



# LEPC Recap

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## TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) MEETING MAY 23, 2018

**CALL TO ORDER** - Chair Scott Ehlers called the meeting to order at 10:30 a.m. Following the welcoming and a reciting of the Pledge of Allegiance, self introductions of LEPC members and the attending public were provided. With 29 Primary members and/or their Alternates present, it was acknowledged that a quorum was present (nine members constitute a quorum). Chair Ehlers welcomed the LEPC members as well as the 12 attending from the public.

**PUBLIC COMMENT** - The Chair inquired whether there were any public comments. No comments were provided.

**APPROVAL OF MINUTES** - The Chair inquired whether there were any suggested additions, subtractions or modification(s) to the *Minutes* of the February 28, 2018 LEPC meeting. Hearing none, the Chair asked for a motion to approve the *Minutes*. Bill Lofgren provided and Jonathan Kemp seconded the motion. The *Minutes* were approved unanimously on voice vote.

**FORMER LEPC MEMBERS - RECOGNITION OF SERVICE** - The Chair recognized that a portion of the Agenda is perpetually reserved to recognize select faithful, dedicated members of the LEPC upon their departure. There were no members recognized for their service to the LEPC during this meeting.

**TAMPA BAY LEPC HAZMAT PLAN UPDATE** - Mr. Meyer acknowledged that the 2018 update of the *Tampa Bay LEPC Hazardous Materials Emergency Response Plan* is nearly complete. As typical, the majority of revisions are/were related to updates of population figures and listings of Section 302 facilities throughout the District. As required, all updates will be completed and submitted to the Florida Division of Emergency Management prior to the June 30, 2018 deadline.

Mr. Meyer concluded his remarks on this Agenda item by identifying that all ten LEPC Plan updates are typically approved by the SERC in association with their October meetings. Upon such approval, the updated Tampa Bay LEPC Plan will be promptly posted to the LEPC website and pertinent parties will additionally be provided a CD containing the Plan.

Geoff Brown made a motion that was seconded by Frank DeFrancesco to authorize the LEPC Chair to transmit the updated Plan to FDEM upon completion. The motion carried unanimously upon voice vote.

**TAMPA BAY LEPC MEMBERSHIP RECERTIFICATION** - Mr. John Meyer indicated that each July of all even-numbered years, the SERC re-certifies the LEPC membership rosters for all 10 LEPCs throughout the State. Unless members advise Mr. Meyer differently immediately following or shortly after this meeting, he will seek re-certification of all present-day members for additional two-year terms. Mr. Meyer did affirm that LEPC membership can still be modified in conjunction with all future quarterly SERC meetings.

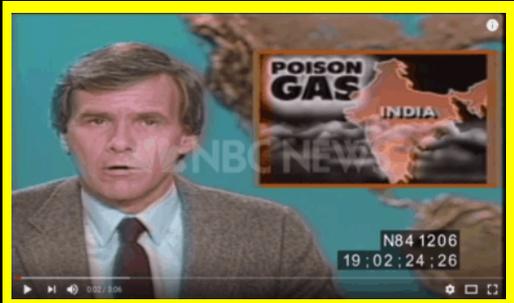
**TAMPA BAY LEPC MEMBERSHIP CHANGES** - Mr. Meyer recognized and welcomed the following LEPC members that were approved in association with the April 13, 2018 SERC meeting:

MEMBERSHIP TYPE		MEMBER NAME	AGENCY/COMPANY	MEMBERSHIP CATEGORY
PRIMARY	ALTERNATE			
✓		Robert Collins	Hills. County Fire Rescue	Firefighting
✓		Lawrence "LJ" White	Citrus County Fire Rescue	Firefighting
✓		Jay "Steve" Litschauer	Manatee County Emergency Management	Emergency Management
	✓	Sherilyn Burris		
	✓	Ashley Hoskins	Florida Dept. of Health/Pinellas	Health
	✓	Terese Dodge	Duke Energy	Facility Owners/Operators

Mr. Meyer concluded the recognition of new membership by identifying that the entire LEPC roster was included on Pages 2-3 of the LEPC Agenda materials.

