



FACILITY DISASTER PLANNING SUBCOMMITTEE

RECAP

July 17, 2013 Meeting

LEPC District VIII, 4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 - 727/570-5151, Staff Contact: John Meyer

Attendees Present - Ed Kinley (UES), Tricia Williams (HRP Associates), Denise Lynch (CSX), Chet Klinger and John Meyer (LEPC).

Please note that text appearing as **red** symbolizes an item which requires future action. **Blue** text serves as an update or recognition of action which has transpired since the meeting.

1. INTRODUCTIONS

2. ANNOUNCEMENTS AND/OR RECAP OF APRIL 17th MEETING

Mr. John Meyer acknowledged that a Recap of the last FDPS meeting (i.e. April 17, 2013) was previously transmitted to Subcommittee members via e-mail, posted to the LEPC and acknowledged that handouts were available for all in attendance. Mr. Meyer proceeded to summarize the following items discussed at the last FDPS meeting:



Mr. Meyer reminded attendees of Ms. Thea Dunmire's commitment to serve as the "interim" Chair of the Facility Disaster Planning Subcommittee Chair through 2013. The Subcommittee will continue to solicit a replacement from within its membership, even on an *interim* basis, if Ms. Dunmire chooses to no longer serve in this capacity in 2014.

Mr. Meyer recognized that updates to Supplemental Environmental Projects will be addressed later in today's presentation and that there are no substantive updates to provide regarding the "Florida Business Disaster Survival Kit" or "Universal Credentialing."

However, Mr. Meyer did mention that it is his understanding that Hillsborough County is contemplating the development of Universal Credentialing strategies and provisions. However, any release of this information, at this point, may be premature and inappropriate. Once finalized and shared with the LEPC, these materials will be shared with FDPS members as informational and posted to the LEPC website as a potential resource.

3. RECAP/OVERVIEW OF JULY 11-12 SERC MEETINGS

E-Plan Status Update:

- 78% of all facilities required to provide Tier II Reports for 2012 (due March 1, 2013) did so electronically through E-Plan. Reasonable expectations exist to eclipse 90% starting next year. A timely and thorough promotional and educational campaign promoting the use of E-Plan contributed greatly to this success rate. The current electronic submittal rate clearly overshadows the 46% rate achieved for the 2011 reporting following three years worth of promotion of the prior electronic

submittal program (www.FloridaHMIS.org). Much of the success of E-Plan utilization rate experienced in Florida was attributed to the timely and thorough E-Plan training/educational campaign conducted by FDEM/SERC staff across the State shortly before the reporting deadline, promotion of E-Plan by the LEPCs, the ease of use and intuitiveness of the E-Plan program itself, and the fact that the vast majority of facility data was pre-populated into E-Plan by FDEM staff (based on previous year's Report), a tremendous benefit to the first-time electronic filers by significantly reducing the amount of time it takes to file;

- Approximately three months ago the University of Texas at Dallas transmitted a correspondence indicating that E-Plan system may be eliminated due to a lack of funding. Although E-Plan was initially established and funded by the U.S. Environmental Protection Agency between 2000-2008, funding was subsequently provided by the U.S. Department of Homeland Security from 2008-2012 and there is no commitment for continued funding beyond the current year. In response, shortly following the May 29, 2013 LEPC meeting, the Tampa Bay LEPC issued a "Letter of Support" regarding E-Plan addressed to the Chair of the State Emergency Response Commission (Bryan Koon). All local legislators and the Tampa Bay area federal delegates were copied on this correspondence. Considering the utilization of this program by many States, the correspondence may have lead to unintended consequences. Several States are currently exploring alternative programs in the event E-Plan would no longer be an option; and
- FDEM staff insists that Florida will continue to use and promote E-Plan for many years to come. If user fees are assessed to facilities, as suggested as an optional funding source by UTD, it is anticipated State of Florida will pay the facility user fees since Florida already collects registration fees annually, whether Reports are submitted electronically or not. In addition, even if no other federal sources for funding E-Plan are identified, E-Plan administration costs for Florida are less than \$1 million annually.

