



# Minutes

May 13, 2019 10:00 a.m.

[www.tbrpc.org](http://www.tbrpc.org)

4000 Gateway Centre Blvd., Suite 100, Pinellas Park FL 33782

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## REPRESENTATIVES PRESENT

Commissioner Ronald Kitchen, Citrus County, Vice Chair  
Councilman Patrick Roff, City of Bradenton, Vice Chair  
Commissioner Janet Long, Pinellas County, Past Chair  
Mayor Chris Alahouzos, City of Tarpon Springs  
Commissioner John Allocco, Hernando County  
Councilman Peter Altman, City of New Port Richey  
Commissioner Vanessa Baugh, Manatee County  
Commissioner Scott Black, City of Dade City  
Mayor Woody Brown, City of Largo  
Council Member James Chambers, City of Temple Terrace  
Commissioner Jonathan Davis, City of Palmetto  
Vice Mayor Carlos Diaz, City of Safety Harbor  
Council Member Michael Fridovich, City of Gulfport  
Vice Mayor Ward Friszolowski, City of St. Pete Beach  
Commissioner Jeff Gow, City of Dunedin  
Ms. Angeleah Kinsler, Hillsborough County Gubernatorial Appointee  
Commissioner Gail Neidinger, City of South Pasadena  
Council Member Dan Saracki, City of Oldsmar  
Commissioner Mariella Smith, Hillsborough County  
Vice Mayor Deby Weinstein, City of Madeira Beach  
Ms. Mary Yeagan, Alternate Kelly Boatwright Ex-Officio, DEP  
Mr. Waddah Farah, Alternate for Ming Gao, Ex-Officio, FDOT

## REPRESENTATIVES ABSENT

Councilor Bob Matthews, Secretary/Treasurer  
Mr. Jacob Creamer, Hillsborough County Gubernatorial Appointee  
Vice Mayor Bill Dodson, City of Plant City  
Mr. Robert "Pete" Edwards, Hillsborough County Gubernatorial Appointee  
Council Member Brandi Gabbard, City of St. Petersburg  
Council Member Hoyt Hamilton, City of Clearwater  
Commissioner Heidi Horak, City of Treasure Island Commissioner Jack Mariano, Pasco County  
Councilmember Jerry Mullins, City of Pinellas Park  
Mr. John Neal, Manatee County Gubernatorial Appointee  
Mr. Andy Nunez, Pinellas County Gubernatorial Appointee  
Mr. Frank Rygiel, Pasco County Gubernatorial Appointee  
Mr. Scott Sheridan, Hillsborough County Gubernatorial Appointee  
Councilman Mike Suarez, City of Tampa  
Ms. Barbara Sheen Todd, Pinellas County Gubernatorial Appointee



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## STAFF PRESENT

Sean T. Sullivan, Executive Director  
Don Conn, Legal Counsel  
Marshall Flynn, IT/GIS Director  
John Meyer, Principal Planner  
C.J. Reynolds, Director of Resiliency and Engagement  
Brian Ellis, Disaster Recovery Coordinator  
Sue Geer, Accountant  
Heather Young, Principal Planner  
Sarah Vitale, Senior Planner  
Cara Woods Serra, Comprehensive Resiliency Planner

## OTHERS PRESENT

Doyle Walsh, Pinellas BOCC  
Trisha Neesman, SWFWMD  
Tony Rodriguez, MacDill AFB  
Diego Guerra, Hillsborough Planning Commission  
Maya Burke, TBEP  
George Romanof, City of New Port Richey

**Call to Order:** Commissioner Ronald E. Kitchen, Jr. Chair

*Chair Kitchen called the meeting to order at 10:00 a.m.*

**Invocation and Pledge:** Councilmember Dan Saracki, City of Oldsmar

*The invocation was given by Councilmember Dan Saracki, followed by the pledge of allegiance.*

**Roll Call:** Mr. Brian Ellis, Recording Secretary

*A quorum was present.*

**For purposes of a quorum, Council Members are encouraged to report their absences in advance of the meeting via email to the Deputy Executive Director, [wren@tbrpc.org](mailto:wren@tbrpc.org). Thank you for your cooperation.**

**Voting Conflict Report:** Mr. Brian Ellis, Recording Secretary

*There were no Voting Conflicts to report.*

**Public Comment:** Members of the public who wish to be heard are requested to fill out a speaker's card and provide it to the Recording Secretary before the start of the meeting. Speakers will be given three (3) minutes to address any item on the agenda or an item of regional interest.