**1984 BHOPAL HAZMAT RELEASE NEWS COVERAGE VIDEOS** - Mr. Meyer stated that LEPC Staff conducts annual Emergency Planning and Community Right-to-Know Act (EPCRA) How-to-Comply/E-Plan electronic filing Workshops. The 2018 Workshops were held on February 5<sup>th</sup> & 6<sup>th</sup> in this Conference Room. As previously advised, this year's Workshops drew 62 attendees from the private and public-sectors. As part of the Workshops, Mr. Meyer conveyed that two videos are routinely presented to emphasize the need for and importance of hazardous materials planning, training and regulations. Each of the videos consist of news coverage associated with the 1984 release of Methyl Isocyanate at a Union Carbide facility in Bhopal, India. It was not necessarily coincidental that and a less catastrophic release of Aldicarb Oxide occurred the very next year at another Union Carbide facility, this one in Institute, WV.

The videos are viewable from the following links:

	<p><a href="http://www.youtube.com/watch?v=sMHmy-95Mrl">www.youtube.com/watch?v=sMHmy-95Mrl</a></p>
	<p><a href="http://www.youtube.com/watch?v=FHJs3TwgsUQ">www.youtube.com/watch?v=FHJs3TwgsUQ</a></p>

**RECAP OF APRIL 13, 2018 QUARTERLY SERC MEETING** - Chair Ehlers identified that a comprehensive summary of the April 13, 2018 SERC meeting, held at the Hilton DoubleTree in St. Augustine, FL, was included in the detailed Agenda materials transmitted to all LEPC members and additionally available on the LEPC website. Mr. Meyer indicated that some of the items discussed will be addressed as separate LEPC items later in the Agenda but did provide the following highlights of other items worthy of discussion:

- **2018-19 Risk Management Plan Audit/Inspection schedule.** The SERC approved the proposed RMP Audit/Inspection schedule for FY 2018-19. This year’s schedule includes three Hillsborough County facilities in mid-March 2019.
- **Off-Shore Hazmat Response.** The initiative of enabling the Regional Hazmat Teams to jointly respond to off-shore hazmat incidents is progressing. There is currently a need for the regional hazmat teams to enter into a *Memorandum of Understanding* with the Coast Guard prior to such incidents occurring. Things such as a redundancy of equipment and resources will need to be planned for and eliminated prior to deployment to the incident by boat or helicopter since space may be a limiting factor.
- **Toxmedic Model Protocols.** The SERC’s Training Task Force has embarked on updating the Toxmedic Model Protocols.
- **Hurricane Irma Effects.** FDEP staff identified that the temperature and pressure inside one of the Ammonia terminal tanks in Tampa were being constantly monitored in association with Hurricane Irma. Power outages were experienced in the area and the back-up power supply was considered “questionable.” Jonathan Lamm of Cocoa Beach Fire Department added that Port Canaveral experienced “water issues” whereby fuel could not be dispatched to the area until water was restored for potential fire protection.
- **FirstNet.** While FirstNet is a federal initiative, the Governor recently signed an agreement to allow “FirstNet” to operate within Florida. FirstNet is an AT&T network function whereby first responders would be provided priority line status in the event of a disaster, presuming that cell phone service remains available. AT&T recently signed a contract to be the sole provider of this function/service for the next 25 years.
- **Hazards Analyses Working Group.** Dwayne Mundy has recently decided to “step down” as Chair of the HAWG after several years. LEPC Coordinators Jessica Sunday (WFLEPC) and Zach Annett (ALEPC) agreed to serve as “Co-Chairs” of the Committee. Part of the annual chemical registration fees collected in the State are utilized to fund the program. One of the first initiatives under this new leadership will be to develop standardized procedures for conducting Hazards Analyses.
- **Florida Pipeline Emergency Response Initiative (PERI).** Florida PERI’s inaugural meeting has held on April 11<sup>th</sup>. The program’s mission is to improve the “*ability of emergency responders to manage pipeline emergencies through improved training, cooperation and communication with pipeline operators.*” The program is a public-private partnership between first responders, pipeline operators and public officials. The program is designed to enhance responders' understanding of pipeline risks and hazards while

recognizing differences that may exist across each State and the nation. It was acknowledged that 47,340 miles of pipeline exist within Florida.

