Welcome!

How to Comply/E-Plan Training/Instruction

LEPC District 8
February 4-5, 2013
How to Comply Workshop

An overview of your facility’s legal requirements under the Emergency Planning Community Right-to-Know Act (EPCRA)
History

- In 1984, Methyl isocyanate was released at a Union Carbide facility in Bhopal, India. The incident resulted in the death of thousands of villagers with many more experiencing long-term illnesses, chronic symptoms and birth defects. Over the years, as many as 800,000 were allegedly affected.

- In 1985, Aldicarb oxime was released at another Union Carbide facility, this time in Institute, WV. More than 100 required hospitalization.

The following legislation was enacted as a result of the releases and, in particular, the risk to public health and the environment:

- Superfund Amendments and Reauthorization Act of 1986 (aka “SARA Title III”)
- Florida EPCRA, 1988 – FL Statute: Chapter 252
Primary purpose of laws is to: improve chemical safety, protect public health, protect the environment, and increase public awareness.

Depending on the chemicals at your Facility, you may be subject to reporting requirements under EPCRA Sections 302, 304, 311, 312, and 313.

Facilities are currently able to submit reporting electronically (through E-Plan) and/or via hard copy.
Acronyms

- CAS #: Chemical Abstract Service Number
- CERCLA: Comprehensive Environmental Response, Compensation and Liability Act
- DEM: Division of Emergency Management
- EHS: Extremely Hazardous Substance
- LEPC: Local Emergency Planning Committee
- MSDS: Material Safety Data Sheet
- RQ: Reportable Quantity
- TPQ: Threshold Planning Quantity
- TQ: Threshold Quantity
Regulated quantities

- **TPQ**: Threshold Planning Quantity – amount in lbs for an extremely hazardous substance (EHS) having a unique CAS # and for which planning with SERC, LEPC and local fire departments is required. For some EHSs, there may be two TPQ values – based upon particle size if a solid (100 microns) - **EPCRA 302, 303**

- **TQ**: Threshold Quantity – amount in lbs triggering notification of an EHS or an OSHA regulated hazardous chemical (**EPCRA 311**) and inventory reporting (**EPCRA 312**)
## Regulated quantities

### EXAMPLES

<table>
<thead>
<tr>
<th>Substance</th>
<th>Section 302 Planning</th>
<th>Sections 311/312</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diesel fuel</td>
<td>TPQ = N/A;</td>
<td>TQ = 10,000 lbs</td>
</tr>
<tr>
<td>Sulfuric acid</td>
<td>TPQ = 1,000 lbs;</td>
<td>TQ = 500 lbs</td>
</tr>
<tr>
<td>Chlorine</td>
<td>TPQ = 100 lbs;</td>
<td>TQ = 100 lbs</td>
</tr>
</tbody>
</table>
Regulated quantities

- **RQ: Reportable Quantity** - amount in lbs of a hazardous substance, material or waste released to the environment within a 24 hr period – EPA CERCLA – Must “immediately” call NRC and State Watch Office

- **RQ: Reportable Quantity** - amount in lbs offered for transportation over public highway, air, rail, or water inside a container or tanker in an amount equal to or in excess of the RQ amount for that chemical – DOT HMTA – Must document on container and shipping papers with symbol “RQ”
Section 301 – State and Local Organizations

- Emergency Planning Functions
  - Establishes the State Emergency Response Commission
  - Establishes the Local Emergency Planning Committees
## LEPC Districts