*No Public Comment*

*Upon motion duly made and seconded Public Comment was closed.*

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## CONSENT AGENDA

[\(Link to Administrative Agenda Item Reports\)](#)

1. **Approval of the Minutes**

**Additional Material:**

Minutes from the April 8, 2019 Council Meeting.

**Staff Contact:**

Wren G. Krahl, Deputy Executive Director, [wren@tbrpc.org](mailto:wren@tbrpc.org), ext. 22

2. **Budget and Finance**

A. Financial Report for the period ending March 31, 2019.

**Additional Material:**

Financial Report for the period ending February 28, 2019.

**Staff Contact:**

Wren G. Krahl, Deputy Executive Director, [wren@tbrpc.org](mailto:wren@tbrpc.org), ext. 22

B. 2020 Proposed Annual Budget

**Additional Material:**

2020 Proposed Annual Budget

**Staff Contact:** Sean T. Sullivan, Executive Director, [sean@tbrpc.org](mailto:sean@tbrpc.org), ext. 16

**3. Budget and Contractual**

A. TBRPC has received notification from the U.S. Environmental Protection Agency (EPA) Gulf of Mexico Program, that we have been selected as one of the entities for a cooperative agreement in the amount of \$299,455 to build resiliency on a regional basis. Local Match to be provided by TBRPC for this project is \$30,000. Federal funds will be used to develop resiliency efforts throughout the Tampa Bay region through the Tampa Bay Regional Planning Council's initiative, the Tampa Bay Regional Resiliency Coalition. Recommendation is to authorize the Executive Director to sign a Cooperative Agreement with EPA in the amount of \$299,455 that will be used to develop resiliency throughout the Tampa Bay region.

**Staff Contact:** Sean T. Sullivan, Executive Director, [sean@tbrpc.org](mailto:sean@tbrpc.org), ext. 16

B. TBRPC has received notification from the U.S. Department of Commerce Economic Development Administration of an investment award of \$175,000. TBRPC will use federal funds to develop a Tampa Bay Area Business Continuity Exercise for Small Businesses, a tabletop exercise to improve communications between emergency managers and small businesses before, during and after a major storm event. The duration of this project is 18 months for which vendor technical assistance will be needed. Recommendation is to authorize the Executive Director to request staff participation from local government agencies and private sector partners for participation in this exercise and to direct staff to prepare and issue a Request for Proposals for technical services related to this EDA investment award.

**Staff Contact:** Sean T. Sullivan, Executive Director, [sean@tbrpc.org](mailto:sean@tbrpc.org), ext. 16

**4. Intergovernmental Coordination and Review Program (IC&R)**

**Staff Contact:** John Meyer, Principal Planner, [johnm@tbrpc.org](mailto:johnm@tbrpc.org), ext. 29

IC&R Summary by Jurisdiction

IC&R Review Log

**5. Development of Regional Impacts (DRI)**

**Staff Contact:** John Meyer, Principal Planner, [johnm@tbrpc.org](mailto:johnm@tbrpc.org), ext. 29

DRI Development Amendment Report(s)

Notice of Proposed Change Report(s)

Annual/Biennial Report Summaries

DRI Status Report

6. **Local Government Comprehensive Plan (LGCP)**

**Staff Contact:** John Meyer, Principal Planner, [johnm@tbrpc.org](mailto:johnm@tbrpc.org), ext. 29

LGCP Amendment Summary by Jurisdiction

LGCP Amendments Review Log

*Due to statutory requirements (and if applicable), LGCP Reports may have already been transmitted to the State Land Planning Agency and the appropriate local government in accordance within the 30 days following receipt, as specified in Rule 29H-1.003(3), F.A.C.*

7. **Resolution 06-2019 June as Hurricane Awareness Month**

A resolution by the Tampa Bay Regional Planning Council in support of June 2019 as Hurricane Awareness Month.

