



4000 Gateway Centre Blvd., Suite 100, Pinellas Park FL 33782

Minutes

August 10, 2020 10:00 a.m.

www.tbrpc.org

REPRESENTATIVES PRESENT

Councilman Patrick Roff, City of Bradenton, Chair
Commissioner Jack Mariano, Pasco County, Secretary/Treasurer
Commissioner Ronald Kitchen, Citrus County, Past Chair
Mayor Chris Alahouzos, City of Tarpon Springs
Commissioner John Allocco, Hernando County
Councilman Peter Altman, City of New Port Richey
Commissioner Vanessa Baugh, Manatee County
Councilor Thom Barnhorn
Commissioner Scott Black, City of Dade City
Mayor Woody Brown, City of Largo
Council Member James Chambers, City of Temple Terrace
Commissioner Jonathan Davis, City of Palmetto
Vice Mayor Bill Dodson, City of Plant City
Vice Mayor Michael Fridovich, City of Gulfport
Vice Mayor Ward Friszolowski, City of St. Pete Beach
Council Member Brandi Gabbard, City of St. Petersburg
Commissioner Jeff Gow, City of Dunedin
Council Member Hoyt Hamilton, City of Clearwater
Ms. Angeleah Kinsler, Hillsborough County Gubernatorial Appointee
Commissioner Janet Long, Pinellas County
Commissioner Gail Neidinger, City of South Pasadena
Commissioner Helen "Happy" Price, City of Madeira Beach
Mr. Frank Rygiel, Pasco County Gubernatorial Appointee
Commissioner Mariella Smith, Hillsborough County
Ms. Barbara Sheen Todd, Pinellas County Gubernatorial Appointee
Commissioner Maribeth Wetzels, City of Treasure Island
Ms. Charlie O'Neal, Alternate for Ms. Mary Yeagan, Ex-Officio, DEP
Mr. Waddah Farah, Alternate for Ming Gao, Ex-Officio, FDOT

REPRESENTATIVES ABSENT

Councilman Joe Citro, City of Tampa
Commissioner Carlos Diaz, City of Safety Harbor
Mr. Jacob Creamer, Hillsborough County Gubernatorial Appointee
Councilmember Jerry Mullins, City of Pinellas Park
Council Member Linda Norris, City of Oldsmar



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STAFF PRESENT

Sean Sullivan, Executive Director
Wren Krahl, Deputy Executive Director
Don Conn, Legal Counsel
Marshall Flynn, IT/GIS Director
Randy Deshazo, Director of Planning and Research
John Meyer, Principal Planner
Brian Ellis, Disaster Recovery Coordinator
Sue Geer, Accountant
Sarah Vitale, Senior Planner
Cara Woods Serra, Comprehensive Resiliency Planner
C.J. Reynolds, Director of Resiliency and Engagement
Alana Todd, Environmental Planner
Harry Walsh, Economic Development Planner

OTHERS PRESENT

Trisha Neesman, SWFWMD
Tony Rodriguez, MacDill AFB
Coleen Weaver, Pasco County Legal Aide

Call to Order: Councilman Patrick Roff, Chair

Chair Roff called the meeting to order at 10:00 a.m.

Chair Roff welcomed new council members:

- *Councilor Thom Barnhorn*
- *Commissioner Helen "Happy" Price representing the City of Madeira Beach*
- *Commissioner Maribeth Wetzel representing the City of Treasure Island*

Thank you for agreeing to serve and represent your citizens on the TBRPC.

Roll Call: Mr. Brian Ellis, Recording Secretary

A quorum was present.

For purposes of a quorum, Council Members are encouraged to report their absences in advance of the meeting via email to the Deputy Executive Director, wren@tbrpc.org. Thank you for your cooperation.

Voting Conflict Report: Mr. Brian Ellis, Recording Secretary

There were no Voting Conflicts to report.

Public Comment: Members of the public who wish to be heard are requested to fill out a speaker's card and provide it to the Recording Secretary before the start of the meeting. Speakers will be given three (3) minutes to address any item on the agenda or an item of regional interest.

No Public Comment-Upon motion duly made and seconded Public Comment was closed.

CONSENT AGENDA

[\(Link to Administrative Agenda Item Reports\)](#)

1. Approval of the Minutes

Additional Material:

Minutes from the March 9, 2020 Meeting.

