	Chemical	Amount Released (Lbs.)	Business Type	# Evacuated	# Injured	# Fatalities
Citrus	NONE							
Hernando	NONE							
Hillsborough	6/03/19	TR/304	Hydrofluoric Acid	1,145	Transportation	N/A	N/A	N/A
	7/01/19	TR/304	Acetone/Diethanolamine/Polyester Resin	Unknown	Traffic Accident	0	1	0
	7/24/19	FF	Tert-Butyl Hydroperoxide	Unknown	TIA Post Office/Transportation	195	8	0
	8/08/19	FF	Natural Gas	Unknown	Private Residence	1	0	0
	8/15/19	TR/304	Molten Sulfur	Unknown	Transportation	N/A	N/A	N/A
	8/16/19	FF/304	Sodium Hydroxide (50%)	1,000	Marine Cargo Handling	N/A	N/A	N/A
	8/29/19	FF/304	Mercury	0.01	Private Residence	N/A	N/A	N/A
Manatee	NONE							
Pasco	6/25/19	FF	Natural Gas	Unknown	Pipeline/Construction	1	0	0
Pinellas	8/17/19	FF/304	Sodium Hypochlorite (12%)	649	Water Treatment Plant	N/A	N/A	N/A
	8/21/19	FF/304	Sodium Hypochlorite	1,874	Water Treatment Plant	N/A	N/A	N/A
	8/26/19	FF	Natural Gas	Unknown	Pipeline/Construction	6	0	0
<b>TOTAL →</b>						<b>203</b>	<b>9</b>	<b>0</b>

KEY: FF = Fixed Facility incident / TR - Transportation-related incident / 304 - Section 304 Investigation Launched

As has been previously indicated, if the reportable quantity has not been reached or cannot be determined, the amount is typically identified as “unknown.”

- **STAFF ACTIVITIES & REPORT BY SECTION.** Mr. Robert Dietrich identified that FDEM has doubled the number of Risk Management Plan (RMP) inspectors which enables FDEM to conduct about 50 such inspections throughout the State annually. Chair Guthrie added that a new grants management program is being acquired by FDEM which will assist staff in managing, maintaining and tracking the status of the multiple grants that FDEM administers. The new program is expected to be fully functional in 2020.

The following Information was provided within the current Agenda materials:

- breakdown of statewide *Hazardous Materials Incident Reports* by LEPC District and type from June 1 - August 31, 2019;
- sum of annual Hazmat Releases from 2002 to present;
- monthly enumeration of *Hazardous Materials Incident Reports* from January 2009 to present;
- quantification of *E-Plan Filings* for Year 2018 by LEPC District (2,041 filings within the Tampa Bay LEPC District and 12,533 total filings Statewide as of September 10, 2019);
- monthly quantification of EPCRA Filing/Technical Assistance calls received for the 2018 calendar year;
- annual enumeration of Chemical Data in E-Plan since 2012 in terms of the # of statewide facilities and # of chemicals as of (presumably) September 10, 2019. Reporting Year 2018 Chemical data presently denotes 12,533 facilities in Florida with a total of 35,194 chemicals as compared to the 12,279 facilities and 34,340 chemicals reported for 2017; and
- annual quantification of EPCRA (i.e. Tier II, RMP & TRI combined) Filing Fees received electronically (“online”) since 2010. With the exception of a small decrease in number of online payments received between 2010 and 2011, the number of online payments received has grown annually and exponentially from 2011 (394) to 2018 (3,337). This constitutes more than a 846% increase over this time period.

## NEW BUSINESS

- **The Value of Selective Shielding for Emergency Personnel during Gamma Radiation Emergencies.** Mr. Robert Ingram identified that he retired following 43 years with the fire service and worked a lot with radiation section of NFPA Section 472 with the purpose of protecting lives/workers. Canada was one of the first manufacturers of radiological isotopes although their popularity is fading away. Their has always been a lot of protection against exposure to Alpha and Beta radiation but not much against Gamma radiation although this is currently being addressed. The most troubling area of exposure is the pelvic region since it hosts so many vital organs and stores ~40% of a person’s bone marrow. Significant exposure levels to this area typically result in death within 4-8 weeks. Latest practices/treatments are to replenish white and red blood cells to counter the exposure. It was identified that a patient typically needs only 2.5% of their bone marrow in order to recover and doctors attempt to harvest/save 5% of the bone marrow associated for patients diagnosed with leukemia, which is injected back into the bodies. Several radiation exposure protection belts have been designed and are now being manufactured for protection of an individual’s pelvic region. The belts come in various sizes, models and price points. One of the described belts sits on the hips, is held up by the shoulders and weighs about 30 pounds. A second described belt is lighter and weighs ~17 pounds. Both models contain multiple layers of lead, including Teflon components, and the straps are made of Kevlar.

