



Minutes

October 14, 2019 10:00 a.m.

www.tbrpc.org

REPRESENTATIVES PRESENT

Commissioner Ronald Kitchen, Citrus County, Vice Chair
Councilman Patrick Roff, City of Bradenton, Vice Chair
Councilor Bob Matthews, Secretary/Treasurer
Commissioner John Allocco, Hernando County
Councilman Peter Altman, City of New Port Richey
Commissioner John Carroll alternate for Mayor Woody Brown, City of Largo
Councilman Joe Citro, City of Tampa
Council Member James Chambers, City of Temple Terrace
Commissioner Jonathan Davis, City of Palmetto
Council Member Michael Fridovich, City of Gulfport
Vice Mayor Ward Friszolowski, City of St. Pete Beach
Commissioner Jeff Gow, City of Dunedin
Mayor Larry Lunn alternate for Commissioner Heidi Horak, City of Treasure Island
Ms. Angeleah Kinsler, Hillsborough County Gubernatorial Appointee
Commissioner Jack Mariano, Pasco County
Council Member Linda Norris, City of Oldsmar
Mr. Frank Rygiel, Pasco County Gubernatorial Appointee
Ms. Barbara Sheen Todd, Pinellas County Gubernatorial Appointee
Vice Mayor Deby Weinstein, City of Madeira Beach
Ms. Mary Yeagan, Alternate Charly Oneil Ex-Officio, DEP

REPRESENTATIVES ABSENT

Mayor Chris Alahouzos, City of Tarpon Springs
Commissioner Vanessa Baugh, Manatee County
Commissioner Scott Black, City of Dade City
Commissioner Janet Long, Pinellas County, Past Chair
Mr. Jacob Creamer, Hillsborough County Gubernatorial Appointee
Commissioner Carlos Diaz, City of Safety Harbor
Vice Mayor Bill Dodson, City of Plant City
Council Member Hoyt Hamilton, City of Clearwater
Council Member Brandi Gabbard, City of St. Petersburg
Councilmember Jerry Mullins, City of Pinellas Park
Commissioner Gail Neidinger, City of South Pasadena
Mr. Andy Nunez, Pinellas County Gubernatorial Appointee
Commissioner Mariella Smith, Hillsborough County
Mr. Waddah Farah, Alternate for Ming Gao, Ex-Officio, FDOT



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STAFF PRESENT

Sean T. Sullivan, Executive Director
Wren G. Krahl, Deputy Executive Director
Don Conn, Legal Counsel
Marshall Flynn, IT/GIS Director
John Meyer, Principal Planner
C.J. Reynolds, Director of Resiliency and Engagement
Brian Ellis, Disaster Recovery Coordinator
Sue Geer, Accountant
Heather Young, Principal Planner
Sarah Vitale, Senior Planner
Cara Woods Serra, Comprehensive Resiliency Planner

OTHERS PRESENT

Tony Rodriguez, MacDill AFB
Tricia Neesman, SWFWMD
John Carroll, City of Largo
Hilary Holley, CFO Patroni's Aide
Susan Glickman, Southern Alliance for Clean Energy

Call to Order: Commissioner Ronald E. Kitchen, Jr. Chair

Chair Kitchen called the meeting to order at 10:00 a.m.

Invocation and Pledge: Ms. Barbara Sheen Todd, Pinellas County Gubernatorial Appointee

The invocation was given by Ms. Todd, followed by the pledge of allegiance.

Roll Call: Mr. Brian Ellis, Recording Secretary

A quorum was present.

For purposes of a quorum, Council Members are encouraged to report their absences in advance of the meeting via email to the Deputy Executive Director, wren@tbrpc.org. Thank you for your cooperation.

Voting Conflict Report: Mr. Brian Ellis, Recording Secretary

There were no Voting Conflicts to report.

Public Comment: Members of the public who wish to be heard are requested to fill out a speaker's card and provide it to the Recording Secretary before the start of the meeting. Speakers will be given three (3) minutes to address any item on the agenda or an item of regional interest.

