The January 22, 2014 SERC meeting was held at the Hilton Daytona Beach Resort/Ocean Walk Village. The Recap summarized below was enhanced by discussions/dialogues which ensued at the January 21, 2014 meetings of SERC’s Training Task Force and the LEPC Staff & Chairs. The SERC meeting was chaired by FDEM Director Bryan Koon. The meeting was called to order at 10:02 a.m. and proceeded with the Pledge of Allegiance and a roll call of SERC members.

APPROVAL OF MINUTES:

- **Approval of October 4, 2013 SERC meeting Minutes.** Aside from a request by SERC member Larry McIntyre to recognize his attendance at the last meeting, no further revisions or proposed edits were identified. The revised Minutes from the October 4, 2013 SERC meeting were approved unanimously.

- **Hazardous Materials Symposium - January 23-24, 2014.** Lt. Jonathan Lamm identified that the 2014 Symposium is shaping up to be a tremendous success. Lt. Lamm reported that more than 130 have already registered for the Symposium and that number is likely to increase. This year, the Symposium Planning Committee worked diligently to have attendees awarded CEU credits. In addition, four hazmat teams will be competing in the inaugural hazmat team competition to be held immediately following the Symposium sessions. Next year's Symposium may likely be called “Florida Rescue Hazmat Symposium” due to the increased popularity of this second year event.

Following Lt. Lamm’s overview, Ms. Jennifer Hobbs (SERC member/Local Emergency Planning Committees) requested that the SERC acquire an award for Lt. Jonathan Lamm for future recognition due to his hard work and foresight with the Symposium. Following a motion and a second, the request was approved unanimously.

NEW BUSINESS

- **Local Emergency Planning Committees Appointments.** Ms. Isabell Parker requested approval of membership modifications recognized for each LEPC. The membership changes for LEPC District 8 approved during the quarter were the: establishment of Mr. Paul Dolak as a Primary member representing for Brenntag Mid South; redesignation of Primary/Alternates for Hillsborough County Fire Rescue (to Chief Jeff Patterson/Capt. James Markart), Tampa Fire Rescue (to Chief Emilio Salabarria/Chief Bryan Riley), Hillsborough County Emergency Management (to Ms. Amanda Shaw/Mr. Marcus Martin), and the Southwest Florida Water Management District (to Mr. Lloyd Roberts/Mr. David Crane); and reassigning the Alternates for Pasco County Emergency Management (to Mr. Rick Caranova), Manatee County Public Safety/Emergency Management Division (to Ms. Sharon Tarman), the Florida Department of Transportation (to Ms. Karen Rider), Manatee County Port Authority (to Mr. Paul St. Pierre), and Bay Pines VA Healthcare Systems (to Ms. Darlene Powell). SERC unanimously approved all changes requested by each of the LEPC Districts.
Thomas Yatabe-SERC Award Presentations. The SERC presented 11 Thomas Yatabe Awards, one for each LEPC District as designated by each respective Local Emergency Planning Committee. The Award signifies “outstanding contribution made in the implementation and support of the Emergency Planning and Community Right-to-Know Act through achievement(s), accomplishment(s) or superior participation in hazardous material planning or response.”

The 2013 Thomas Yatabe Award winner for District 8 was Chief Scott Ehlers of Tampa Fire Rescue. His Nomination Form read as follows:

Having recently announced his retirement from public service and the LEPC, Chief Scott Ehlers is hereby being formally recognized for his dedication and commitment to the Tampa Bay LEPC since October 2005 and his service as Chair of the Tampa Bay LEPC since May 2007. During his tenure with the LEPC, Chief Ehlers rarely missed a LEPC meeting or any the quarterly meetings of the SERC’s Training Task Force, LEPC Staff/Chairs and the State Emergency Response Commission that have been conducted across the State. Chief Ehlers is credited with guiding the LEPC membership through a seemingly countless number of exercises, workshops, presentations, and even annual updates to the Tampa Bay LEPC Hazardous Materials Emergency Response Plan over the past 8+ years. Albeit his busy schedule as Chief of Operations for Tampa Fire Rescue (TFR), Chief Ehlers always made time for his duties as LEPC Chair.

Following receipt of his hazardous materials certification in May 1990, Chief Ehlers has subsequently taught a considerable number of fire and emergency related courses to fire industry and emergency response personnel during his career which spanned more than 29 years with TFR.