Staff Contact:

Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org. ext. 22

2. Budget and Finance

A. Additional Material:

Financial report ending May 31, 2020.

Staff Contact:

Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

B. Additional Material:

Financial report ending June 30, 2020.

Staff Contact:

Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

3. Budget and Contractual

A. Hazards Analysis Contract (for select Hernando County Section 302 Facilities)

The TBRPC has been awarded a State-funded Contract from the Florida Division of Emergency Management. The objective of the Contract is to conduct/perform Hazards Analyses for up to nine Hernando County facilities that use, produce and/or store *Extremely Hazardous Substances* in excess of pre-defined thresholds established by the U.S. Environmental Protection Agency and the facility has pre-registered with (Florida's) State Emergency Response Commission. The Contract value is for \$2,458 and the Contract period is from July 1, 2020 - June 30, 2021. Progress-based deliverables and invoices will be provided to FDEM at intervals defined within the Contract.

Recommended Action: Motion to authorize the Executive Director to sign the Agreement with FDEM for FY 2020-21.

Staff Contact: John Meyer, Principal Planner, johnm@tbrpc.org, ext. 29

B. Proposed Information Technology Upgrades

The Information Technology network and maintenance system in the TBRPC office suite is in need of upgrade and regular maintenance. The TBRPC IT Director will be retiring in May of 2021 and a strategy has been developed to outsource, upgrade, and provide maintenance of the technology network to a qualified vendor.

Recommended Action: Motion to Authorize the Executive Director to release a Request for Proposals for Information Technology upgrades and system maintenance services.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

C. Proposed Communications Assistance

TBRPC is involved with numerous planning projects that provide meaningful information to member governments throughout the Tampa Bay Region. Communicating the importance of TBRPC's work products continues to be a point of emphasis. To assist with this communication effort, a strategy has been developed to seek the services of a qualified consultant to help raise the significance of the Council's work products.

Recommended Action: Motion to Authorize the Executive Director to release a Request for Proposals seeking qualified consultants to provide professional communications services to include but not limited to outreach to media, development of press releases, event support, newsletter preparation and program announcements.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

4. Intergovernmental Coordination and Review Program (IC&R)

Staff Contact: John Meyer, Principal Planner, johnm@tbrpc.org, ext. 29

IC&R Summary by Jurisdiction

IC&R Review Log

5. Development of Regional Impacts (DRI)

Staff Contact: John Meyer, Principal Planner, johnm@tbrpc.org, ext. 29

DRI Development Amendment Report(s)

Notice of Proposed Change Report(s)

Annual/Biennial Report Summaries

DRI Status Report

6. Local Government Comprehensive Plan (LGCP)

Staff Contact: John Meyer, Principal Planner, johnm@tbrpc.org, ext. 29

LGCP Amendment Summary by Jurisdiction

LGCP Amendments Review Log

LGCP Amendment Summary by Jurisdiction

LGCP Amendments Review Log

Due to statutory requirements (and if applicable), LGCP Reports may have already been transmitted to the State Land Planning Agency and the appropriate local government in accordance within the 30 days following receipt, as specified in Rule 29H-1.003(3), F.A.C.

7. Resolution #04-2020 Executive Director Signatory Authority

A resolution authorizing Sean Sullivan, TBRPC Executive Director to execute grant agreements and contracts on behalf of TBRPC in accordance with Rule 29H-1.003(3), Florida Administrative Code.

Item(s) Removed from the Consent Agenda and Addendum Item(s)

Council Members shall notify the Chair of any items they wish to be pulled from the Consent Agenda. These items will be discussed and voted on separately after the remainder of the Consent Agenda is approved.

RECOMMENDED ACTION: MOTION TO APPROVE THE CONSENT AGENDA

Upon motion duly made and seconded the Consent Agenda was unanimously approved.