<table>
<thead>
<tr>
<th>District</th>
<th>LEPC Chairperson</th>
<th>Staff Contact</th>
<th>Phone</th>
<th>Fax</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 WEST FLORIDA REGIONAL PLANNING COUNCIL</td>
<td>Richard Delp</td>
<td>Kathy Ahlen</td>
<td>(850) 332-7076 ext. 210</td>
<td>(850) 332-7076 ext. 210</td>
<td><a href="mailto:kathy.ahlen@wfrcpc.org">kathy.ahlen@wfrcpc.org</a></td>
</tr>
<tr>
<td>2 APALACHEE REGIONAL PLANNING COUNCIL</td>
<td>Richard Smith</td>
<td>Chris Rielow</td>
<td>(850) 674-571</td>
<td>(850) 674-571</td>
<td><a href="mailto:chris.rielow@apalacheecpc.org">chris.rielow@apalacheecpc.org</a></td>
</tr>
<tr>
<td>3 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL</td>
<td>Ron Mills</td>
<td>Dwayne Mundy</td>
<td>(850) 955-2200 ext. 108</td>
<td>(850) 955-2200</td>
<td><a href="mailto:mundy@cncpc.org">mundy@cncpc.org</a></td>
</tr>
<tr>
<td>4 NORTHEAST FLORIDA REGIONAL PLANNING COUNCIL</td>
<td>Richard Knoff</td>
<td>Beth Payne</td>
<td>(904) 275-0685 ext. 133</td>
<td>(904) 275-0685</td>
<td><a href="mailto:bpayne@iflorpc.org">bpayne@iflorpc.org</a></td>
</tr>
<tr>
<td>5 WITHLACOOCHEE REGIONAL PLANNING COUNCIL</td>
<td>David Cooper</td>
<td>Michael Arndt</td>
<td>(352) 732-1315 ext. 226</td>
<td>(352) 732-1315</td>
<td><a href="mailto:marndt@wRPCC.org">marndt@wRPCC.org</a></td>
</tr>
<tr>
<td>6 EAST CENTRAL FLORIDA REGIONAL PLANNING COUNCIL</td>
<td>Apri Raulerson</td>
<td>Gary Weiss</td>
<td>(407) 252-7772</td>
<td>(407) 252-7772</td>
<td><a href="mailto:araulerson@efrcpc.org">araulerson@efrcpc.org</a></td>
</tr>
<tr>
<td>7 CENTRAL FLORIDA REGIONAL PLANNING COUNCIL</td>
<td>Chuck Carter</td>
<td>(863) 534-7130 ext. 107</td>
<td>(863) 534-7130</td>
<td>(863) 534-7130</td>
<td><a href="mailto:scarter@cfrcpc.org">scarter@cfrcpc.org</a></td>
</tr>
<tr>
<td>8 TAMPA BAY REGIONAL PLANNING COUNCIL</td>
<td>Scott Ehlers</td>
<td>John Meyer</td>
<td>(727) 573-5125 ext. 29</td>
<td>(727) 573-5125</td>
<td><a href="mailto:johnm@tbrcpc.org">johnm@tbrcpc.org</a></td>
</tr>
<tr>
<td>9 SOUTHWEST FLORIDA REGIONAL PLANNING COUNCIL</td>
<td>Bruce Porter</td>
<td>John Gibbons</td>
<td>(239) 338-2560 ext. 229</td>
<td>(239) 338-2560</td>
<td><a href="mailto:gibbons@swfrcpc.org">gibbons@swfrcpc.org</a></td>
</tr>
<tr>
<td>10 TREASURE COAST REGIONAL PLANNING COUNCIL</td>
<td>Chris Bushman</td>
<td>Kate Boer</td>
<td>(772) 221-4067</td>
<td>(772) 221-4067</td>
<td><a href="mailto:kboer@tcrpc.org">kboer@tcrpc.org</a></td>
</tr>
<tr>
<td>11 SOUTH FLORIDA REGIONAL PLANNING COUNCIL</td>
<td>George Danz</td>
<td>Manny Cela</td>
<td>(561) 985-4417</td>
<td>(561) 985-4417</td>
<td><a href="mailto:escar@sfrcpc.org">escar@sfrcpc.org</a></td>
</tr>
</tbody>
</table>
Section 302 – Substances and Notification & Section 303 – Emergency Response Plans

- Chemical Notification and Planning for EHS that either meets or exceeds TPQ (in pounds)
- Designation of a Facility Representative for 302 facilities
- Some common EHS (see “List of Lists”)

- Ammonia
- Chlorine
- Many Restricted Pesticides
- Hydrogen chloride (gas)
- Sulfuric Acid
- Sulfur Dioxide
Determination of EHS TPQ present at facility

- If an EHS is present in a mixture in a particular container, determine the quantity (in pounds) of the EHS in that container by multiplying the concentration of the EHS (in weight percent) by the weight (in pounds) of the mixture in the container.