His perpetual dedication certainly exemplifies “Outstanding contribution made in the implementation and support of the Emergency Planning and Community Right-to-Know Act through achievement(s), accomplishment(s) or superior participation in hazardous material planning or response.”

Chief Ehlers will not only be missed and remembered as a great and supportive LEPC Chair, a LEPC member, a colleague but, more notably, a friend of the Tampa Bay LEPC.

SERC Chair Bryan Koon mentioned that he enjoys presenting such Awards to test Isabell Parker's name pronunciations, to recognize the hard work and initiatives being undertaken across the State, and to hopefully avoid incidents like that which occurred in West, Texas.
REPORTS

- **Report from SERC’s Training Task Force (TTF).** The following highlights of the January 21, 2014 TTF meeting were identified by Subcommittee member Chief Mike Murphy:

  - **Executive Order 13650.** Recognized the TTF’s support of the President’s Executive Order 13650 regarding the establishment and security of a hazardous materials database through a secure electronic portal. In addition, Mr. Matt Marshall and Mr. Gary Weiss made presentations at federal “listening sessions” which were designed to solicit recommendation to safeguard the lives of first responders as well as those of their communities regarding the safe handling and utilization of hazardous materials. Mr. Marshall’s presentation at the Orlando and Washington, DC events centered around the suggestion that implementing and promoting E-Plan nationally would/could ensure first responder safety and quicker response times, whereby reducing the risk to surrounding communities.

    In addition and as a means of promoting the use of E-Plan to Florida’s first responders, there is a possibility that a “Here is what your Colleagues are Using” (or comparably titled) article can and will be published in the Florida Fire Fighters publication to promote the use of E-Plan and detail some of its more prevalent features.

  - **Project Tracking Chart update.** Site has been updated to list date, responsible parties, status of initiative and summary of activity. Posted to TTF portion of SERC website. Notify Mr. Tim Date or Ms. Isabell Parker of needed update(s).

  - **Domestic Security Oversight Council (DSOC) Recommendation regarding Funding for Hazmat Teams.** Chief Mike Murphy (SERC member/Florida Fire Chiefs Association) identified that the DSOC recently voted to reduce the number of regional hazmat response teams that receive supplemental (federal) State Homeland Security Grant Program funds (i.e. ~$15,000 annually) from 30 to 20, with a maximum of three per Regional Domestic Security Task Force region. The final vote was 15-13 in favor of the reduction and fell along discipline lines with law enforcement and education in favor of the reduction and all others against. This reduction in teams is scheduled to go into effect in March of 2015. As a consequence of this vote, within RDSTF Region 4, federal funding will be eliminated for the Pinellas and Polk County Hazmat Teams.

    Mr. John Kohnke (SERC member/State Fire Marshal) announced that the implication would not just be a loss of $15,000 annually for each of these teams but would also be a loss of future equipment that could be exponentially greater. If these teams were to spend their own local government’s funds to sustain their equipment/resources, it would be consider “supplanting” and the funds could no longer be recovered or potentially allocated in the future. The biggest concern with DSOC’s action was that the decision of which teams to eliminate was not based on, or even consider, the comprehensive Risk, Threats & Vulnerabilities analyses currently being formulated.

    With DSOC’s recent vote to reduce the regional hazmat teams in mind, SERC member Chief Mike Murphy prepared a letter that was read into the record at the SERC meeting. The letter served as a documentation of the history and mission of the State/Regional hazmat response teams, a justification for the teams, a summary of actions and recommendations previously issued by the State Emergency Response Commission, and a host of other details. Noting the time constraint, a significant amount of discussion ensued. The SERC unanimously approved transmittal of the letter, albeit slightly modified, to the Governor, military affairs, the cabinet and to the legislative appropriations committee while copying the Chair and Vice-Chair of the DSOC in a vote of 12-0.
However, prior to the SERC vote, SERC Chair Bryan Koon recused himself of Chairing this item due to his affiliation to DSOC as Vice-Chair and encouraged all other State employees on the SERC to refrain from voting on this issue. The following SERC members abstained from voting - Bryan Koon (FDEM), Larry McIntyre (FDEO), Doug White (FDEP), Bob Bailey (FDOH) & John Kohnke (Florida Fire Marshal).