**HMEP PLANNING PROGRAM/FACILITY DISASTER PLANNING SUBCOMMITTEE (FDPS)** - Mr. Meyer advised that the FDPS did not meet on April 25<sup>th</sup> as initially scheduled. The meeting was canceled due to the inability to coordinate presenters from the primary law enforcement agencies to identify their Universal Badging and Credentialing procedures and, if applicable, determine commonality. Understanding that there may have been some shortfalls in administering re-entry procedures in certain locations in response to Hurricane Irma, this issue may now be placed at the forefront. It is hopeful that presentations will be coordinated with staff of the Hillsborough County Sheriff's Office (or Hillsborough County Emergency Management), the Tampa Police Department and/or the Pinellas County Sheriff's Office in association with the next scheduled FDPS meeting of July 25<sup>th</sup>. All are welcome to attend.

**HMEP TRAINING PROGRAM** - Mr. James Johnston identified that the nearly \$81,000 of HMEP Training funds was allotted to the Tampa Bay for FY 2017-18. This is for the 12-month period of October 1, 2017 - September 30, 2018.

The HMEP Training Subcommittee met earlier this morning and identified the following 2017-18 training needs:

QUARTER	DATE(S)	#	HO-URS	COURSE NAME	LOCATION	STUD-ENTS	EXPENSES	CUMULA-TIVE \$	REMAIN-ING \$
<b>1</b> (10/01 - 12/31/17)	NO TRAINING PROVIDED					0	\$ 0.00	\$ 0.00	\$80,716.00
<b>2</b> (1/01 - 3/31/18)	1/16 - 1/19	1	28	2018 Hazmat Symposium	All Counties Districtwide	24	\$11,648.64 <sup>1/2/3</sup>	\$11,648.64	\$69,067.36
<b>3</b> (4/01 - 6/30/18)	5/14 - 5/19	1	48	48-Hr. Shipboard Marine Firefighting - Norfolk, VA (Registration Fees Only)	Hillsborough	6	\$ 3,860.00 <sup>1/2/4</sup>	\$15,508.64	\$65,207.36
	3/18 - 5/31	1	160	160-Hr. Hazmat Technician Cert. Course (Exam & Registration Fees only)	Hillsborough	60	\$ 4,320.00 <sup>2/5</sup>	\$19,828.64	\$60,887.36
	3/19 - 6/08	1	160	160-Hr. Hazmat Technician Cert. Course	Pasco	12	\$11,619.00 <sup>1/6</sup>	\$31,447.64	\$49,268.36
	6/12 - 6/14	3	8	Three 8-Hr. "The Art of Infrared" (Spectroscopy) Courses	Manatee	75	\$ 7,480.00 <sup>1/7</sup>	\$38,927.64	\$41,788.36
	6/25 - 6/29	1	40	40-Hr. Hazmat Medic Course	Pinellas	30	\$ 9,450.00 <sup>1/2/8</sup>	\$48,377.64	\$32,338.36
<b>4</b> (7/01 - 9/30/18)	4/03 - 8/22	1	160	160-Hr. Hazmat Technician Cert. Course (Materials + Fees Only)	Manatee	5	\$ 1,003.10 <sup>1/2/9</sup>	\$49,380.74	\$31,335.26
	8/28-8/30	3	8	Three 8-Hr. "Riddle Me This" Courses	Pinellas	90	\$ 7,750.00 <sup>1/10</sup>	\$57,130.74	\$23,585.26
	9/13	1	8	8-Hr. Hazmat IQ Course	Pinellas	30	\$ 4,500.00 <sup>1/2/11</sup>	\$61,630.74	\$19,085.26
	TBD	1	16	16-Hr. Hazmat Safety Officer/Transportation Course	Hillsborough	30	\$ 6,570.00 <sup>1/12</sup>	\$68,200.74	\$12,515.26
	TBD	3	8	Three 8-Hr. Hazmat Competencies & Capabilities Assessment Courses	Hernando	45	\$ 8,700.00 <sup>1/13</sup>	\$76,900.74	\$ 3,815.26
<b>TBD</b>	TBD	1	160	160-Hr. Hazmat Technician Cert. Course	Hernando	4	\$ 3,288.00 <sup>1/14</sup>	\$80,188.74	\$ 527.26
	TBD	1	N/A	160-Hr. Hazmat Course Exam & Regis. Fees	Pinellas	20	\$ 1,440.00 <sup>1/2/15</sup>	\$81,628.74	[\$ 912.74]
<b>5</b> (10/01 - 12/31/18)	IF NECESSARY								

**FOOTNOTES:**

1. "Course Management" (CM) fees consist of staff time to pre-plan, schedule, coordinate, recruit, contact instructor(s) and/or document approved course following conduct as well as facilitate instructor payment following conduct. To the extent available and/or appropriate, Course Management fees are often inclusive of staff's presence at the training for "welcoming" purposes and to identify the LEPC's role.