- If the concentration of an EHS is less than or equal to one percent in the mixture, you do not have to count that EHS.

- You must aggregate (i.e., add together) the amounts of each EHS at your facility to determine if a TPQ is present.
Summary of Section 302

Chemical List: Extremely Hazardous Substances
Trigger Level: Excess of Threshold Planning Quantity (TPQ)
Notification to: SERC, LEPC & Local Fire Department
When: Within 60 days of acquiring and/or EHS over TPQ

NOTES:
(1) Once you have informed the SERC that you are covered by the law and paid initial $50 registration fee (per facility), you do not need to notify them again even if you obtain another covered substance in excess of its TPQ at that particular facility. You are already registered as a Section 302 facility.

(2) Under Section 303, you must notify the SERC, LEPC & Fire Dept. When you change the name of your emergency point of contact

(3) When opening/closing facility or eliminating Section 302 chemicals, you must submit a “Statement of Determination Form.”
Section 304 – Emergency Release Notification

- Releases a Reportable Quantity (RQ) from the Two types of chemical lists
  - EHS as listed under Section 302 – escapes or threatens to escape a facility
  - CERCLA hazardous substances

- Report made by facility owner or operator, or representative within 15 minutes

- Reported to the State Warning Point/State Watch Office
  - SERC/LEPC

- If CERCLA release, must call NRC
Section 304 (Continued)

- Notification from any other source (i.e., first responder, emergency management, etc.) will **not** satisfy the reporting requirement

- Calling 911 will not satisfy reporting requirement
  - Unless transportation incident

- Failure to report could result in substantial penalty
  - When in doubt… call anyway

- If it is a Section 304 release, a follow up report must be provided within 7 days
Summary of Section 304

Chemical List: Extremely Hazardous Substances CERCLA Section 103(a) List

Trigger Level: Spills or release of covered substance in excess of its reportable quantity (RQ) and likely to mitigate beyond facility boundaries.

Notification to: State Watch Office (800/320-0519) & National Response Center (800/424-8802)

NOTES:

(1) Both immediate and follow-up reports are required. Notification should include information to the “extent known at the time of the notice and so long as no delay in notice or emergency response occurs.”

(2) Follow-up report goes to SERC & LEPC.
Section 311

- Chemicals at the facility under this section include:
  - Any EHS that meets/exceeds TPQ, or 500 lbs. at any one time, whichever is less
  - Any hazardous chemicals that meets/exceeds 10,000 lbs at any one time for which OSHA requires an MSDS to be maintained on site
- There are over 500,000 chemicals that OSHA requires an MSDS (e.g. diesel fuel, paint thinner, polymers…)
- Facilities are encouraged to submit summary documentation or list instead of MSDS (see Section 311 – Reporting Form)
Section 311 (Continued)

- If facility gets a new hazardous chemical for which an MSDS is required throughout the year, use Section 311 form to notify the SERC & LEPC within 90 days.
- If facility gets a new EHS chemical throughout the year use Section 311 form to notify the SERC & LEPC within 60 days.
- File Section 312 Inventory report by March 1 deadline.
- Update notification list whenever a chemical no longer reaches TQ levels or no longer exists on premises.
- Remember to note exact days-on-site when filing Section 312 reports.
Section 312 – Hazardous Chemical Inventory Form

- Same chemicals as listed on Section 311 notice
- Tier Two form for inventory of Hazardous Chemicals, their quantities, and site locations – Tier I not accepted in Florida
- Reporting document for previous calendar year (similar to taxes) and is due March 1, annually
- If hard copy is prepared, it must be sent to:
  - SERC
  - LEPC
  - Local Fire Department
- There are exemptions to reporting under Section 311 and 312
Summary of Sections 311/312

Chemical List: Extremely Hazardous Substances (EHS) and/or Hazardous Substances for which a Material Safety Data Sheet (MSDS) is required under OSHA.