FDPS (and LEPC) member Chet Klinger suggested that a presentation of E-Plan capabilities be provided at a future LEPC meeting. Mr. Meyer concurred with the idea. **Mr. Meyer agreed to talk with Mr. Jeff Patterson about providing such a presentation at the August 28th LEPC meeting, noting his (and Hillsborough County Fire Rescue's) familiarity within E-Plan, their frequent use, and Mr. Patterson's designation as the Subcommittee Chair of the E-Plan Enhancements Committee. Mr. Patterson has subsequently agreed to the request and will make the presentation at the August 28th LEPC meeting.**

Supplemental Environmental Projects (SEPs) Update:

- As a reminder, SEPs are an option that can/will be extended to facilities found to be violation with EPCRA by the U.S. Environmental Protection Agency within the State of Florida and several other States. If the facility elects to fund a SEP(s), this could offset up to a maximum of 75% of the overall assessed fine value. However, the facility would always remain liable to pay the remainder of the fine monetarily.
- The SERC/FDEM staff is nearing completion of a *Supplemental Environmental Projects* website. The site will be accessible from the SERC/FDEM homepage.
- The website will be patterned after the State of Illinois' SEP website for its ease of use, intuitiveness and its interactivity. Illinois' SEP website is viewable at: www.epa.state.il.us/enforcement/sep.

- In many instances, generic SEPs will be identified that could be implemented in a variety of locations across the State. However, FDEM is continually looking to supplement the listing with local proposals which could include needs or resources identified by local Hazmat Teams.
- It is critical that SEP proposals have differing implementation costs in order to accommodate fines of varying magnitudes. It would be reasonable to conclude that most facilities would prefer for their dollars to stay local when presented an alternative.

Domestic Security Oversight Council (DSOC).

- DSOC is an entity responsible for issuing guidance and recommendations regarding the disbursement of federal Domestic Security Grant funding within the State of Florida. The DSOC has recently issued a recommendation *“to reduce the number of federally-funded statewide Hazmat Teams from 35, with a maximum of three per RDSTF Region.”*
- DSOC’s requested reduction in the specific number of hazmat teams appears to be somewhat arbitrary and established without consideration of Threats & Vulnerabilities in terms of target areas, including: locations of Radiological facilities, Population concentrations, Bulk Chemical Storage, Military Bases, Pipelines and/or other significant factors.
- While most of the operational costs associated with the Hazmat Teams have been borne by local governments, federal funding has been used to supplement equipment/resource purchases as well as provide advanced training to Hazmat Team members.
- Currently there are six State-recognized Hazmat teams serving Tampa Bay in terms of the RDSTF Region delineations (Hillsborough, Tampa, Pinellas, Pasco, Citrus and Polk).
- SERC unanimously approved the transmittal of a correspondence requesting postponement of Hazmat Team reduction until, at least, the following measures have been implemented: conduct of a Statewide Threats and Vulnerabilities assessment; consider allowing the “locals” to disperse the funding within each Region; and determine fate of existing hazmat resources and personnel if action results in the deactivation of a Hazmat Team(s). The letter will be addressed to Mr. Bryan Koon in his capacity as Chair of the Domestic Security Oversight Council.

FDPS (and LEPC) member Ed Kinley suggested that it would be appropriate to discuss this issue at the next LEPC meeting and to consider issuing a similar letter suggesting to maintain the existing Hazmat Team structure and locations until a proper Threats and Vulnerabilities Assessment is conducted statewide. **Mr. Meyer concurred with the idea and indicated that he would check with his colleagues regarding the courses of action being taken by the other LEPC Districts. Mr. Meyer consulted with LEPC colleagues and concluded that this item will be placed on the August 28th LEPC meeting Agenda for consideration.**

“Fertilizer Industry in Florida” Presentation. Ms. Mary Hartney, President of the Florida Fertilizer and Agrichemical Association provided a presentation on measures the Fertilizer Industry has recently employed within the State of Florida to try to prevent “another West Fertilizer incident.” The strategies include:

- Expand working relationships with First Responders, LEPCs, SERC, the media, and their neighbors;
- Encourage tours of facility by appropriate parties;

- Develop suggested guiding principles for ammonium nitrate & anhydrous ammonia storage and handling; and
- Develop initiatives that include assistance with regulatory compliance; promote better documentation of company policies; and encourage systematic approach to employee training

Ms. Hartney subsequently agreed to provide facility contact information for notification of, and perhaps an increased presence at, future LEPC meetings.