EXECUTIVE REPORTS (E)

E-1 Executive Director's Report

Mr. Sean Sullivan, Executive Director

Recommended Action: Information Only.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

TBRPC Activities

- *In late June staff was advised that the Council would receive \$400,000 in Cares Act funding to assist the region with economic recovery from the Pandemic. Subsequently the Chair has appointed a Covid-19 Task Force that will guide staff as recovery projects are being developed. The terms of this grant include completion of all funded projects with 24 months. The Task Force held its first meeting earlier this morning and is beginning to identify projects throughout the region.*
- *On July 16th staff held a two-hour webinar with Emergency Management Staff from throughout the region to present our Hurricane Phoenix 2.0 video and Train the Trainer materials. This project was funded with supplemental Hurricane Irma funds made available by the Economic Development Administration. I have been requested by the Florida Association for Insurance Reform (FAIR) to discuss the Hurricane Phoenix video on a panel at the FAIR conference on September 24th.*
- *TBRPC has participated with the Florida Regional Council's Association to apply for disaster planning funding made available from HUD to FDEO with the goal of coordinating resilience planning throughout the State.*
- *TBRPC has been advised by FRCA that the Florida Department of Emergency Management has received \$1.2 million dollars in state funding that will be used to develop a statewide evacuation plan. RPC's throughout the state will be participating on this project.*
- *TBRPC has also filed a grant application for federal funds to be used to develop a statewide economic analysis tool. The amount requested in this grant is \$150,000. If funded an economic development Planner would be hired to lead this statewide project which TBRPC would manage on behalf of the Florida Regional Council's Association.*
- *We have hired both an Environmental Planner and Economic Development Planner to complement our staff. Alana Todd and Harry Walsh are our new team members. In addition to Alana and Harry, our staff will welcome Simone Chapman to our resilience staff. TBRPC was chosen by the National Academy of Sciences, Engineering and medicine to host a visiting fellow to assist with our resilience efforts for a*

period of one year. Simone will join us after Labor Day, and we are excited to have her complement our staff. Simone recently completed her Master's Degree at the University of New Hampshire.

- The Regional Council's Association held their summer meeting virtually on July 9th and Ms. Barbara Sheen Todd, Councilman Scott Black attended on behalf of TBRPC. Commissioner Peter O'Brien from Indian River County was elected to serve as President. I'm happy to report the association is well positioned to continue successful project coordination on behalf of the 10 Florida RPC's.*
- On July 29th the National Association of Development Organizations held their annual transportation conference where TBRPC was recognized as one of three RPC's throughout America for our work on the Resilient Tampa Bay transportation project.*
- FDOT's Multi-use Corridors of Regional Economic Significance (MCORES) task force meetings have been held virtually throughout the summer and are progressing with the goal of providing a final report to the governor and legislature by November of this year.*
- FDOT has provided TBRPC with a copy of the Vision Element of the Florida Transportation Plan which was finalized in May. This plan is for all of Florida and was created by FDOT and provides direction to all organizations involved in planning and managing Florida's transportation system. TBRPC has established a working relationship with FDOT over the last several years and remains engaged with both District offices and the Central office in Tallahassee.*
- Mr. Chairman office coverage has been operating at approximately 20% staff occupancy with most staff working from home. We hold mandatory virtual staff meetings twice a week. I am developing a phased plan for employees return to the office some time after the Labor Day Holiday.*
- New Law affecting RPC's and Mr. Chairman I would like to ask Legal Counsel Don Conn to advise the Council about this new law.*

This concludes the Executive Reports for today's Agenda.

TBRPC PROJECT, PROGRAM and COMMITTEE REPORTS (P)

TBRPC Programmatic Responsibilities include but are not limited to the following: Economic Development and Fiscal Impact Analysis; Environmental Planning; Emergency Preparedness; Resiliency; GIS Mapping and Modeling Services; Transportation Planning and Technical Assistance to Local Governments.

Committees of the TBRPC include but are not limited to the following: Executive/Budget Committee; Agency on Bay Management; Legislative Committee; Nominating Committee; Clearinghouse Review Committee; Florida Regional Council's Association Policy Board; and The Tampa Bay Regional Resiliency Coalition.