Trigger Level: Presence of HS in excess of 10,000 lbs. or an EHS in excess of 500 lbs., or its respective TPQ, whichever is less.

Notification to: SERC, LEPC & Local Fire Department.

When: Annually by March 1st.

Annual Fee(s): $10/Employee ($25 Minimum/$2,000 Maximum) for typical Section 311/312 facilities. Reduced fee structure for facilities characterized in Chapter 368, 527 and/or 376.303.
Exemptions

- Any hazardous waste as defined by the Solid Waste Disposal Act (42 U.S.C. 6901 et seq.);
- Tobacco or tobacco products;
- Wood or wood products;
- "Articles" - defined as a manufactured item under Section 1910.1200(b):
  - Food, drugs, cosmetics, or alcoholic beverages in a retail establishment which are packaged for sale to consumers;
  - Food, drugs, or cosmetics intended for personal consumption by employees while in the work place;
- Any consumer product or hazardous substance, as those terms are defined in the Consumer Product Safety Act (15 U.S.C. 1251 et seq.) and utilized in the workplace in the same manner as normal consumer use, and which use results in a duration and frequency of exposure which is not greater than exposures experienced by consumers;
Exemptions (Continued)

- Any drug, as that term is defined in the Federal Food, Drug and Cosmetic Act (21 U.S.C. 301 et seq.), when it is in solid, final form for direct administration to the patient (i.e., tablets or pills).
- Any food, food additive, color additive, drug, or cosmetic regulated by the Food and Drug Administration;
- Any substance present as a solid in any manufactured item to the extent exposure to the substance does not occur under normal conditions of use;
- Any substance to the extent it is used for personal, family, or household purposes, or is present in the same form and concentration as a product packaged for distribution and use by the general public;
- Any substance to the extent it is used in a research laboratory, a hospital or other medical facility under the direct supervision of a technically qualified individual;
- Any substance to the extent it is used in routine agricultural operations or is a fertilizer held for sale by a retailer to the ultimate customer.
What chemicals are regulated under EPCRA?
<table>
<thead>
<tr>
<th>Chemical Description</th>
<th>Physical and Health Hazards (check all that apply)</th>
<th>Inventory in Pounds</th>
<th>Storage Locations - Description, not address</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAS</td>
<td>Fire, Sudden Release of Pressure, Reactivity</td>
<td>Maximum Daily Amount</td>
<td></td>
</tr>
<tr>
<td>Chem. Name</td>
<td>Immediate (acute), Delayed (chronic)</td>
<td>Average Daily Amount</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Days on Site</td>
<td></td>
</tr>
<tr>
<td>Check all that apply: Pure, Mixture, Solid, Liquid, Gas, EHS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EHS Name</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| CAS                  | Fire, Sudden Release of Pressure, Reactivity       | Maximum Daily Amount|                                               |
| Chem. Name           | Immediate (acute), Delayed (chronic)              | Average Daily Amount|                                               |
|                      |                                                   | Days on Site        |                                               |
| Check all that apply: Pure, Mixture, Solid, Liquid, Gas, EHS |                                                   |                    |                                               |
| EHS Name             |                                                   |                     |                                               |

| CAS                  | Fire, Sudden Release of Pressure, Reactivity       | Maximum Daily Amount|                                               |
| Chem. Name           | Immediate (acute), Delayed (chronic)              | Average Daily Amount|                                               |
|                      |                                                   | Days on Site        |                                               |
| Check all that apply: Pure, Mixture, Solid, Liquid, Gas, EHS |                                                   |                    |                                               |
| EHS Name             |                                                   |                     |                                               |

Certification (Read and sign after completing all sections)

I certify under penalty of law that I have personally examined and am familiar with the information submitted in pages one through four, and that based on my inquiry of those individuals responsible for obtaining the information, I believe that the submitted information is true, accurate, and complete.