4. OVERVIEW OF JUNE 27th “KEEPING YOUR HEAD ABOVE WATER: STORM SURGE PREPAREDNESS FOR BUSINESSES WITH HAZARDOUS MATERIALS” WORKSHOP

In conjunction with the Tampa Port Authority, the FDPS coordinated the conduct of a “Keeping Your Head above Water: Storm Surge Preparedness for Businesses with Hazardous Materials” workshop on June 27, 2013 at Tampa Cruise Terminal #3. The following are highlights and a synopsis of the workshop:

- In no particular order, the workshop partners were: Tampa Port Authority, Tampa Bay Regional Planning Council, Hillsborough County Fire Rescue/Office of Emergency Management, Pinellas County, Florida Department of Environmental Protection/ Bureau of Emergency Response, the National Weather Service, the U.S. Coast Guard/Sector St. Petersburg, Tampa Bay Harbor Safety & Security Committee, Tampa Bay Pilots Association, ENLAR Compliance Services, Elliot Consulting & C.F. Industries



- The following constitute the listing of registrants for the Workshop. Those signified with **yellow highlights** served as the workshop presenters, moderators and/or organizers:

1	Last Name	First Name	Job Title	Company
2	Brown	Shawn	Traffic Technician	TPA
3	Buffington	CAPT Michael		Tampa Bay Pilots Association
4	Callahan	Bob	Marine & Terminal Ops Director	TPA
5	Cameron	Bruce	Port Operations Supervisor	TPA
6	Cooke	MST3 Stephen	MST3	U.S. Coast Guard/Sector St. Petersburg
7	Cooper	Stacie	Account Manager	SWS Environmental
8	Dauphinais	Marie	Planning & Redevelopment Director	City of Oldsmar
9	Dubina	Mark	Director	TPA
10	Dunmire	Thea		ENLAR Compliance Services
11	Elliot	Steve		Elliot Consulting
12	Fleck	Chris	Senior EHS Specialist	Kinder Morgan
13	Gates	Gabriel	Operations Manager	Florida Chemical Supply Inc.
14	Grief	William	Dade City Manager	Growers Fertilizer Corporation
15	Griffin	LCDR Navin		U.S. Coast Guard/Sector St. Petersburg
16	Harris	Kieffer	Sales	Florida Chemical Supply Inc.
17	Iovino	Tom		Pinellas County - Communications
18	Johnson	Betti	RDSTF Planner	TBRPC/LEPC/RDSTF
19	Joyner	John	Operations Superintendent	CF Industries
20	Kirk	Jeff	EHS Manager	TradeMark Nitrogen
21	Kline	Ryan		TPA
22	Klinger	Chester	LEPC/FDPS Member	LEPC Region VIII
23	Logan-Porter	Jennifer		
24	Lopez	Jessica	Environmental Scientist	Environmental Protection Commission of HC
25	Lutchko	Derek	Terminal Superintendent	Hess Corporation
26	Lynch	Denise	Manager Field Investigations	CSX Transportation Inc.

27	McChristian	Lynne		Insurance Information Institute
28	Merlin	RADM William F.	Retired	Tampa Bay Harbor Safety and Security Comm
29	Meyer	John	LEPC & Staff Coordinator	TBRPC/LEPC
30	Morgan	Beverly	Senior Environmental Technician	Tampa Electric Company (TECO)
31	Morse	Wes	Superintendent	TPA
32	Noah	Dan		National Weather Service
33	O'Nale	Dean	Fire/EMS Chief	City of Oldsmar
34	Parisano	Michele	Planning Administrator	City of Oldsmar
35	PETROVICH	RAMDILA		TSE INDUSTRIES, INC
36	Phan	Qui	Environmental Coordinator	TECO
37	Russo	Melody		Mosaic
38	Sanchez	Norberto	Director of Facilities Management	TPA
39	Skiba	Erinn		HCFR/Office of Emergency Management
40	Smith	Jeff	Manager	TPA
41	Suarez	Alex		Hess Corporation
42	Sullivan	MST3 Michael	MST3	U.S. Coast Guard/Sector St. Petersburg
43	Tobergte	Jeff		FDEP/Bureau of Emergency Response
44	Treffer	David	Sales Manager	ProPac, Inc.
45	Vadelund	Lynne	Manager of Ops/Tpa Terminal	C.F. Industries
46	Ward	Julie	Water Process Engineer	TECO
47	Weedon	Warren	Contingency Planning Specialist	U.S. Coast Guard/Sector St. Petersburg
48	Whitaker	mary	Terminal Manager	Motiva Enterprises LLC
49	Williams	Tricia	Senior Project Scientist	HRP Associates, Inc.
50				
51	Presenters/Moderators/Organizers			