Mr. Roger Wilson with Friends of the Aquatic Preserves expressed gratitude to the Council Members for sponsoring the 50th Anniversary Celebration of the Boca Ciega Aquatic Preserve which took place on Sept. 9th, 2019 at the St. Pete College, Seminole Campus. The TBRPC is the premier sponsor of the educational event.

Upon motion duly made and seconded Public Comment was closed.

CONSENT AGENDA

[\(Link to Administrative Agenda Item Reports\)](#)

1. **Approval of the Minutes**

Additional Material:

Minutes from the September 9, 2019 Council Meeting.

Staff Contact:

Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org. ext. 22

2. **Budget and Finance**

Financial Report for the period ending August 31, 2019.

Additional Material:

Financial Report for the period ending August 31, 2019.

Staff Contact:

Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

3. **Budget and Contractual**

A. Tampa Bay Regional Resiliency Coalition Summit Contribution

Additional Material: Memo from the Executive Director

Recommended Action: Motion to appropriate \$10,000.00 from the Council's Fund Balance for the Tampa Bay Regional Resiliency Coalition Summit taking place in January 2020.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org, ext. 16

B. Small Business Disaster Recovery Tabletop Exercise and Audiovisual Services Contract

Staff received six responses to the request for proposals (RFP) to provide Small Business Disaster Recovery Tabletop Exercise and Audiovisual Services. Staff interviewed each proposing team, evaluated and ranked each firm. Staff recommends that Critical Integrated Solutions, Inc. (CIS), to provide combined tabletop and audiovisual services and that the Board authorize the executive director to negotiate and execute a contract with the recommended firm, to not exceed \$109,000. Should staff and CIS fail to reach agreement, staff recommends that the Board authorize the executive director to negotiate and execute a contract with the second ranked firm, the Olson Group.

Additional Materials: None.

Recommended Action: Authorize executive director to authorize and execute agreement with Critical Integrated Solutions for Small Business Disaster Recovery Tabletop Exercise and Audiovisual Services

Staff contact: Randy Deshazo, Director of Research, randy@tbrpc.org, ext. 31

4. Intergovernmental Coordination and Review Program (IC&R)

Staff Contact: John Meyer, Principal Planner, johnm@tbrpc.org, ext. 29

IC&R Summary by Jurisdiction

IC&R Review Log

5. Development of Regional Impacts (DRI)

Staff Contact: John Meyer, Principal Planner, johnm@tbrpc.org, ext. 29

DRI Development Amendment Report(s)

Notice of Proposed Change Report(s)

Annual/Biennial Report Summaries

DRI Status Report

6. Local Government Comprehensive Plan (LGCP)

Staff Contact: John Meyer, Principal Planner, johnm@tbrpc.org, ext. 29

LGCP Amendment Summary by Jurisdiction

LGCP Amendments Review Log

LGCP Amendment Summary by Jurisdiction

LGCP Amendments Review Log

Due to statutory requirements (and if applicable), LGCP Reports may have already been transmitted to the State Land Planning Agency and the appropriate local government in accordance within the 30 days following receipt, as specified in Rule 29H-1.003(3), F.A.C.

7. Florida Regional Council's Association (FRCA) Monthly Activity Report

Additional Material: August 2019 FRCA Report

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

8. Resolution #08-2019 Recognizing October 21-27, 2019 as Florida City Government Week

Additional Material: Resolution #08-2019

Staff Contact: Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org. ext. 22

9. Resolution #09-2019 Recognizing October 2019 as Community Planning Month

Additional Material: Resolution #09-2019

Staff Contact: Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org. ext. 22

10. Information Only Items

Additional Material:

- A.** Letter from Council Auditors Cherry Bekaert to Council Members Regarding 2019 Audit Timeline
- B.** Thank you Letter from Boca Ciega Aquatic Preserve
- C.** 2019-2020 Legislative Session Dates

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

Item(s) Removed from the Consent Agenda and Addendum Item(s)

Council Members shall notify the Chair of any items they wish to be pulled from the Consent Agenda. These items will be discussed and voted on separately after the remainder of the Consent Agenda is approved.