Following the vote and after re-acquiring the gavel, SERC Chair Bryan Koon indicated that it is his belief that there is still time for DSOC to consider the analyses and potentially reverse their decision since the defunding of the selected teams does not go into effect until March 2015. However, SERC member John Kohnke reminded SERC members that such funding is always a year in advance and that timing is imperative.

• **Hazards Analysis Contract Workgroup Report.** Workgroup Spokesman Dwayne Mundy indicated that the Workgroup has met on several occasions and have had multiple conference calls, most recently about two weeks ago (early January). The Workgroup has been tasked with formulating recommendations regarding revisions to the administration and implementation of the Hazards Analyses (HA) program. The issue is that the Florida Division of Emergency Management wishes to no longer administer the program which includes the requirement to conduct site visits and verify hazardous materials inventories for a pre-selected 50% of all Section 302 facilities annually. The following year, the remaining 50% would be visited and inventories verified. It may ultimately be recommended that the 11 Local Emergency Planning Committees statewide ultimately administer the HA Contracts with the counties, the municipalities and/or private contractors (or conduct the audits themselves). However, final determinations would need to be made regarding annual facility selection listings, well-defined standards for end work products with verification by the LEPCs, timing associated with the annual issuance of HA Contracts, and a measurable delivery schedule. It is anticipated that the LEPCs would likely receive the administration fees formerly encumbered by the Florida Division of Emergency Management in an effort to streamline the Program.

The SERC unanimously requested formal recommendations for consideration at the next SERC meeting (April 2014).

• **Financial Status Report.** SERC Chair Bryan Koon indicated that the SERC Agenda materials contained numerous tables and graphs depicting a comparison of the various revenues and expenditures associated with FDEM’s Hazardous Materials Planning and Risk Management Planning Programs over the past and present year. Graphics were provided in the Agenda materials to quantify and illustrate:

  ➤ Revenues received by Month for RMP & EPCRA programs since mid-FY 2011-12;
  ➤ Breakdown of General Appropriations and Expenditures by Category for the Hazardous Materials Planning Program for FYs 2012-13 & 2013-14 (to date); and
• **Hazardous Materials Incidents Reports.** SERC Chair Bryan Koon indicated that detailed listings of Section 304 investigation, as well as fixed facility and transportation-related hazardous materials incidents were prepared and included with the Agenda materials to describe incidents occurring between the period of September 1 - November 30, 2014. Such Reports included documentation of these incidents and portrayed the number of persons evacuated, injured or deceased down to LEPC District and ultimately County level.

The following constitute the hazardous material incidents recorded for District 8 during this period, including an enumeration of those evacuated, injured and/or deceased:

<table>
<thead>
<tr>
<th>County</th>
<th>Date Released</th>
<th>Type</th>
<th>Chemical</th>
<th>Amount Released (Lbs.)</th>
<th>Business Type</th>
<th># Evacuated</th>
<th># Injured</th>
<th># Fatalities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hillsborough</td>
<td>9/04/13</td>
<td>TR</td>
<td>Diesel Fuel</td>
<td>740</td>
<td>Traffic Accident</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>10/09/13</td>
<td>304 (Closed)</td>
<td>Phosphoric Acid</td>
<td>1,366</td>
<td>Mining</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>11/12/13</td>
<td>TR</td>
<td>Diesel Fuel</td>
<td>740</td>
<td>Traffic Accident</td>
<td>0</td>
<td>1</td>
<td>0</td>
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<tr>
<td></td>
<td>11/15/13</td>
<td>TR</td>
<td>Natural Gas</td>
<td>Unknown</td>
<td>Pipeline</td>
<td>12</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>11/18/13</td>
<td>TR</td>
<td>Hydraulic Oil</td>
<td>300</td>
<td>Traffic Accident</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Manatee</td>
<td>9/20/13</td>
<td>TR</td>
<td>Diesel Fuel</td>
<td>740</td>
<td>Traffic Accident</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Pasco</td>
<td>11/02/13</td>
<td>304 (Closed/Fire)</td>
<td>Fertilizer Pesticide Durban Sulfuric Acid</td>
<td>2000 500 100 Unknown</td>
<td>Business</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Pinellas</td>
<td>9/21/13</td>
<td>FF</td>
<td>Natural Gas</td>
<td>Unknown</td>
<td>Supermarket</td>
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<td>0</td>
<td>0</td>
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<tr>
<td></td>
<td>11/11/13</td>
<td>TR</td>
<td>Propane</td>
<td>Unknown</td>
<td>Business/Construction/Pipeline</td>
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<td>0</td>
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<tr>
<td></td>
<td>11/26/13</td>
<td>304 (Closed)</td>
<td>Unknown Chemicals</td>
<td>Unknown</td>
<td>Meth Lab</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>113</strong></td>
<td><strong>4</strong></td>
<td><strong>0</strong></td>
</tr>
</tbody>
</table>