- The Agenda was broken into various sessions to address a variety of topics:

- ❖ **“Storm Surge 101” & Meteorological Trends** (Dan Noah/National Weather Service)
- ❖ **Identification of Vulnerabilities and Chemical Storage** (Jeff Tobergte/FDEP BOER)
- ❖ **“Staying Afloat”: Business Continuity Planning** (Thea Dunmire - Moderator)
 - ☞ Steve Elliot - Elliot Consulting
 - ☞ Erinn Skiba - HCFR/Office of Emergency Management
 - ☞ Lynne McChristian - Insurance Information Institute

- ❖ **Hazardous Materials and Storm Surge: Contingency Plans** (RADM Bill Merlin - Moderator)
 - ☞ LCDR Navin Griffin, U.S. Coast Guard
 - ☞ Bob Callahan, Tampa Port Authority
 - ☞ Mike Buffington, Tampa Bay Harbor Safety and Security Committee
 - ☞ Lynne Vadelund, C.F. Industries
- ❖ **SuperStorm Sandy's Lessons Learned** (Tom Iovino/Pinellas County)

● The following were pictures taken at the event:



● Following the conduct of the Workshop, each of the presenters provided their consent to allow their *PowerPoint*® presentations to be posted to the LEPC website (www.tbrpc.org/lepc), which has subsequently been accomplished. Depicted below are the first page of each of their presentations:

Dan Noah NWS	Jeff Tobergte FDEP BOER	Steve Elliot Elliot Consulting	Erinn Skiba HCFR/OEM	Lynne McChristian III
LCDR Navin Griffin USCG	Bob Callahan TPA	Mike Buffington TBHS&SC	Lynne Vadelund C.F. Industries	Tom Iovino Pinellas County

- The following constitutes a compilation and summary of survey results/evaluations received from the Workshop:

1. What extent do you feel the Workshop met your objectives for attendance?			
Highly Successful 76.5%	Moderately Successful 17.6%	Somewhat Unsuccessful 5.9%	Highly Unsuccessful 0.0%
2. How helpful was the Workshop to you personally?			
Very Helpful 58.8%	Moderately Helpful 41.2%	Not Very Helpful 0.0%	A Total Waste of Time 0.0%
3. How do you feel about the length of the Workshop?			
Too Long 0.0%	Too Short 0.0%	About Right 100.0%	Comment: <i>Workshop too fast, cut off Q&As</i>
4. Was the Workshop location acceptable?			
Yes 100.0%	No 0.0%		
5. Is there an additional topic(s) you would have liked to be addressed under THIS Workshop?			
If yes, please specify (The following are all direct quotes): <i>forces of storms vs. different codes of structures; SWS speak about local ER incidents; specific ways to deal with NHs, caustics etc. in storm surge event; transportation issues; hazmat data and transportation; law enforcement actions during severe weather; and checklist creation.</i>			
6. The LEPC's Facility Disaster Planning Subcommittee (FDPS) is always looking for ways and opportunities to educate the hazardous materials community and the public. Is there a topic(s) you would like for the FDPS to consider for a future Workshop?			
(The following are all direct quotes): <i>communication within and between agencies; more intensive work with Tom Loxino, especially social media techniques for communications, facility actions for hazmat releases; Shelter-in-Place provisions; and Hillsborough County code in regard to hazardous waste storage.</i>			

5. FEMA'S PRIVATE SECTOR PREPAREDNESS CERTIFICATION

Subcommittee Chair Thea Dunmire was not present to address the possibility of a future Workshop to address this issue. **Mr. John Meyer agreed to “table” this topic as part of the Agenda for the next FDPS meeting.**

6. OTHER ISSUES/COMMENTS.

No other issues or comments were identified by Subcommittee members.

Following a reminder of the next scheduled meeting (Wednesday, October 16, 2013), the meeting was adjourned at 12:45 p.m.