RECOMMENDED ACTION: MOTION TO APPROVE THE CONSENT AGENDA

Upon motion duly made and seconded the Consent Agenda was unanimously approved.

EXECUTIVE REPORTS (E)

- E-1 Executive Director's Report** Mr. Sean Sullivan, Executive Director
Recommended Action: Information Only.
Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

TBRPC Efforts

- On October 3rd at the invitation of Commissioner of Agriculture, Nikki Fried, I participated as a panelist at the Florida Energy and Climate Summit that was held in Tampa. My presentation focused on the Council's efforts related to the Regional Resiliency Coalition creation and progress made over the course of the last year.
- Sarah, Brian, John and Heather attended the 50th Anniversary of the Boca Ciega Aquatic Preserve on September 19th at St. Pete College in Seminole. This event was a huge success and numerous elected and appointed officials from throughout the area thanked the Tampa Bay Regional Planning Council for your support of this initiative.
- On September 30th I attended a Florida Regional Council's Association Director's retreat in Howey in the Hills where strategies were discussed to assist the Association to develop and share policies with one another that will assist to advance Regional Council's with policy and project delivery.
- Since the last Council meeting staff has attended various planning meetings in all six counties in the Tampa Bay Region.
- On October 16 and 17 selected staff members will be attending the Florida Redevelopment Association annual conference in Tampa where we will showcase the work of the Council and learn from our peers from throughout the State.
- With the final FY19 HMEP Contract funds, TBRPC staff acquired a "DOT-406 Tank Truck Rollover Simulator" to assist in the training of hazmat responders throughout the Region. By design, the product solicits responder's actions and training associated with a Fuel Tanker rollover.
- A recent U.S. News and World Report study listed three Florida Universities in the top 44 in the nation. The University of Florida ranked 7th, Florida State University ranked 18th and the University of South Florida ranked 44th in the study. Of significant note in this study is the USF moved up 14 spots higher than last year.
- The S & P Corelogic 20 city home price index was recently released for July indicating that U.S. home prices rose 2% from a year earlier down from 2.2% from the previous year.

- Two Tampa Bay Communities were recently named among the best places to live by the personal finance site Money.com. Riverview ranked 33rd and Wesley Chapel ranked 56th. Rankings were scored on areas of populations of 50,000 or more and based on the cost of living, economic health and diversity and public health and safety.
- We discuss resilience frequently and the Tampa Bay Rays were a great example of resilience this season: Lowest payroll in the major league, took 158 games to qualify for the Wild Card game, flew 3000 miles across the country and played a Wild card playoff game with 75,000 fans cheering against them and what did they do? Hit four home runs, scored 5 runs total and gave our region two outstanding playoff baseball wins for the first time in the last five years.
- The next Council meeting is scheduled for Monday November 4th which is the first Monday of the month and this is because the second Monday in November is Veteran's Day.

This concludes the Executive Reports for today's Agenda.

TBRPC PROJECT, PROGRAM and COMMITTEE REPORTS (P)



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TBRPC Programmatic Responsibilities include but are not limited to the following: Economic Development and Fiscal Impact Analysis; Environmental Planning; Emergency Preparedness; Resiliency; GIS Mapping and Modeling Services; Transportation Planning and Technical Assistance to Local Governments.

Committees of the TBRPC include but are not limited to the following: Executive/Budget Committee; Agency on Bay Management; Legislative Committee; Nominating Committee; Clearinghouse Review Committee; Florida Regional Council's Association Policy Board; and The Tampa Bay Regional Resiliency Coalition.