P1 Covid-19 Task Force Report Commissioner Vanessa Baugh
Recommended Action: To Be Determined.
Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

Commissioner Baugh, Chair of the Covid-19 Recovery Staff Force committee commended staff on their efforts to assist local governments in addressing the COVID-19 pandemic. The task force recently appointed by Chair Roff held their first meeting prior to the Council Meeting in which they adopted the task force Mission Statement which is:

The Tampa Bay Regional Planning Council (TBRPC) Covid-19 Recovery Task Force which is comprised of elected officials provides local government perspectives on the devastating short-term economic impacts of the COVID-19 pandemic and makes recommendations to TBRPC staff on developing strategies designed to speed long-term business and community recovery. TBRPC member counties include: Citrus, Hernando, Hillsborough, Pasco, Pinellas and Manatee.

Other members of the committee are:

*Vice Mayor Michael Fridovich, City of Gulfport
Commissioner Jonathan Davis, City of Palmetto
Councilwoman Linda Norris, City of Oldsmar
Councilman James Chambers, City of Temple Terrace
Vice Mayor Carlos Diaz, City of Safety Harbor*

This concludes the Program Reports for today's Agenda.

PRESENTATIONS and GUEST SPEAKERS

All PowerPoint presentations will be posted to the Council website following the meeting at www.tbrpc.org

Project Phoenix 2.0- What if a Category 5 hurricane struck the Tampa Bay region? How would the events unfold, and what would the region look like in the aftermath of the storm?

Speaker: Ms. Sarah Vitale, TBRPC Senior Planner

In 2009, the Tampa Bay Regional Planning Council (TBRPC) developed the [Tampa Bay Catastrophic Plan: Project Phoenix](#), a plan to address the challenges of response and recovery during a catastrophic event in the Tampa Bay area. Hurricane Phoenix, a fictitious storm, was created to simulate the effects of a worst-case scenario in our region; a direct strike from a Category 5 hurricane. A 10-minute [video](#) portrays the scenario using realistic weather reports and archived video footage.

The TBRPC is proud to present [Project Phoenix 2.0: The Recovery](#), a facilitated training exercise that examines critical issues and capabilities of Tampa Bay area small businesses and emergency management agencies during disaster recovery. [A series of videos](#) supplement the exercise; illustrating a simulated Category 5 hurricane hitting Tampa Bay paralleled with lessons learned and words of advice from small business owners impacted by Hurricane Michael in 2018. Council Members in attendance will view Phoenix 2.0.

Staff Contact: Sarah Vitale, Senior Planner, sarah@tbrpc.org, ext. 27

Council viewed the newly released Project Phoenix 2.0 video in its entirety. Ms. Vitale provided an overview of the tools that are available to small business for recovery planning.

This concludes the Presentations and Guest Speakers portion of the Agenda.

COUNCIL MEMBER COMMENTS

TBRPC serves as a forum to foster communication between local governments. This portion of the agenda is dedicated to our Council Members to announce events and discuss emerging issues in your communities and jurisdictions. We encourage you to take an active role in submitting issues as well as to share those best practices that are working in your jurisdictions.

We invite Council Members to share how their municipalities and counties are dealing with the COVID-19 pandemic. What is working in your cities and municipalities? What are the struggles that your cities and counties are facing?

This concludes Council Member Comments for today's Agenda.

CHAIR'S REPORT Councilman Patrick Roff

ADJOURNMENT 11:15 a.m.

Next Meeting: September 14, 2020

The Council, in accordance with its adopted rules of procedure, may only take action on matters not on the printed agenda involving the exercise of agency discretion and policymaking upon a finding by the Council of an emergency situation affecting the public's health, safety, and welfare. Council meetings are Public Meetings within the context of [Section 286.011, Florida Statutes](#). Public Hearings on issues before the Council are conducted by individual local governments, and are the proper forum for public comment.

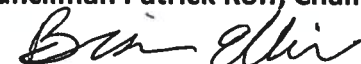
Please note that if a person decides to appeal any decision made by the Council with respect to any matter considered at the above cited meeting or hearing, s/he will need a record of the proceedings, and for such purpose, s/he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons wishing to speak at a Council meeting are required to complete the form provided at the entrance to the meeting room. The form, after being completed, must be given to the Recording Secretary.

If you are a person with a disability who needs any accommodation in order to participate in this meeting you are entitled, at no cost to you, the provision of certain assistance. Please contact the Tampa Bay Regional Planning Council at 727-570-5151 ext. 22 within 3 working days prior to the meeting.



Councilman Patrick Roff, Chair

Date: 9/19/20



Brian Ellis, Recording Secretary