2. The Tampa Bay LEPC has invoked a cost-share with the agency making the particular training request. Details regarding the cost-share are included in the course expenses description identified below.
3. The 28-Hr. "2018 Hazmat Symposium" cost was \$11,648.64 [\$4,440.00/Registration (\$185 X 24 Attendees) + \$6,093.50 Lodging (12 Double-Occupancy Rooms X  $\geq$ 4 Nights X  $\geq$ \$150/night) + \$1,115.14/CM fee].
4. The 48-Hr. *Robert E. Rumens Shipboard Marine Firefighting* course, as was requested by Hillsborough County, will be conducted in Norfolk, VA and is estimated to cost the LEPC \$3,860.00 (i.e. \$560.00 registration fee X 6 students + \$500.00 Course Management Fee. Hillsborough County will fund all other expenses associated with the training (i.e. lodging, airfare & Per Diem).
5. The 160-Hr. *Hazmat Technician Certification* course for Hillsborough County (Exam Registration/Certifications Fees Only) is estimated to cost \$4,320.00 (i.e. \$42/student Examination Registration Fee + \$30.00/student Exam Certification Fee X 60 Students). Hillsborough County will fund the cost of the instruction and associated course materials. The LEPC funding requested is solely to cover the Exam Registration and Certification fees for 60 students. No supplemental Course Management Fee will be imposed by the TB LEPC.
6. The 160-Hr. *Hazmat Technician Certification* course for Pasco County is estimated to cost \$11,619.00 (i.e. \$846.25/student Course cost + \$42.00/student Examination Registration Fee + \$30.00/student Exam Certification Fee X 12 Students + \$600.00 Course Management Fee)
7. The three 8-Hr. *Art of Infrared Spectroscopy* courses for Manatee County are estimated to cost \$7,480.00 (i.e. \$6,800.00 course instructed three days + \$680.00 Course Management Fee).
8. The 40-Hr. *Hazmat Medic* course is estimated to cost is \$14,500 for 30 students, exclusive of the Course Management Fee (CMF). The Tampa Bay LEPC will cover \$8,600.00 of the course cost plus the CMF. The overall estimated cost to the Tampa Bay LEPC is \$9,450.00 (i.e. \$8,600.00 + \$850.00 Course Management Fee). The remaining balance of \$5,900.00 will be paid by Pinellas County.
9. The 160-Hr. *Hazmat Technician Certification* course for Manatee County is estimated to cost \$1,003.10 (i.e. 6 textbooks @ \$67.95/each + 5 E-Books @ \$27.08/each), Examination Registration Fees and Exam Certification Fees for five students (i.e. \$42/student Examination Registration Fee + \$30/student Exam Certification Fee X 5 Students) plus a nominal \$100 Course Management Fee. Manatee County will provide the Instructor and will cover all other course expenses.
10. The three 8-Hr. *Riddle Me This* courses for Pinellas County are estimated to cost \$7,750.00 (i.e. \$7,250.00 course instructed three days + \$500.00 Course Management Fee).
11. The 8-Hr. *Hazmat IQ* course is estimated to cost is \$5,400.00 for 30 students, exclusive of the Course Management Fee (CMF). The Tampa Bay LEPC will cover \$4,000.00 of the course cost plus the CMF. The overall estimated cost to the Tampa Bay LEPC is \$4,500.00 (i.e. \$4,000.00 + \$500.00 Course Management Fee). The remaining balance of \$1,400.00 will be paid by Pinellas County.
12. The 16-Hr. *Hazmat Safety Officer/Transportation* course for Hillsborough County is estimated to cost \$6,570.00 (i.e. \$6,070.00 course + \$500.00 Course Management Fee).
13. The three 8-Hr. *Hazmat Competencies & Capabilities Assessment* Courses for Hernando County are estimated to cost \$8,700.00 (i.e. \$8,200.00 course conducted three days + \$500.00 Course Management Fee).
14. The 160-Hr. *Hazmat Technician Certification* course for Hernando County is estimated to cost \$3,260.00 (i.e. \$690/00/student Course cost X 4 Students + \$500.00 Course Management Fee)
15. The 160-Hr. *Hazmat Technician Certification* course for Pinellas County (Exam Registration/Certifications Fees Only) is estimated to cost \$1,440.00 (i.e. \$42/student Examination Registration Fee + \$30.00/student Exam Certification Fee X 20 Students). Pinellas County will fund the cost of the instruction and associated course materials. No supplemental Course Management Fee will be imposed by the TB LEPC.