PRESENTATIONS and GUEST SPEAKERS

All PowerPoint presentations will be posted to the Council website following the meeting at www.tbrpc.org

Safety Harbor Waterfront Living Shoreline and Spring Feature Project

Speaker: Michelle C. Giuliani, EI Senior Project Engineer, City of Safety Harbor

The City of Safety Harbor successfully created Waterfront Park to preserve the environment and provide citizens and visitors a chance to enjoy City sponsored events, recreation, and environmental attributes. The project was recognized at the Future of the Region Awards in the Natural Resources and the Environment category. Ms. Giuliani will present on the Living Shoreline and Spring Feature of the project.

Staff Contact: Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org. ext. 22

Raptor 1 Manatee County EMS-Tour of Raptor

Speaker: District Chief Keith Lock, Manatee County EMS

Manatee County Emergency Medical Service (EMS) is an operating division within the Manatee County Government Department of Public Safety. The EMS Division since 1972, delivers treatment and transportation in Manatee County using traditional ambulance equipment only. During this forty-seven (47) year history and due to recent needs within the community and surrounding counties, a new innovative service delivery/transportation method is necessary, and available. This new innovative concept is repurposing/retrofitting heavy-duty transit coaches that have reached the end of their useful life (i.e., for public transportation purposes), to provide multi-person casualty transport units. Raptor 1 was recognized in the Community Preparedness category of the Future of the Region Award. *Chief Lock will provide a guided tour of Raptor 1 following his presentation.*

Staff Contact: Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org. ext. 22

This concludes the Presentations and Guest Speakers portion of the Agenda.

EMERGING ISSUES AND BEST PRACTICES FOR CITY AND COUNTY GOVERNMENTS

TBRPC serves as a forum to foster communication between local governments. This portion of the agenda is dedicated to our Council Members to discuss emerging issues that are faced as elected official in service to our communities and the region. We encourage you to take an active role in submitting issues as well as to share those best practices that are working in your jurisdictions.

This concludes the Emerging Issues and Best Practices portion for today's Agenda.

CHAIR'S REPORT

Commissioner Ronald E. Kitchen, Jr.

Commissioner Kitchen provided a report to the full Council on the Executive Budget Committee Meeting which took place prior to the Council meeting. The Executive Budget Committee voted to support the upcoming Resilience Leadership Summit and discussed potential capitol improvements for the Council's office facilities.

Commissioner Kitchen also provided an overview of the Regional Cooperative Alliance (RCA) corporation which serves as the 501c3 arm of the Council. Through the RCA, the Council can seek private sector funding or foundation opportunities for Council projects and programs.

Commissioner Kitchen invited all meeting attendees to tour the Manatee County EMS Raptor 1 bus which serves as a multi-person casualty transport unit.

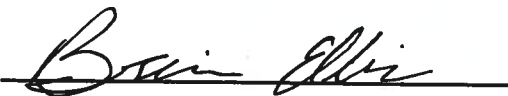
ADJOURNMENT

Next Meeting: November 4th, 2019

PLEASE NOTE: This meeting will be held the first Monday in November instead of the 2nd Monday in order to accommodate the Veteran's Day holiday.

 _____ Date: 11/4/19

Commissioner Ronald E. Kitchen, Jr., Chair

 _____

Brian Ellis, Recording Secretary

The Council, in accordance with its adopted rules of procedure, may only take action on matters not on the printed agenda involving the exercise of agency discretion and policymaking upon a finding by the Council of an emergency situation affecting the public's health, safety, and welfare. Council meetings are Public Meetings within the context of [Section 286.011, Florida Statutes](#). Public Hearings on issues before the Council are conducted by individual local governments, and are the proper forum for public comment.

Please note that if a person decides to appeal any decision made by the Council with respect to any matter considered at the above cited meeting or hearing, s/he will need a record of the proceedings, and for such purpose, s/he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons wishing to speak at a Council meeting are required to complete the form provided at the entrance to the meeting room. The form, after being completed, must be given to the Recording Secretary.

If you are a person with a disability who needs any accommodation in order to participate in this meeting you are entitled, at no cost to you, the provision of certain assistance. Please contact the Tampa Bay Regional Planning Council at 727-570-5151 ext. 22 within 3 working days prior to the meeting.