Name and official title of owner/operator or owner/operator's authorized representative

Signature

Date signed

Optional Attachments

I have attached a site plan
I have attached a list of site coordinate abbreviations
I have attached a description of dikes and other safeguard measures
Tier II Reporting Observations – what to watch for and avoid

- Report only EHS and hazardous chemicals at or above TQ values.
- To SERC, LEPC, and local fire departments
- Container Type/Pressure/Temperature codes
- Quantities: Maximum amounts – Total “Maximum Daily Amount” **must** be reported in lbs (in Florida). “Avg Daily Amount” can be reported in Range Code
Tier II Reporting Observations – what to watch for and avoid

- Know Trade Secret allowances and forms to use
- Lead-acid batteries – If reporting sulfuric acid separately at 500 lbs or more, be sure to additionally report lead (Pb) separately if 10,000 lbs or more.
- Mixtures – Quantity may be reported as
  - The weight of the mixture as a whole, or
  - The weight of the ingredients separately from a mixture (Not both in the same report)
Tier II Reporting Observations – what to watch for and avoid

- Location description on site required
- Site map optional – if referenced on form
- Owner/operator can be a corporate owner with a different name of the facility being reported.
- For Facility identification, Fire Departments and/or other emergency responders will need to know current name of facility and emergency contact information of local individuals fully familiar with the facility’s chemical inventory and storage locations.
Tier II Reporting Observations – what to watch for and avoid

- If facility name or emergency contacts change during the year, relevant to emergency planning, notify SERC, LEPC & Fire Dept. within 30 days of change.
- Ensure year of report is completed at top of form
- E-mail addresses – highly useful for communicating important information from SERC and/or LEPCs to facility emergency planners.
- Certification by owner or person duly authorized by owner or corporate officer --- recommend in writing, (duly authorized)
Tier II Reporting Observations – what to watch for and avoid

- Certification – if hard copy reporting, don’t forget to identify Page # of total pages (e.g. “Page 1 of 5”) on top of form.

- Physical and Health Hazards – don’t forget to indicate which hazards apply to each chemical being reported. MSDSs are good sources for obtaining this information.

- Leap Years when identifying days of chemical on site.

- Days-on-site means days from date chemical entered facility at TQ levels to end of year, or when the chemical(s) was removed from the site from the beginning of the year or combination of both.
Tier II Forms – Ways to Submit

- **SERC** – [www.erplan.net](http://www.erplan.net) or hardcopy via postal mail (with payment)

- Regardless of submittal method selected, copies must be rendered to Local Fire department and preferably the LEPC.

  - Local Fire Department – hardcopy via postal mail or hand delivery.
  - LEPC – copy via postal mail, hand delivery or pdf version through email.
# Reporting Fee Structure

<table>
<thead>
<tr>
<th>SECTION</th>
<th>FEE AMOUNT</th>
<th>DUE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>302</td>
<td>$50 PER FACILITY (public and private)</td>
<td>ONE-TIME FILING</td>
</tr>
<tr>
<td>302</td>
<td>$10 PER EMPLOYEE $25 MINIMUM $1,000 MAXIMUM</td>
<td>MARCH 1 EACH YEAR</td>
</tr>
<tr>
<td>302 OR 312</td>
<td>$10 PER EMPLOYEE $25 MINIMUM $2,000 MAXIMUM</td>
<td>MARCH 1 EACH YEAR</td>
</tr>
<tr>
<td>312</td>
<td>$2.50 PER EMPLOYEE $25 MINIMUM $500 MAXIMUM</td>
<td>MARCH 1 EACH YEAR</td>
</tr>
<tr>
<td>313</td>
<td>$150 PER FORM R REPORT $75 PER CHEMICAL LISTED ON FORM A REPORT</td>
<td>JULY 1 EACH YEAR</td>
</tr>
</tbody>
</table>

Chapter 368 (Gas Transmission & Distribution facilities)
Chapter 527 (Liquid Petroleum Gas)
Chapter 376.303 (Above- and Underground Storage Tanks)

Companies are eligible for the reduced fee only if they do not have present EHSs that meet or exceed the TPQ.
Section 313 – Toxic Chemical Release Inventory (TRI) Form

- Mainly applies to manufacturing facilities, where routine toxic chemical emissions occur
- Specified SIC Codes only
- Toxic Chemicals meeting/exceeding threshold quantities for specified chemicals manufactured, processed or otherwise used (see “List of Lists” for Section 313-specified chemicals)
- Information is submitted to SERC and EPA
Summary of Section 313

**Chemical List:** Toxic Chemical List

**Trigger Level:** If a facility uses any Toxic Chemical in excess of 10,000 lbs., then the facility must report the annual amount released to the environment.