***Italicized dollar amounts signify course cost estimates. These estimates will be replaced with actual costs, once determined.***

Pursuant to HMEP Contract requirements, each HMEP-funded training event must be dedicated to public-sector first responders, must be pre-approved by FDEM/USDOT, must meet FDEM's cost effectiveness criteria and be transportation-related or include a transportation component or nexus.

**SOLICITATION OF NOMINATIONS FOR LEPC CHAIR & VICE-CHAIR** - Ms. Hallie Calig announced that Chief Scott Ehlers (Clearwater Fire Rescue) was elected to serve the remainder of departed LEPC Chair Jeff Patterson's term on August 22, 2017. The remaining term was through the August 22, 2018 LEPC meeting. Additionally, James "JJ" Johnston (Pasco County Emergency Management) will have fulfilled his two-year appointment as Vice Chair as of the August 22, 2018 meeting.

Chief Ehlers and James Johnston have each expressed a willingness and desire to retain their current LEPC officer roles as Chair and Vice-Chair of the Tampa Bay LEPC respectively for additional two-year terms if elected by their LEPC peers. These positions are subject to a biennial election process to be held in conjunction with the biennial re-appointment of all LEPC members by the State Emergency Response Commission at their July meetings of all even-numbered years.

LEPC members additionally wishing to be considered for either of these positions must be nominated and agree to serve through the August 26, 2020 LEPC meeting. Any party(ies) interested in vying for one or both of these positions shall notify Mr. John Meyer and Ms. Hallie Calig on or before Friday, August 3, 2018 and a formal election process will be conducted at our next meeting.

Nominations for these positions will not be accepted on the floor on the day of the meeting.

**2018 HAZMAT SYMPOSIUM** - Mr. Meyer provided the following characterizations of the successful 2018 Hazmat Symposium event:

- The Tampa Bay LEPC assisted in the funding of 24 to attend the Symposium from across the District.
- Symposium attendance increased from 334 (in 2017) to 437 (in 2018), an increase of 31%.
- Attendance was drawn from various states (i.e. FL, GA, LA, NC, TN, OH, VT, IN & ND) and even an attendee from Germany.
- HMEP funding of the various LEPCs was utilized for the attendance of 374 students.
- 7 “hands-on” training classes were offered 18 times.
- 49 classroom instruction training classes were provided.
- In total, 194 hours of training was provided by 80 instructors.
- 14 teams competed in the Hazmat Competition, including one from the Tampa Bay LEPC District - Southern Manatee Fire Rescue.

**TRAINING, WORKSHOP AND CONFERENCE OPPORTUNITIES** - Chair Ehlers advised that the SERT TRAC training calendars for Region 4 & Region 6 were included with the Agenda materials. It identifies a variety of courses that are being conducted within the District between February and May 2018.

Mr. Gary Frank (Florida Department of Health/Pinellas County) added that the annual Florida Environmental Health Association (FEHA) conference will be held at the Radisson Resort in Cape Canaveral on July 24-27, 2018. More information and registration for the conference is available from FEHA’s website ([www.feha.org](http://www.feha.org)).

No other training opportunities were identified by LEPC members.