KEY: FF = Fixed Facility incident / TR - Transportation-related incident / 304 - Section 304 Investigation Launched (Status)

• **Update on Staff Activities and Reports by Section.** SERC Chair Bryan Koon indicated that various graphics were provided within the SERC Agenda materials to depict various staff functions and initiatives. These included:

- annual enumeration of Hazardous Materials Incident Reports since 2000, 2013 breakdown by LEPC District, and monthly Statewide totals since 2003;
- *Total Facility Counts* by LEPC District (as of 12/31/13);
- Monthly quantification of Technical Assistance calls received from Dec. 2012 - Nov. 2013; and
- Enumeration of Tier 2 Data by Year since 2010 in terms of the # of facilities and the # of chemicals.
• **Update on LEPC Activities.** SERC member Jennifer Hobbs (Local Emergency Planning Committees) provided a briefing of the items discussed at yesterday’s LEPC Staff & Chairs meeting. The items included:

  ➤ The How-to-Comply portion of the State’s website needs to be updated and is currently being coordinated between the LEPC and the Florida Division of Emergency Management staffs.

  ➤ The LEPCs supported hosting the Hazmat Symposium again next year in conjunction with the Fire Rescue East Conference.

  ➤ FDEM staff sent out ~3,400 postcards and ~3400 e-mails to prior E-Plan registrants to remind them of the March 1, 2014 Tier II reporting deadline.

  ➤ The University of South Florida had a chemical release in May 2013 and did not notify the National Response Center and State Watch Office in the time period allotted by EPCRA, subjecting themselves to a fine by the U.S. Environmental Protection Agency (EPA). Well in advance of the “Show Cause” hearing administered by the EPA to determine the amount of fine, U.S.F. representatives solicited a potential Supplemental Environmental Project (SEP) they could implement or fund in lieu of a fine. Not having a true concept on potential fine values, the Tampa Bay LEPC staff and others suggested U.S.F. could establish and develop the State’s SEP electronic database/website as their SEP noting their staff’s expertise and resources. It was calculated that their time and services that would be dedicated to creation of this website would be valued at $25,000 - $30,000 with a technical assistance component to follow the website’s creation. However, at the hearing, EPA officials concluded that the spill did not go off site, USF took exemplary and prompt actions to remediate the incident, improved their Disaster Plans accordingly and worked effectively and expeditiously with EPA to resolve the case, all resulting in significant reductions to the assessed fine amount. The actual fine was determined to be $1,000. Shortly following the hearing, Chief Scott Ehlers proposed the purchase of air monitoring equipment for a local Tampa Fire Rescue station as an alternate SEP, which was ultimately accepted by both U.S.F. and E.P.A. However, it is noteworthy, that any facility within the State that may be subject to a future, sizable EPA fine, could select to fund this initiative if not undertaken and/or funded by the State in the interim.

The following serve as the documented tasks identified by LEPC District 8 staff for the period of June - August 2013:

• District 8 LEPC staff was involved in a number of activities during the quarter. Staff attended the SERC quarterly meetings held at the Betty Easley Conference Center in Tallahassee in Tallahassee on October 3-4, 2013. The quarterly LEPC District 8 meeting was held on November 20th. Staff and/or members of the LEPC attended the FDEM Region 4 quarterly meeting on October 31st at the Hillsborough County Training Center under the leadership of FDEM Region 4 Coordinator Paul Siddall.