**Who Must File:** Facility with SIC Code 10 (except 1011, 1081, 1094); all between 2000-3900; SICs 4911, 4931, 4939, 4953, 5169, 5171, and 7389; and Facility with 10 or more employees.

**Notification to:** Environmental Protection Agency (in Merrifield, VA) and SERC

**When:** Annually by July 1st.
OVERVIEW – ADVANCE & ON-TIME NOTIFICATIONS & REPORTS UNDER EPCRA

EHS substance < TPQ

\[ \downarrow \]

> TPQ (See List)

\[ \downarrow \]

Section 302 Notification 60 days
SERC, LEPC

\[ \rightarrow \]

> TQ = Lesser of 500 lbs or TPQ

\[ \rightarrow \]

Section 311 Notification 90 days – LEPC, SERC, Local Fire Dept.

Section 312 Inventory Tier II report – March 1

Section 304 – Release Notification – immediate, if leaving property – Call SWP

CERCLA – RQ Release notice – immediate, if to environment =/>RQ <24 hrs – Call NRC

Section 313 – Toxic Chemical release inventory (TRI) report July 1
Important Telephone Numbers / Addresses

- **State Emergency Response Commission**
  2555 Shumard Oak Boulevard
  Tallahassee, Florida 32399-2100
  (800) 635-7179 (Florida only)
  (850) 413-9970

- **National Response Center**
  (800) 424-8802

- **Florida State Watch Office**
  (850) 413-9911
  (800) 320-0519
Questions?

John Meyer
LEPC Staff Coordinator
johnm@tbrpc.org

Local Emergency Planning Committee, District 8
4000 Gateway Centre Blvd., Suite 100
Pinellas Park, FL 33782
O: (727) 570-5151 ext. 29
F: (727) 570-5118
The following slides were prepared to describe/characterize the E-Plan Program and functions. Any question(s) pertaining to these slides or their content should be directed to the FDEM Technical Hazards Unit at 850/423-9970. This would/could include a request for a facility Access ID & Password.
TIER II REPORTING

EPlan

Mathew Marshall, VP
Industry Updates for Reporting 2011

RY 2012 & RY 2011 are the same
Welcome to E-Plan's Online Tier II Reporting System

This easy E-Plan online reporting system will allow you to create a report you can submit to your state to meet their requirement for filing of (SARA Title III) Tier II Emergency and Hazardous Chemical Inventory Reports.

This system is free to company managers required to file their Tier II reports to the State each year.

If you have comments or questions, please use the Contact Us button on any E-Plan website page.

2011 NOW AVAILABLE

New Users must first register their facility to obtain a 7-digit AccessID

If you have already registered for an account, enter your Access ID and password in the boxes below and Sign In to access or update your account and data.

Access ID: 
Password: 
Sign In

Need Access ID & Password from SERC/FDEM in order to obtain, verify & validate pre-entered data prior to submittal.

Forgot Access ID
Forgot Password
Access ID: 1014804

Enter new Data/Retrieve old Data:
Use this function to enter data for a new year or make changes to data of an year already submitted

- Select a year to file/retrieve Tier II data: Select Filing Year
- Currently filed Years:
  - 2010

Continue

Copy data from previous year:
Use this function to copy data from a submitted year to any other non-submitted year

Note: Copying data will preserve additional data file previously uploaded

From: Previous Year
To: Filing Year

Continue
Copy data from previous year:
Use this function to copy data from a submitted year to any other non-submitted year

Note: Copying data will preserve additional data file previously uploaded

From: 2010  
To: 2011

Can Copy Data from prior Year to facilitate next year's Reporting

Enter new Data/ Retrieve old Data:
Use this function to enter data for a new year or make changes to data of an year already submitted

- Select a year to file/retrieve Tier II data: [Select Filing Year]
- Currently filed Years:
  - 2011
  - 2010

Screen shows all Years for which data is available

Import Tier2 '.zip', Tier2 '.t2s', or CAMEO '.zip' file:
Use this function to import an existing Tier2 '.zip', Tier2 '.t2s', or CAMEO '.zip' file.