**Additional Material:** Resolution 06-2019

**Staff Contact:** Wren G. Krahl, Deputy Executive Director, [wren@tbrpc.org](mailto:wren@tbrpc.org), ext. 22

8. **Letter Requesting Resiliency Goals Be Considered in Local Mitigation Strategies**

**Additional Material:** Memo from the Executive Director

Draft Letter

TBRRC MOU

**Staff Contact:** Sean T. Sullivan, Executive Director, [sean@tbrpc.org](mailto:sean@tbrpc.org), ext. 16

**Item(s) Removed from the Consent Agenda and Addendum Item(s)**

*Council Members shall notify the Chair of any items they wish to be pulled from the Consent Agenda. These items will be discussed and voted on separately after the remainder of the Consent Agenda is approved.*

**RECOMMENDED ACTION: MOTION TO APPROVE THE CONSENT AGENDA**

*Upon motion duly made and seconded the Consent Agenda was unanimously approved.*

## EXECUTIVE REPORTS (E)

- E-1 Executive Director's Report** Mr. Sean Sullivan, Executive Director
- Recommended Action:** Information Only.
- Staff Contact:** Sean T. Sullivan, Executive Director, [sean@tbrpc.org](mailto:sean@tbrpc.org). ext. 16

### TBRPC Efforts

- Since the last Council meeting of April 8<sup>th</sup>, TBRPC staff has worked in each of the six counties in the region on projects to include economic development, transportation, environmental, emergency management and resilience.
- The Tampa Bay Region recently ranked 56<sup>th</sup> on the list of best places to live among major metros around the country according to U.S. News and World Report's annual Best Places to Live list, up 19 spots from last year.
- AIRBNB had quiet an impact in Florida in 2019 paying \$89.5 million in tax revenue while hosting 4.5 million visitors to the Sunshine State.
- TBRPC in partnership with FDOT, has been awarded \$100,000 to fund stormwater awareness projects in Pinellas Pasco and Hillsborough counties. Communities within these counties can submit projects for consideration to Heather Young of our staff through July. Citrus, Hernando and Manatee Counties receive a direct allocation from FDOT to assist with stormwater awareness.
- On May 6 & 7 I attended a Future of Transportation in Florida workshop in Jacksonville. Florida was chosen along with Texas and Colorado as pilot project states by the Federal Highway Administration to consider expanding the vision zero campaign as well as to discuss long range transportation visioning throughout the state. I was able to meet with new FDOT Secretary Kevin Thibault. All FDOT Secretaries were in attendance as were two of the Tampa Bay area MPO Directors'.
- On April 22 I attended a Transportation Forum sponsored by the Sarasota Manatee MPO at the USF Sarasota campus and presented project information on the transportation resilience pilot project that we are working on with the Pasco, Pinellas and Hillsborough County MPO's.
- On April 30<sup>th</sup>, I attended a peril of flood workshop along with Heather and CJ in Manatee County. This workshop was attended by 100 people from throughout Manatee County and was well received.

- On May 1<sup>st</sup> TBRPC hosted a resiliency workshop here at our offices that was attended by 75 people and organized by C.J. We brought in experts from the Kennedy School of Government at Harvard University to discuss financing climate resilience and mitigation. The TBT Business Editor attended and wrote about the workshop in the Sunday May 5<sup>th</sup> edition which has a distribution of 384,000 throughout the Tampa Bay Region. This is evidence of staff outreach as we broaden the resilience initiative.
- 39 Years ago this past Thursday May 9<sup>th</sup>, 1980 on a stormy morning the “Summit Venture” freighter struck the former skyway bridge pier sending six cars and a greyhound bus plunging into Tampa Bay. While this was a sad day in Tampa Bay, then Governor Bob Graham vowed to rebuild the Skyway Bridge which today stands 380 feet tall and is a landmark in the Tampa Bay region.
- The next Council meeting will be held at Tampa International Airport on Monday June 10<sup>th</sup> beginning at 10:00am. After the Council meeting concludes airport staff will provide a behind the scenes tour for Council members. Staff will send out meeting and venue information in advance of the meeting.

**E-2 Executive Budget Committee Report                      Commissioner Ronald E. Kitchen, Jr. Chair**

**Recommended Action:** Information Only.

**Staff Contact:** Sean T. Sullivan, Executive Director, [sean@tbrpc.org](mailto:sean@tbrpc.org). ext. 16

Chair Kitchen provided a brief report on the Executive Budget Committee Meeting which took place prior to the Council meeting. The Committee discussed capital improvements needed for the TBRPC office facilities and voted unanimously to forward the FY 2020 Proposed Budget to the full Council for consideration and approval which was voted on under today’s Consent Agenda. There will be no meeting of the Executive Budget Committee in June.