**HAZMAT TEAM SELF-ASSESSMENT STATUS UPDATE** - Mr. John Meyer advised that each of the ten LEPCs embarked on assisting the Florida State Fire College (FSFC) last year by facilitating a Hazmat Team Self Assessment survey as well as assessing several inspections of local Hazmat Teams’ resources. The program is/was intended to be implemented on a three- or four-year rotational basis. Scott Chappell (FSFC) and others are in the process of updating and simplifying the survey forms, whereby only one standardized survey will exist and be administered. The Survey will be transmitted to all Type I AND Type II Hazmat Teams, once again, along with a request for its completion. Instruction will be provided for the Type II Teams to complete only a designated

portion of the Survey. Unifying and accurately tabulating the results of data and responses are essential to gauge the true capabilities in the State. In addition to transmitting the Survey to all Hazmat Teams and collecting the completed Surveys, the Tampa Bay LEPC will perform on-site Hazmat Team site visits with the following remaining Teams - Hillsborough County Fire Rescue (assisted by Manatee & Tampa), Southern Manatee Fire Rescue (assisted by Pinellas), Pasco County Fire Rescue (assisted by Hernando & Susan Tamme) and the Pinellas County Hazmat Team (assisted by Hernando & Hillsborough).

**RECENT HAZARDOUS MATERIAL INCIDENTS IN THE TAMPA BAY LEPC DISTRICT** - Chair Ehlers announced that the LEPC Agenda materials included a description of seven incidents identified by the State Watch Office over the last quarter. LEPC staff will continue to provide a comparable level of information in future LEPC Agenda materials regarding incidents in Citrus, Hernando, Hillsborough, Manatee, Pasco & Pinellas Counties.

**LEPC MEMBER COMMENTS/OTHER BUSINESS** - Chair Ehlers inquired whether there are any other LEPC member comments or additional business to be brought before the LEPC. The following commentary was provided:

- Chair Ehlers reminded meeting attendees that hurricane season begins on June 1, only days away. Ensure that your facility's plan is up-to-date. Last year's hurricane season exemplified the need for it. Careful consideration should be given to assess what went so well for your facility/agency and aspects of the plan in need of refinement(s).
- Commissioner Robin DiSabatino (Manatee County) advised to watch the current weather in the Gulf as it may impact Memorial Day weekend plans. Commissioner DiSabatino also noted that Ms. Nicole Knapp (former BOCC administrative staff) was shifted to the Manatee County Emergency Management division to assist with disaster planning of more than 300 communities in the County.
- Rick Walker (Pinellas County Emergency Management) indicated that Sally Bishop, former Emergency Management Director for Pinellas County for the past 11 years, is retiring on June 1, 2018. While Mr. Walker did not immediately identify Ms. Bishop's successor, he did provide a supplemental correspondence from Pinellas County Administrator Mark Woodard announcing that former FDEM Director David Halstead was named the Interim Pinellas County Emergency Management Director. Mr. Halstead has also previously served as the Commissioner of the Florida Department of Law Enforcement, Chief for the Office of Domestic Preparedness, Senior Homeland Security and Emergency Management Consultant and even served as advised CNN during Hurricane Irma.
- Mr. Christopher Cooley (Port Tampa Bay) indicated that the Port conducted their annual hurricane tabletop exercise on Thursday, May 17. The successful exercise involved numerous participants, including representation from various state and federal agencies.
- Mr. Gary Frank acknowledged that FDOH/Pinellas County provided radiological support to MacDill Air Force Base in association with their recent Air Show.
- Chief Mark Bogush (Tampa Fire Rescue) announced that Fire Chief Tom Forward retired from Tampa Fire Rescue on May 20 after 35 years with the department, the final eight years as Fire Chief. Nick Locicero was named the successor Fire Chief. *Chief LoCicero has faithfully served on the Tampa Bay LEPC since July 2014. While the frequency of Chief LoCicero's attendance may be affected in conjunction with future LEPC*

*meetings, Chief LoCicero did previously provide his assurance that Tampa Fire Rescue's commitment to and support of the Tampa Bay LEPC will not change.*

**TAMPA BAY LEPC LOGO SHIRTS** - Chair Ehlers advised members to contact John Meyer if interested in acquiring LEPC shirts. Mr. Meyer would put you in touch with their apparel vendor to select the shirt style, color and size you desire and the vendor would embroider the LEPC logo at reasonable rates.

**NEXT MEETING** - Chair Ehlers announced that the next LEPC meeting date is Wednesday, August 22, 2018 at 10:30 A.M. at the Tampa Bay LEPC/Tampa Bay Regional Planning Council offices.

**ADJOURNMENT** - Hearing no more business to be brought before the LEPC and upon a motion made by LEPC member Hallie Calig and a second by Geoff Brown, Chair Ehlers closed the LEPC meeting at 11:15 a.m.