- **ESF-10 GIS Portal and Survey123 Application.** Mr. Nick Roth of the Florida Division of Environmental Protection was scheduled to provide the presentation. It was requested that the presentation be postponed until the January 22, 2020 SERC meeting in an effort to expedite this meeting.

## OTHER BUSINESS

- **2020 Hazmat Symposium.** Chief Jonathan Lamm identified that:
  - The Symposium will be hosted at the Plaza Resort & Spa in Daytona Beach, again, on January 21-24, 2019.
  - The hands-on training component, formerly hosted at the Volusia County Training Grounds, will be held at the Conference location. The reason for this relocation from this venue was the limited classroom size associated with such training, especially considering the number of students projected for this and future years.
  - a total of 236 hours of training instruction will be provided over the 3.5-day event.
  - The Symposium committee received 82 White papers from parties interested in providing instruction associated with this year's event. A total of 68 courses were selected for conduct.
  - A registration cost of \$195 per student is being imposed for the Symposium, whether the students attend one or more courses offered.
  - Although no discount is actually applied, Michelle Cechowski will provide each Local Emergency Planning Committee with a unique "discount code" that should be entered during the registration process by all registrants in which their particular LEPC will be paying their registration costs.
  - The Hazmat Teams competition this year will have 14 assessment stations. A maximum of 12 teams will be participating. Teams will be authorized to participate on a "first come/first served" basis. However, teams will be limited to one registration per jurisdiction unless the number of teams participating have not been maximized.
- **Florida Pipeline Emergency Response Initiative (PERI).** Chief Jonathan Lamm and Ms. Michelle Cechowski jointly identified that:
  - The East Central Florida Regional Planning Council/East Central Florida Local Emergency Planning Committee (LEPC) recently obtained a \$78,000± grant from the Pipeline and Hazardous Materials Safety Administration (PHMSA) to implement specific initiative(s) of the Florida PERI.
  - Per particular grant requirements, ECF LEPC staff overlaid maps of all fire department locations with the locations of all pipelines within their District to determine local vulnerabilities.
  - 10 gas detection units and their associated charging systems were purchased for fire departments within one-half mile of pipelines that did not already possess them. While several of these recipients may not have substantial hazmat capabilities and/or assets, they are and will be considered first responders and likely will be first on scene in the event of a pipeline incident.
  - corresponding training regarding the use of these assets was provided.
  - Since numerous detectors were acquired and the equipment manufacturer was in full support of the initiative, the costs were discounted somewhat considerably.
  - Florida PERI staff recently attended the annual Florida Gas Operators & Owners Conference and provided a presentation on the Florida PERI program. Attendees were very receptive to the presentation and, in fact, have invited staff to attend the next annual conference scheduled to be

held in Cape Coral.

- Mr. Dale Calhoun, SERC member representing the pipeline industry, personally “vets” all proposed pipeline training courses to be offered in conjunction with the Symposium.

## COMMENTS

- Bert McKee thanked the Florida Division of Emergency Management for enabling him to attend the mid-year conference of the National Association of State Title III Program Officials (NASTTPO) in Houston, TX. Mr. McKee further stated that admiration is always given to Florida for their hazmat program and Florida’s State Emergency Response Commission at these national meetings/conferences.

## ADJOURNMENT

Upon identification of no more issues to be brought before the SERC, Chair Guthrie successfully solicited a motion and a second to adjourn the meeting. Following his announcement that the SERC meeting will be held on January 22, 2020 at the Plaza Resort & Spa in Daytona Beach, Chair Guthrie concluded the meeting at 11:00 AM.