• The LEPC’s Facility Disaster Planning Subcommittee (FDPS) met on October 16th. The primary topics included: discussion regarding the October 3-4 SERC meetings, solicitation of new FDPS Chair and discussion regarding the value and the recommended future direction of the Subcommittee.
The LEPC’s HMEP Training Subcommittee met on November 20th. As would be/is appropriate, discussion revolved around the training needs and opportunities of public-sector first responders prior to the June 30, 2014 Contract expiration. LEPC staff also referenced the fact that the requirement to expend exactly 25% of the entire annual HMEP Training funds during the first quarter alone (i.e. July 1 – Sept. 30) was addressed through the conduct of a 40-Hr. HazMedic course for 29 members of the Pinellas County Hazmat Team. This stipulation was, again, imposed within the FY 2013-14 HMEP Contract. Additional training conducted so far during the second quarter includes a 40-Hr. Marine Fighting Training for Land-Based Firefighters course in Ft. Lauderdale. This event drew 11 representatives from across the Region and training will be further disseminated since it was presented as a Train-the-Trainer venue. Attending were members of Tampa Fire Rescue, Hillsborough County Fire Rescue, Clearwater Fire Department, North River Fire District and the West Manatee Fire District. Later in the quarter, an 8-Hr. CAMEO course will be conducted for 90+ members of fire departments within Pinellas County. As is appropriate, the pre-requisites for all HMEP training is that the course: must be designed for public-sector First Responders; must be pre-approved and deemed “cost effective” by FDEM staff; and, at minimum, must include a transportation component or nexus.

In terms of miscellany, LEPC staff additionally: attended the bi-monthly meeting of the Tampa Bay Spill Committee (September 10th & November 5th); facilitated the “Disaster Planning for Seniors” workshop (September 16th); attended the monthly meetings of the Ammonia Handlers/Operators (September 24th & October 23rd); coordinated and assisted in “Ammonia Siren/Shelter-in-Place” presentation to Florida Aquarium administrative staff (September 25th); facilitated the FEMA RISKMAP Modeling Committee meeting (September 26th); facilitated the nearly monthly meetings of the Pinellas Police Standards Council (October 9th & November 13th); assisted in facilitation of “Florida Mitigation Workshop” by FDEM staff (October 22nd); submitted the LEPC & HMEP Quarterly Reports (October 29th); attended the U.S. Coast Guard’s Area Contingency Plan triennial meeting (November 5th); participated in a “Show Cause” administrative hearing held in Atlanta, GA with USEPA, USF, FDEM & Tampa Fire Rescue personnel (November 7th); coordinated a Tampa venue for a two-day TRANSCAER training event scheduled for February 2014 (November 13th); attended the “Concepts & Objectives” meeting for the USCG’s 2014 Government-Lead Prep Exercise (November 15th); and attended a tour of the Martin Gas Terminal in the Port of Tampa (November 19th).

OTHER BUSINESS

• Chemical Facility Anti-Terrorism Standards (CFATS). Robert Crosby and Tony Deas jointly made the presentation. The CFATS program is designed to be a stop gap to evaluate chemical security & storage. Over 350 chemicals are classified “of interest” to the Department of Homeland Security (DHS). Potential 12-step process dependent on a facility’s chemical(s) and quantity (ies). The DHS is charged with regulating high-risk chemical facilities and is currently in the process of “harmonizing” their program with the previous maritime efforts of the U.S. Coast Guard.

COMMENTS & ADJOURNMENT.

• SERC member Nancy Stephens encouraged the LEPCs to better coordinate and communicate their functions with specified Community/Junior Colleges. In the Tampa Bay area, those consisted of Hillsborough Community College and Pasco-Hernando Community College. The full listing of specified institutions will be forwarded by Ms. Stephens to Ms. Jennifer Hobbs and/or Mr. Paul Wotherspoon, along with further direction, for further dissemination to corresponding LEPC staffs.

• Mr. Paul Wotherspoon identified that TRANSCAER workshops, with optional Chlorine, Anhydrous Ammonia and Ethanol components, are currently being held around the State. A total of 127 attended the event over the “cold & windy” two-day period of January 14-15, 2014 in Jacksonville. Similar training events are scheduled in Ft. Lauderdale (February 4-5), Tampa (February 18-19) and Pensacola (March 5-6).
Mr. Wotherspoon agreed to check into the feasibility of bringing the railcars to Hazmat Symposium next year for further hazmat training.

- **Next Meeting.** It was announced that the next SERC meeting is expected to be held on April 4, 2014 in Tallahassee. The following meeting (July 11, 2014) may be held in the Southwest Florida or Tampa Bay regions.

- **Adjournment.** The SERC meeting was adjourned at 12:10 p.m.