*This concludes the Executive Reports for today’s Agenda.*



**TBRPC PROJECT, PROGRAM and COMMITTEE REPORTS (P)**

***TBRPC Programmatic Responsibilities include but are not limited to the following: Economic Development and Fiscal Impact Analysis; Environmental Planning; Emergency Preparedness; Resiliency; GIS Mapping and Modeling Services; Transportation Planning and Technical Assistance to Local Governments.***

***Committees of the TBRPC include but are not limited to the following: Executive/Budget Committee; Agency on Bay Management; Legislative Committee; Nominating Committee; Clearinghouse Review Committee; Florida Regional Council's Association Policy Board; and The Tampa Bay Regional Resiliency Coalition.***

**P-1 Regional Round Table on Disaster Recovery      Mr. Sean Sullivan, Executive Director**  
**Additional Material:** Tampa Bay Region-Mobile Home Population Report  
Tampa Bay Region-Vulnerable Population Map & Data  
**Recommended Action:** Information Only.  
**Staff Contact:** Sean Sullivan, Executive Director, [sean@tbrpc.org](mailto:sean@tbrpc.org), ext. 16

**P-2 2019 Official Disaster Planning Guides      Mr. Marshall Flynn, IT/GIS Director**  
**Ms. Sarah Vitale, Senior Planner**  
**Recommended Action:** Information Only.  
**Staff Contact:** Marshall Flynn, IT GIS Director, [marsh@tbrpc.org](mailto:marsh@tbrpc.org), ext. 11  
Sarah Vitale, Senior Planner, [sarah@tbrpc.org](mailto:sarah@tbrpc.org), ext. 27

*This concludes the TBRPC Projects, Programs and Committee Reports portion of the Agenda*



## **PRESENTATIONS and GUEST SPEAKERS**

*All PowerPoint presentations will be posted to the Council website following the meeting at [www.tbrpc.org](http://www.tbrpc.org)*

### **Business Disaster Recovery**

**Speaker: Mr. Brian Ellis, TBRPC Disaster Recovery Coordinator**

Mr. Brian Ellis, TBRPC Disaster Recovery Coordinator will provide a presentation on Business Disaster Recovery.

**Staff Contact:** Brian Ellis, Disaster Recovery Coordinator, [brian@tbrpc.org](mailto:brian@tbrpc.org). ext. 10

*This concludes the Presentations and Guest Speakers portion of the Agenda.*

## EMERGING ISSUES AND BEST PRACTICES FOR CITY AND COUNTY GOVERNMENTS

TBRPC serves as a forum to foster communication between local governments. This portion of the agenda is dedicated to our Council Members to discuss emerging issues that are faced as elected official in service to our communities and the region. We encourage you to take an active role in submitting issues as well as to share those best practices that are working in your jurisdictions.

*This concludes the Emerging Issues and Best Practices portion for today's Agenda.*

### CHAIR'S REPORT

Commissioner Ronald E. Kitchen, Jr.

ADJOURNMENT 11:40 a.m.

**Next Meeting: August 12, 2019**



Date:

6/10/19

Commissioner Ronald E. Kitchen, Jr., Chair



Brian Ellis, Recording Secretary

*The Council, in accordance with its adopted rules of procedure, may only take action on matters not on the printed agenda involving the exercise of agency discretion and policymaking upon a finding by the Council of an emergency situation affecting the public's health, safety, and welfare. Council meetings are Public Meetings within the context of [Section 286.011, Florida Statutes](#). Public Hearings on issues before the Council are conducted by individual local governments, and are the proper forum for public comment.*

*Please note that if a person decides to appeal any decision made by the Council with respect to any matter considered at the above cited meeting or hearing, s/he will need a record of the proceedings, and for such purpose, s/he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons wishing to speak at a Council meeting are required to complete the form provided at the entrance to the meeting room. The form, after being completed, must be given to the Recording Secretary.*



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*If you are a person with a disability who needs any accommodation in order to participate in this meeting you are entitled, at no cost to you, the provision of certain assistance. Please contact the Tampa Bay Regional Planning Council at 727-570-5151 ext. 22 within 3 working days prior to the meeting.*