- Note that the Tier2 '.zip' or Tier2 '.t2s' file should contain up to nine (9) data files and CAMEO '.zip' file should contain 16 data files.
- These data files should have comma-separated values and '.mer' file extensions.
# 2011 Online Filing Home

* Federal requirements include: Owner / Operator name, mail address, phone and 1 Emergency Contact with name and 24-hr phone

Following is the submitted facility information

<table>
<thead>
<tr>
<th>NO.</th>
<th>Clas</th>
<th>FACILITY NAME</th>
<th>Contact Information</th>
<th>Chemical Information</th>
<th>OPTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2880760</td>
<td>Cutting Edge Planning and Training</td>
<td>Mathew Marshall - Owner / Operator</td>
<td>Mercury (62373)</td>
<td>Edit Facility</td>
</tr>
</tbody>
</table>

**Important:** On Completion of data entry please click on "Validate Record" to finalize filing

[Validate Record](#)

[First Responder View](#)
Facility Identification

Cutting Edge Planning and Training (FacID:2880760)
10 Pearl Street
Newfield, NJ, 08344, USA

* Report a NAICS code (Federal requirement)

<table>
<thead>
<tr>
<th>ID Type</th>
<th>ID Value</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAICS</td>
<td>611519</td>
<td>Fire Fighter Training School</td>
</tr>
</tbody>
</table>

ID Type: Select Type
ID Value
Description

Add  Reset  Next
State Applicable Fields

Cutting Edge Planning and Training (FacID:2880760)

10 Pearl Street
Newfield, NJ, 08344, USA

No Applicable State Fields

Next
<table>
<thead>
<tr>
<th>Document ID</th>
<th>Object ID</th>
<th>File Name</th>
<th>File Type</th>
<th>File Category</th>
<th>File Description</th>
<th>Download</th>
<th>Delete</th>
</tr>
</thead>
</table>

Note: Please upload site plans

File types: PDF, DOC, JPG are only allowed.
If entering a link, choose File type as Link and put the link as http://somewebsite in the description field.

All Fields are Mandatory

File Type: File

File Category: MSDS

File: [Browse...]

Max file size 9 Mb

File Description

Upload Next
## Add/Edit Contact

**2011 Online Filing Home**

* Federal requirements include: Owner / Operator name, mail address, phone and 1 Emergency Contact with name and 24-hr phone

<table>
<thead>
<tr>
<th>NO.</th>
<th>ID</th>
<th>FACILITY NAME</th>
<th>STATE</th>
<th>FILING STATUS</th>
<th>OPTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2880760</td>
<td><strong>Cutting Edge Planning and Training</strong></td>
<td>NJ</td>
<td>Not Filed</td>
<td>Edit Facility</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contact Information</td>
<td></td>
<td></td>
<td>Delete Facility</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1. Mathew Marshall - Owner / Operator</td>
<td></td>
<td></td>
<td>Add Chemical</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Chemical Information</td>
<td></td>
<td></td>
<td>Add Contact</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1. Mercury (62373)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Important:** On Completion of data entry please click on "Validate Record" to finalize filing

[Validate Record]

[First Responder View]
* Federal requirements include: Owner / Operator name, mail address, phone and 1 Emergency Contact with name and 24-hr phone

* Fields are mandatory

<table>
<thead>
<tr>
<th>Title</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Name or Business Name</td>
<td>Marshall</td>
</tr>
<tr>
<td>First Name</td>
<td>Mathew</td>
</tr>
<tr>
<td>Street Address</td>
<td>90 3rd Street</td>
</tr>
<tr>
<td>City</td>
<td>Bonita Springs</td>
</tr>
<tr>
<td>County</td>
<td>Collier</td>
</tr>
<tr>
<td>State *</td>
<td>GA</td>
</tr>
<tr>
<td>ZIP *</td>
<td>34134</td>
</tr>
<tr>
<td>Country *</td>
<td>USA</td>
</tr>
<tr>
<td>Email *</td>
<td><a href="mailto:mathew.marshall0511@gmail.com">mathew.marshall0511@gmail.com</a></td>
</tr>
</tbody>
</table>

Any field with a red asterisk is a mandatory data entry field.
Contact Phone Information

Mathew Marshall (Owner / Operator)
Cutting Edge Planning and Training (FacID: 2880760)
10 Pearl Street
Newfield, NJ, 08344, USA

* Federal requirements include: Owner / Operator name, mail address, phone and 1 Emergency Contact with name and 24-hr phone

<table>
<thead>
<tr>
<th>Phone Type</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobile - Cell</td>
<td>239-287-7069</td>
</tr>
</tbody>
</table>

Phone Type
Phone Number

Add  Reset  Next

Associate Contact With Facility

Mathew Marshall (Owner / Operator)
Cutting Edge Planning and Training (FacID: 2880760)
10 Pearl Street
Newfield, NJ, 08344, USA

Note: You can associate "Mathew Marshall" with other facilities such that the contact information can be copied to the other associated facilities.

<table>
<thead>
<tr>
<th>Facility Name</th>
<th>Contact Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cutting Edge Planning and Training</td>
<td>Owner / Operator</td>
</tr>
</tbody>
</table>

Select Facility  Select Contact Type
Add  Reset  Next

Edit  Delete

Add  Reset  Next
Document Upload for Object ID: 5501782

Mathew Marshall (Owner / Operator)
Cutting Edge Planning and Training (FacID: 2880760)
10 Pearl Street
Newfield, NJ, 08344, USA

<table>
<thead>
<tr>
<th>Document ID</th>
<th>Object ID</th>
<th>File Name</th>
<th>File Type</th>
<th>File Category</th>
<th>File Description</th>
<th>Download</th>
</tr>
</thead>
</table>

File types: PDF, DOC, JPG are only allowed.
If entering a link, choose File type as Link
and put the link as http://somewebsite in the description field.

All Fields are Mandatory

<table>
<thead>
<tr>
<th>File Type</th>
<th>File</th>
</tr>
</thead>
<tbody>
<tr>
<td>File Category</td>
<td>MSDS</td>
</tr>
<tr>
<td>File</td>
<td></td>
</tr>
<tr>
<td>File Description</td>
<td></td>
</tr>
</tbody>
</table>

Max file size 9 Mb
**2011 Online Filing Home**

* Federal requirements include: Owner / Operator name, mail address, phone and 1 Emergency Contact with name and 24-hr phone

**Following is the submitted facility information**

<table>
<thead>
<tr>
<th>NO</th>
<th>ID</th>
<th>FACILITY NAME</th>
<th>STATE</th>
<th>FILING STATUS</th>
<th>OPTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2580760</td>
<td>Cutting Edge Planning and Training</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contact Information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1. Mathew Marshall - Owner / Operator</td>
<td></td>
<td>Edit Delete</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Chemical Information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1. Mercury (62373)</td>
<td></td>
<td>Edit Delete</td>
<td></td>
</tr>
</tbody>
</table>

**Important:** On completion of data entry please click on "Validate Record" to finalize filing

[Validate Record]
Submission Report for Access ID 1014804

Note:
1) Errors indicated on this page identify required fields not completed. While Federal and State requirements are mandatory, E-Plan requirements provide extremely needed information to first responders in emergency scenarios.
2) Once ALL facilities pass ALL submission tests, the "Upload Data to E-Plan" option will appear.

Validation Time : Fri Jan 06 12:31:31 UTC 2012
FacID 2880760 : Cutting Edge Planning and Training

Error: An Emergency contact is required for a Facility Submission. Add New Contact of type Emergency Contact to fix this error.